

REVISED

April 22, 2003

TO: LEA and Charter School Testing/Accountability Coordinators
LEA and Charter School SIMS/NCWISE Coordinators

FROM: Robert H. Bellamy, Associate Superintendent
Accountability and Technology Services

Louis M. Fabrizio, Director
Accountability Services

SUBJECT: End-of-Year Accountability Procedures for the 2002-2003 ABCs

As you know, it is time for LEAs, traditional public schools and charter schools to begin preparing for the end-of-year data collection and processing for the 2002-2003 accountability cycle. We are providing (on the ncpublicschools.org web site) the materials to facilitate the auditing, maintenance and collection of data for the ABCs. The *Accountability Processing Checklists (SIMS and NCWISE)* outline the steps in the data collection process, from school-based auditing to final data submission. The *Procedures for Transferring Test Scores, 2002-2003 Recommended Procedures for High School Transfers* and *Suggested Process for Handling Scores of Students in EC "Cluster" Classrooms* provide steps in sending and receiving individual student test data from school to school and entering missing data into SIMS/NCWISE. The *Accountability Issues: Dual Enrolled or Visiting Students* document provides possible scenarios and appropriate procedures to follow in each instance. *ABCs Implementation Requirements* is included to provide information about ABCs data requirements. The *Guidance for Using Growth and EOC Prediction Formulas* is provided to guide you in the appropriate and inappropriate uses of using growth and EOC prediction formulas. An *LEA Superintendent's Approval Form, Principal's Approval Form* and *LEA Testing Coordinator Sign Off Form* are included in the checklist as well; these forms should be signed by the designated persons and submitted with final data to your Regional Accountability Coordinator no later than **5:00 pm on June 30, 2003**. These documents can be accessed from the DPI web site at: www.ncpublicschools.org/accountability/reporting/abcmain.htm.

Although the information presented in this memo is the most accurate information available at this time, it is subject to change when the state has final resolution to all issues related to its NCLB accountability plan and the Peer Review conducted by the United States Education Department (USED). If you have questions about the accountability procedures, contact your Regional Accountability Coordinator. Questions about SIMS/NCWISE should be referred to the NCWISE Support Team. Thank you for your continued cooperation.

RHB:LMF:GLW:hlf

C: LEA Superintendents
Regional Accountability Coordinators
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