



## CAREER GUIDANCE CAREER AND TECHNICAL EDUCATION

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### Definition/Purpose

Career Guidance provides students with the necessary assistance to prepare for future education and careers by understanding the connection between the classroom and the world of work. Career guidance enables students to set realistic education and career goals.

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### Collaboration

Career Development Coordinators (CDC) assists the school counselors by providing the career guidance/development component of a comprehensive school guidance program.

The CDC works collaboratively with school administrators, student services personnel, and teachers to ensure the delivery of career guidance/development services for all students.

CDCs facilitate communication with parents, business/industry, postsecondary institutions, and community organizations to support students' transition to postsecondary education and employment.

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### Curriculum

There are two career development courses, Exploring Career Decisions (middle school) and Career Management (high school) that enhance and support career guidance services and activities. These courses:

- Support academic courses
  - Orientate students to the world of work
  - Help students explore careers in all career clusters
  - Facilitate self-assessment
  - Support the career development planning process
  - Teach job seeking, securing, and maintaining skills
  - Facilitate work-based learning opportunities
  - Align with National Career Development Guidelines
  - Support preparation for postsecondary education and employment.
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## Career Guidance (continued)

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### Outcomes/Results

Outcomes of a Career Guidance program include:

- Access to career information and resources
  - Awareness of non-traditional fields
  - Opportunities to experience the world of work via work-based learning opportunities
  - Workplace knowledge and employability skills
  - Selection of relevant and rigorous courses
  - Understanding of current and future goals
  - Partnerships with business/industry, postsecondary institutions, and community organizations
  - Increased participation in postsecondary education
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### Essential Practices

CDCs provide the following career guidance/development services at middle and high schools:

- Career/Self-assessments (interest and skill inventories)
  - Transition planning
  - Career/Job fairs
  - Work-based learning
  - Practice job interviews
  - Career orientation sessions
  - Parent information sessions
  - Partnerships with business/industry, postsecondary institutions, and community organizations
  - Career information
  - Learning and work styles inventories
  - Career development plans
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### Number Served

Across North Carolina there are:

- 85,000 Career Development students
  - 750 Exploring Career Development teachers
  - 300 Career Management teachers
  - 350 Career Development Coordinators
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### Web sites

Websites for further study about Career Guidance:

- [www.ncda.org](http://www.ncda.org) (National Career Development Association)
  - [www.acrnetwork.org](http://www.acrnetwork.org) (America's Career Resource Network)
  - [www.ncschoolcounselor.org](http://www.ncschoolcounselor.org) (NC School Counselor Association)
  - [www.ncpublicschools.org/cte/career](http://www.ncpublicschools.org/cte/career) (NC CTE Career Development)
  - [www.schoolcounselor.org](http://www.schoolcounselor.org) (American School Counselor Association)
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### Leadership

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