

Instructions

2008 Principal of the Year Portfolio

- The 2008 Principal of the Year (POY) portfolio and five (5) copies are due to the North Carolina Center for Recruitment, Retention, Recognition & Professional Advancement at the Department of Public Instruction by **5:00 PM, November 30, 2007**. All information should be mailed in the same envelope.
- The Principal of the Year must limit responses to the number of pages specified and must follow the guidelines for spacing and font. In order to provide all applicants with an equal opportunity, **only the number of pages specified will be accepted**. Any additional pages will not be considered by the Selection Committee.
- The **original** portfolio and the **five (5)** copies should be stapled once in the top left corner and **should not include** covers or binders of any kind.
- Photographs, articles or materials other than what are specified in the application should not be included.
- The Local Principal of the Year must provide **all** information requested in the portfolio/application packet. It should be mailed to the following:

Principal of the Year Coordinator
NC Department of Public Instruction
NC Charter Schools
Jack Moyer, Director
6303 Mail Service Center
Raleigh, NC 27699-6303

- Should you have additional questions or concerns, please contact the Principal of the Year Coordinator at 919-807-3491 or jmoyer@dpi.state.nc.us.



<http://www.ncpublicschools.org/recruitment/recognition/wachovia/>