

# North Carolina Tests of Computer Skills Multiple-Choice and Performance

For Students Who Entered Grade 8 in 2000–2001 through 2004–2005

1998 Curriculum (Test Edition 2)

## Number of Items and Total Test Time (Minutes)

The following chart provides the number of test items and the total test time for each part of the North Carolina Computer Skills Multiple-Choice and Performance assessment at grade 8. The chart also includes the combined multiple-choice and performance total number of items and test time. The total test time does not include time for the test administrator to read general instructions to students, for students to code the background information, or for students to take scheduled breaks, where appropriate.

Note: The time stated is the time that the North Carolina Department of Public Instruction estimates that it will take for approximately 95% of the tested students to complete the tests. The time is provided to assist administrators in scheduling the testing sessions. At the school level, provisions must be made for students who will need time beyond that scheduled to complete the tests.

Computer Skills Assessments	Number of Items	Total Test Time
<b>Multiple-Choice</b>	<b>70</b>	<b>90</b>
<b>Performance:</b>		
Desktop Publishing	<b>9</b>	<b>35</b>
Database Use	<b>7</b>	<b>35</b>
Spreadsheet Use	<b>7</b>	<b>30</b>
<b>Performance Total</b>	<b>23</b>	<b>100</b>
<b>Multiple-Choice and Performance Combined Total</b>	<b>93</b>	<b>190</b>

The multiple-choice and performance tests are not to be administered to the same students on the same day. It is recommended that school systems administer the multiple-choice test to all students on the first day of testing; however, school systems may elect to administer the performance test on the first day. The performance test consists of three parts: desktop publishing, database use, and spreadsheet use. Timing for each part of the performance test begins when the appropriate file is opened and displayed on each student's computer screen.

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The following charts for the North Carolina Computer Skills Multiple-Choice and Performance assessment at grade 8 provide the time to distribute test materials, the time for students to complete the student background information and student survey, the time for reading general instructions to students, the actual test time, and the time for scheduled stretch breaks, when appropriate.

Note: The time stated is the time that the North Carolina Department of Public Instruction estimates that it will take for approximately 95% of the tested students to complete the tests. The time is provided to assist administrators in scheduling the testing sessions. At the school level, provisions must be made for students who will need time beyond that scheduled to complete the tests.

<b>Multiple-Choice Test</b>	<b>Items</b>	<b>Minutes</b>
Complete Student Background Information and Student Survey, Distribute Test Materials, & Read General Instructions	70	17
Actual test time prior to the stretch break		45
1 Three-Minute Break		3
Actual test time after the stretch break		45
<b>Total for Multiple-Choice</b>	<b>70</b>	<b>110</b>
<b>Performance Test</b>	<b>Items</b>	<b>Minutes</b>
Complete Student Background Information and Student Survey, Distribute Test Materials, & Read General Instructions		20
Desktop Publishing	9	35
Break /Change Files		6
Database Use	7	35
Break/Change Files		7
Spreadsheet Use	7	30
<b>Total for Performance Test</b>	<b>23</b>	<b>133</b>
<b>Multiple-Choice and Performance Combined Total</b>	<b>93</b>	<b>243</b>