




PUBLIC SCHOOLS OF NORTH CAROLINA

STATE BOARD OF EDUCATION Howard N. Lee, *Chairman*

DEPARTMENT OF PUBLIC INSTRUCTION June St. Clair Atkinson, Ed.D., *State Superintendent*

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DATE September 26, 2007
TO Charter School Administrators
FROM Jack Moyer 

2008 WACHOVIA PRINCIPAL OF THE YEAR PROGRAM

2008 Wachovia Principal of the Year The Department of Public Instruction (DPI) and the Principals' Executive Program (PEP) are pleased to announce the 2008 Wachovia Principal of the Year Program. Since 1984, we have been privileged to administer this program with financial support from the Wachovia Corporation.

Awards The Wachovia Principal of the Year Program will recognize outstanding leaders in the public schools with the following awards:

The state Wachovia Principal of the Year will receive

- \$3,000 for personal use and \$3,000 for his or her school, and
- Recognition by the State Board of Education.

Eight regional winners will each receive

- \$1,500 for personal use and \$1,500 for use in his or her school, and
- Cash awards are presented at the state luncheon in April 2008. Attendance is expected.

Each local winner who submits a completed portfolio and continues in the regional selection process by participating in the interview component will receive a

- \$200 cash award
 - Framed certificates
-

Selection Process Each school system is responsible for the local selection process. Only one principal can be selected as your school system's Wachovia Principal of the Year. The principal selected must have at least four years experience as a building level administrator (which can include some years as an assistant principal and/or central office administrator). The selection process must be objective and fair. Local selection procedures must assure that all public school principals have access and equal opportunity to be nominated.

The Office of Charter Schools is also invited to submit candidates for regional competition that have been designated as school administrators or head masters of non-traditional, charter schools, as assigned by the charter school boards of directors and governed under the State Board of Education. The Office of Charter Schools will determine the formal selection process for their regional candidates. Those selected regional candidates will compete with the LEA Principal of the Year candidates.

OFFICE OF CHARTER SCHOOLS

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

2008 WACHOVIA PRINCIPAL OF THE YEAR PROGRAM

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Timeline for Regional and State Selection Process

I encourage all local winners to participate at the regional and state levels. The program is an excellent way to recognize the importance of strong leadership in the public schools and it offers a significant cash award to winners.

In order for your local candidate to compete at the regional and state levels, you must submit to DPI by **October 26, 2007**, the Nomination Form (enclosed) naming your local Wachovia Principal of the Year.

Local Wachovia Principals of the Year must submit a portfolio to compete at the regional and state levels. The eight state educational regions are defined on the enclosed map. The completed portfolio and five (5) copies are due to DPI by 5:00 pm on **November 30, 2007**.

October 26, 2007 Nomination Form naming the local Wachovia Principal of the Year due to the Department of Public Instruction.

November 30, 2007 Local Wachovia Principal of the Year portfolio and five (5) copies due to the Department of Public Instruction. (Please see the enclosed information).

January 2008 Eight regional Wachovia Principals of the Year chosen by selection Committees.

February 2008 Wachovia Regional Principals of the Year announced.

February/March 2008 State Selection Committee Reads Portfolios
Eight regional Wachovia Principals of the Year interviewed
Eight regional winners' on-site school visits conducted by the state selection committee.

April 2008 2008 North Carolina Wachovia Principal of the Year is announced at the Awards luncheon in Raleigh.

Participation and Contact Form

Enclosed is the nomination form. **Please fax the nomination form, no later than October 26, 2007**, to Principal of the Year Coordinator, the Office of Charter Schools, at 919.807.3496. If you have any questions, please contact the Principal of the Year Coordinator at 919.807.3491 or jmoyer@dpi.state.nc.us.

JM/sl

Enclosures:

Program Booklet
Regional Map
Sample Press Release
Selection Schedule
Portfolio Information / Portfolio
Publicity Photo Request

<http://www.ncpublicschools.org/recruit/wachovia.html>