



PUBLIC SCHOOLS OF NORTH CAROLINA

STATE BOARD OF EDUCATION :: Howard N. Lee, *Chairman*

WWW.NCPUBLICSCHOOLS.ORG

DEPARTMENT OF PUBLIC INSTRUCTION :: Patricia N. Willoughby, *State Superintendent*

December 9, 2004

MEMORANDUM

TO: Superintendent,

FROM: Louis M. Fabrizio,
Director, Accountability Services

Christopher I. Cobitz
Chief, Reporting Section

SUBJECT: 2004-05 ABCs Accountability Procedures for Alternative/Special Schools

In preparation for the end-of-year ABCs reporting, we are requesting your help in validating our school list files for the schools in your district. It is important that we have accurate information regarding the special schools (K-2 feeder schools, special education, schools, vocational or career centers and hospital schools) and alternative schools in your district

Our records indicate that your district has these alternative schools;

The schools listed above will participate in the ABCs using the local options selected as outlined in amended policy HSP-C-013. If for some reason the above list is inaccurate or incomplete, please update the school name and address list following the normal procedures (and fax a copy of the change request to Helmut Fiefs at 919-807-3772).

Your LEA Testing/Accountability Coordinator should update, as appropriate, your school list, alternative schools' (including the LEA board approved local options for your alternative schools listed above) or special schools' information on the secure Accountability website at <http://www.10.ncschoolcats.com>. If you have "NONE" listed above, your LEA Testing/Accountability Coordinator still needs to update the school list file to confirm feeder pattern and other special school information. Step-by-step instructions for completing this process are attached. Please forward these to the appropriate staff in your LEA.

You may review the policy detailing these issues (and the letter sent when the policy change occurred) at:

<http://www.ncpublicschools.org/accountability/reporting/2004memo/Altletter03final.pdf>

Please complete all updates to your school lists, including all data on alternative schools' local options and updates to feeder patterns for K-2 and other special schools by January 28, 2005.

If your LEA has difficulty with this process, please contact your regional computing consultant or Faye Atkinson at fatkinso@dpi.state.nc.us. Questions regarding accountability for alternative schools should be directed to Helmut Feifs, at hfeifs@dpi.state.nc.us, and programmatic questions should be directed to Carolyn Foxx at cfoxx@dpi.state.nc.us.

Thank you for your continued support and cooperation.

JOD:LMF:HAF/CIC/kb

Attachments

- c: LEA Testing/Accountability Coordinator
Marvin Pittman, Director, School Improvement
Regional Accountability Coordinators
Carolyn Foxx, Consultant, School Improvement
Engin Konanc, Chief, Statistical Research