

# LEARN AND SERVE AMERICA LOCAL MATCH REPORT FY \_\_\_\_\_

Project Name \_\_\_\_\_

Project Administrator \_\_\_\_\_

LEA Name \_\_\_\_\_ LEA Number \_\_\_\_\_

**To be completed by the LEA's Finance Office:**

AMOUNT OF LOCAL MATCH EXPENDED THIS FISCAL YEAR (Exclude PRC 064 Funds)

<u>Reporting Periods</u>	<u>Amount</u>
1 <sup>st</sup> Quarter – September 30, _____	\$ _____
2 <sup>nd</sup> Quarter – December 31, _____	\$ _____
3 <sup>rd</sup> Quarter – March 31, _____	\$ _____
4 <sup>th</sup> Quarter – June 30, _____	\$ _____
<b>TOTAL</b>	<b>\$ _____</b>

**SOURCE OF MATCHING EXPENDITURES** (Check the correct fund and enter the account code)

( ) Local fund # \_\_\_\_\_ ( ) Federal fund # \_\_\_\_\_

( ) State fund # \_\_\_\_\_

( ) Non PRC 064 Salary: **Name & Position Number 1.** \_\_\_\_\_

**2.** \_\_\_\_\_ **3.** \_\_\_\_\_

**Attach a separate sheet for additional names and position numbers.**

( ) **In Kind Contribution/Donated Materials and/or Donated Labor**  
**[Attach detailed explanation on separate sheet of paper]**

\_\_\_\_\_  
Finance Officer/Designee's Signature      Date      Telephone Number

\_\_\_\_\_  
Project Administrator's Signature      Date      Telephone Number

You can mail or fax this report to: Stephanie English  
Division of School Business, Monitoring & Compliance Section  
6334 Mail Service Center, Raleigh, NC 27699-6334  
FAX 919-807-3723

Questions about this form? Call: 919-807-3686, or email [senglish@dpi.state.nc.us](mailto:senglish@dpi.state.nc.us)

LEA must maintain sufficient documentation to justify the matching expenditures claimed.  
Such documentation must be made available for immediate presentation upon request for compliance and/or monitoring purposes.