



PUBLIC SCHOOLS OF NORTH CAROLINA

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January 29, 2009

TO: Directors, Exceptional Children Programs
Directors, Charter Schools
Directors, State Operated Programs
Directors, Private Educational Agencies

FROM: Mary N. Watson, Director *MNW*
Exceptional Children Division

RE: Annual Registration of Legally Blind Students
Annual Census of Students with Deaf-Blindness

It is time again for the Exceptional Children Division to collect data for the two student registration/census reports that are required of states that receive federal funding for students with Legal Blindness and Deaf-Blindness. These two registration/census reports establish the number of students with these two designations for North Carolina and relate directly to funding received for materials for students and professional development for teachers. All documents and instructions required for **both** reports are attached to this email. You will not receive two emails. **The deadline for returning the information is Monday, February 23, 2009.**

1. The Annual Registration of Legally Blind Students is used to calculate the amount of Federal Quota Funds designated for the purchase of educational materials for these students. Students in public schools and private schools are eligible to participate in this program. Additional information on the Federal Quota Program is found at <http://www.aph.org/fedquotpgm/fedquota.htm>. There is a fifteen-page attachment for this report which includes: Instructions for completing the Registration Form; the Registration Form; and an Order Form for future Quota orders. **Please read the directions carefully as some of the information has changed.** Send the completed form via email to jkagy@dpi.state.nc.us.
2. The Deaf-Blind Census Report is used to verify the number of students with deaf-blindness that are being served by the North Carolina Deaf-Blind Project. This verification enables the State Deaf-Blind Project to provide benefits such as technical assistance, resources and training to families and staff.

EXCEPTIONAL CHILDREN DIVISION

MARY N. WATSON, *Director*

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

MEMORANDUM

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If you have questions or comments about the Legally Blind Registration, please contact Julie Kagy, Consultant for Visual Impairment and Assistive Technology, at 919-807-3988 or jkagy@dpi.state.nc.us.

If you have questions or comments about the Deaf-Blind Census, please contact Chris Jones, Coordinator of the North Carolina Deaf-Blind Project, at 919-807-3991 or cjones@dpi.state.nc.us.

MNW/TW/JK/CJ/pp

Attachments: 1) APH Quota Registration 2009 Instructions and form (15 pages)
2) 2009 Deaf-Blind Census Instructions (19 pages)
3) A1 – General Instructions (Deaf-Blind) (3 pages)
4) A2 – No Students (Deaf-Blind) (1 page)
5) A3 – Student Information Form (Deaf-Blind) 1 page)
6) A4 – Census Summary Form (Deaf-Blind) (1 page)

c: Rebecca Garland
Angela Quick