

# **K-3 Class Size Reporting for High Priority Schools**

## **First School Month 2006-2007**

### **Instructions for Completion of Form**

Report all K-3 **Typical** classes. (Make additional copies of the form if needed.) A **Typical** class in grades K-3 is defined as a self-contained class in which the teacher spends the majority of the day with the same students teaching a complete curriculum. Exceptional classes, remedial classes, and advanced classes are not included.

**NOTE:** If K-3 classes are not organized as self-contained and instead organized departmentally, with teachers teaching individual subjects for a specific class period, report all regular core curriculum classes. Include the following subjects: language arts/communication skills, math, science, and social studies.

**Grade Level:** Report the grade designation for the class. Show all grades if the class is a combination class.

**Teacher's Name:** Report the name of the teacher. Show all teachers if the class is team-taught.

**Subject(s) Being Taught:** Report individual subjects **only** if regular K-3 classes are departmentalized rather than self-contained. Include the following subjects: language arts/communication skills, math, science, and social studies. If classes are self-contained, leave the line blank or write "self-contained."

**Number of Students:** Report the number of students assigned to the class.

**Comments:** (Optional) Include an additional sheet if necessary to make comments regarding problems experienced at the school in its efforts to comply with the K-3 class size requirements for high priority schools.

**FAX or e-mail completed form to Ozella Wiggins, FAX number (919) 807-3704 or [owiggins@dpi.state.nc.us](mailto:owiggins@dpi.state.nc.us). An electronic version of the survey can be found on the Financial and Business Services website at [www.ncpublicschools.org/fbs/](http://www.ncpublicschools.org/fbs/) under "Student Accounting/forms".**