

**2018 Charter Application Timeline**  
**Adopted May 3, 2018 by the State Board of Education**

<b><u>June 28, 2018</u></b>	<p><b><u>2018 Application Accessible to New Applicant Groups (Fast Track schools opening 2019 &amp; schools opening 2020-21)</u></b></p> <ul style="list-style-type: none"> <li>• Application link posted on Office of Charter Schools (OCS) website</li> <li>• Potential applicant registers for <a href="https://ncid.nc.gov">NCID</a> to access application (<a href="https://ncid.nc.gov">https://ncid.nc.gov</a>)</li> <li>• Potential applicant uses NCID Credentials created to access application</li> </ul>
<b><u>September 28, 2018</u></b>	<p><b>Online Application due – 5:00 pm Eastern Standard Time</b></p> <ul style="list-style-type: none"> <li>• Non-refundable \$1,000 application fee and Application Fee Payment Form must have been received by the Office of Charter Schools by this date and time</li> <li>• Application link goes to <b><u>Read Only</u></b> Status at 5:00:01 pm (EST)</li> </ul> <p><b>NOTE:</b> Applicants are strongly encouraged to submit the application and non-refundable fee prior to <u>September 21, 2018</u></p> <p><b>*An application submitted without the non-refundable fee or submitted after 5:00 pm EST will be considered <i>incomplete</i>*</b></p>
<b><u>September 2018 - November 2018 -</u></b>  <b>(tentative schedule)</b>	<p><b>Application Initial and CSAB Committee Review</b></p> <p>External evaluators and Department of Public Instruction (DPI/Office of Charter Schools (OCS) staff use an evaluation rubric to provide feedback on each application</p> <ul style="list-style-type: none"> <li>• OCS compiles the list of clarification items and forwards the list to each applicant</li> </ul> <p><b><u>In-Person Clarification</u></b> – the CSAB may offer up to a 30-minute in-person clarification opportunity in lieu of written communication for each applicant; the Board of Directors (BOD) and contracted service providers for the proposed school make themselves available to address questions/concerns posed by the committee</p>
<b><u>December 2018 - May 2019</u></b>  <b>(tentative schedule)</b>	<p><b>CSAB Committee Review/Interview of Applicant</b></p> <ul style="list-style-type: none"> <li>• All information from the Initial Application Review (external comments plus the responses from the applicants; and completed evaluation rubrics, which <u>may</u> include initial recommendations regarding whether application should move forward) submitted to the CSAB committees</li> <li>• CSAB committee members discuss each application in depth</li> <li>• Staff presents the information from the initial review, answers questions</li> <li>• <b>Interview</b> – for each applicant, members of the Board of Directors (BOD) for the proposed school make themselves available to address questions/concerns posed by the committee/CSAB</li> </ul>

	<ul style="list-style-type: none"> <li>• CSAB conducts in-depth one-hour interviews of each invited applicant Board of Directors (BOD) before the full CSAB</li> <li>• The full CSAB deliberates following each applicant interview</li> <li>• The full CSAB votes to recommend whether or not the State Board of Education (SBOE) should grant approval/initiate the Planning Year for each applicant</li> <li>• Applicant receives official written notification (<i>via the online application system</i>) of the CSAB recommendation</li> </ul> <p><i>*Note:</i></p> <ul style="list-style-type: none"> <li>• <i>Any applicant group being considered for Fast-Track Replication or <u>Acceleration</u> will receive a priority review</i></li> <li>• <i>Should an applicant apply for Fast-Track Replication <u>or Acceleration</u> and not meet the criteria in the established policy, the group will be considered for the 2020-21 opening</i></li> </ul>
<u>January 2019</u>	<b>CSAB Fast-Track Applicant Recommendations forwarded to SBE</b>
<u>February 2019</u>	<p><b>SBE considers Fast-Track Applicant CSAB recommendations for each Fast-Track applicant and may grant approval of the charter contingent upon successful completion of the Planning Year (also known as “Ready to Open” Process)</b></p> <p>Applicant notified of the SBE decision (<i>via the online application system</i>)</p>
<u>April 2019</u>	<b><u>CSAB recommendations for schools to open in 2020-21 forwarded to the SBE</u></b>
<u>May 2019</u>	<b><u>SBE considers CSAB recommendations for each applicant opening in 2020-21 and may grant approval of the charter contingent upon successful completion of the Planning Year (also known as “Ready to Open” Process)</u></b>
<u>August 2019</u>	<p><b>Fast-Track Approved Schools open upon SBE approval of the successful completion of the Planning Year (also known as “Ready to Open” Process)</b></p> <p>Applicant notified of the SBE decision (<i>via the online application system</i>)</p>
<u>June 2019</u>	<b>CSAB reconsiders SBE initially denied applications</b>
<u>August 2020</u>	<p><b>Approved Schools for <u>2020 – 21</u> Open upon the SBE approval of the successful completion of the Planning Year (also known as “Ready to Open” Process)</b></p> <p>Applicant notified of the SBE decision (<i>via the online application system</i>)</p>