

# NORTH CAROLINA MIGRANT EDUCATION PROGRAM SUPPLEMENTAL PROGRAM CODES

## Instructional Codes

001	ESOL	023	EOG/EOC Tutoring
002	Bilingual	032	Mentoring Program
003	Mathematics	036	Social Studies
004	Reading	037	Science
007	Vocational Education	050	School Readiness
008	Career Education	051	Other Credit Accrual
009	Gifted /Talented	052	Other Elementary Instruction
010	Work Study	053	Other Secondary Instruction
011	Pre-GED/GED / High School Equivalency	054	Referred Service--Instructional
014	English/Language Arts	055	Service Learning
015	P.A.S.S.	056	Family Literacy
017	Health Education/Safety	057	Home-based Tutoring
018	Computer and Technology Literacy	061	Consumer and Citizenship Instruction
019	Multi-Cultural Education	062	Nutrition Education
020	Special Activities	064	Higher Education Access
022	Distance Learning		

## Supportive Service Codes

025	Pupil Services	033	Internet Access
026	Nutrition Support	047	AIM and other youth involvement
027	Pupil Transportation	048	Health support
028	At-Risk	049	Referred Service--Support
029	Needs Assessment	058	Translation, Interpretation, and Advocacy
030	Guidance/Counseling	063	Material Support
031	Social Work/Outreach		

## Identification Codes (ID only)

034	Priority for Services
038	Service under 2 <sup>nd</sup> Provision of COS
040	LEP
041	H-2A
043	Exceptional Children
046	Service under 3 <sup>rd</sup> Provision of COS
060	Service under 1 <sup>st</sup> Provision of COS

## Supplemental Program Codes and Definitions

Supplemental Programs are defined as services above and beyond the basic educational program provided by the local school district. The supplemental programs should reflect the current programs in which the student is participating and are recorded on the Supplemental Services Record and submitted to Data Specialists for entry into the MIS2000 Database.

### Instructional Services

<b>001 ESOL</b>	Services designed to develop those English language experiences, language skills, and communicative competencies that are required to team content in a classroom where English is the language used for instruction.
<b>002 Bilingual</b>	A structured program of services designed to provide content in a student's first language with special support in the transfer of learning skills and concepts from their first language to the English language.
<b>003 Mathematics Instruction</b>	Instruction in Mathematics for individual students or pupils in an individual, small group, or classroom setting.
<b>004 Reading Instruction</b>	Instruction in reading for individual students or pupils in an individual, small group, or classroom setting.
<b>007 Vocational Education</b>	Services, including pre-vocational, designed to provide training in and development of skills that are required for gainful employment in a skilled or technical occupation. This category includes OSY job skills training and development.
<b>008 Career Education</b>	Services designed to develop an awareness of career option, work values, work-seeking and work-getting skills, and career decision making skills in relation to student ability and interest. These services may also include related "life skills" components, especially for Out-of-School Youth (OSY).
<b>009 Gifted/Talented</b>	Services designed to provide unique learning opportunities for high achieving and under-achieving pupils identified as gifted and/or talented.
<b>010 Work-Study</b>	Programs which provide students with general and specific occupational skills through a combination of supervised employment in an occupational field and related classroom instruction.
<b>011 Pre-GED, GED and High School Equivalency</b>	Services designed to assist students in obtaining the equivalent of a high school diploma.
<b>014 English/ Language Arts</b>	Instruction designed to develop writing, speaking, and listening skills that are not offered as part of an ESOL or Bilingual program. These services may also include activities that advance an understanding or appreciation of language systems, literature, linguistics, communications, composition, etc.

<b>015 P.A.S.S.</b>	Portable Assisted Study Sequence Correspondence or semi-independent programs designed to allow students to make up partial or full credits of course work necessary for grade promotion or high school graduation requirements. While students in NC are not currently given NC credit for PASS courses, students in PASS courses from other states may receive assistance in these courses.
<b>017 Health Education/Safety</b>	Services designed to develop knowledge and awareness of physical, social and environmental factors affecting health and safety of the individual student. This instruction can include pesticide safety, job safety, and other health instruction for Out-of-School Youth.
<b>018 Computer and Technology Literacy</b>	Services designed to develop skills in the operation and use of the computer and other electronic technology, such as MP3 players, smart phones, and digital media.
<b>019 Multicultural Education</b>	Programs designed to provide awareness and create acceptance of international and ethnic cultures.
<b>020 Special Activities</b>	Short term activities which provide opportunities for student participation such as field trips, summer camp, music, arts and crafts, leadership, training, Reading is Fundamental (RIF), etc.
<b>022 Distance Learning</b>	Programs designed to give instruction for credit outside formal school settings, through online, video, correspondence, or other means (does not include PASS or "other credit accrual" ).
<b>023 EOG/EOC Tutoring</b>	Extended day (before and after school and Saturday programs, including summer) tutoring services provided to individual or small groups of students; specifically designed to help students prepare for EOG/EOC tests. This service can be provided by MEP or other sources (if funded by MEP).
<b>032 Mentoring Program</b>	Programs that provide students with individualized support in areas such as monitoring course work and personal goal setting. This may include facilitation programs in which MEP students act as peer mentors.
<b>036 Social Studies</b>	Supplemental instruction in Social Studies which is usually provided in an individual, small group, or classroom setting.
<b>037 Science</b>	Supplemental instruction in Science which is usually provided in an individual, small group, or classroom setting.
<b>050 School Readiness</b>	Instruction designed to develop the psychomotor, cognitive, and affective skills of children (usually pre-Kindergarten) through a wide range of educational and developmental activities, and designed to prepare children for formal school experiences; funded by MEP.
<b>051 Other Credit Accrual</b>	Instruction in non-core High School courses (other than those that can be coded as Science, Math, Social Studies, or English/Language Arts) that help students accumulate credits required for graduation. This instruction is provided by a teacher for students on a regular and systematic basis, usually for a predetermined period of time. Includes correspondence or distance courses taught under the supervision of a teacher; e.g. NovaNet, Virtual Public School.

<b>052 Other Elementary Instruction</b>	General instruction (other than that which can be coded to Reading, Math, English/Language Arts, Science, Social Studies, or Other Language Arts) provided for individuals or small groups of elementary students. May include <i>Plaza Comunitaria</i> classes that help students complete their elementary level classes and native language literacy instruction.
<b>053 Other Secondary Instruction</b>	General instruction (other than that which can be coded to Reading, Math, English/Language Arts, Science, Social Studies, or Other Credit Accrual) provided for individuals or small groups of secondary students. May include <i>Plaza Comunitaria</i> classes and native language literacy instruction.
<b>054 Referred Service- Instructional</b>	Instructional or educationally-related services provided from non-MEP programs or organizations. The programs would not have been accessed by migrant children otherwise, but are obtained for migrant children through the efforts of MEP-funded personnel. A referred service constitutes: referral + positive outcome. A follow-up is needed each time a referred service is performed. A referral by itself does not constitute a referred service. Examples might include: assistance with enrollment in a community college ESL program; assistance in joining 4-H instructional programs.
<b>055 Service-Learning</b>	Instructional programs that integrate meaningful community service with instruction and reflection. This approach enriches regular instruction, teaches civic responsibility, and increases interaction with the larger community.
<b>056 Family Literacy</b>	Programs that enable families and households to work together to develop literacy skills, based on the concept that parents/guardians/siblings learning alongside children fosters learning for all.
<b>057 Home-based Tutoring</b>	Tutoring instruction that occurs during a home visit program and may include various subjects not listed above. Offered during the school year or the summer.
<b>061 Consumer and Citizenship Instruction</b>	Instruction in consumer issues (such as banking, credit, consumer safety) and in citizenship and civic education (such as legal awareness, rights and responsibilities, US and State government).
<b>062 Nutrition Education</b>	Instruction in the choice and preparation of healthy foods, instruction in basic nutrition, and nutrition classes given to OSY for themselves or their small children.
<b>064 Higher Education Access</b>	Coordination, development, and/or presentation of activities for middle and high school students and their parents, and OSY, to promote access to training programs, colleges, and universities. Includes assistance with orientation to higher education, application processes, and scholarship information.

## Supportive Services

<p><b>025</b> <b>Pupil Services</b></p>	<p>a) School attendance and/or social work activities designed to Improve pupil attendance and performance in school or which attempts to prevent or solve pupil problems involving home, school or community by providing <b>home visits</b> and <b>individual family contact</b>.</p> <p>b) Guidance activities (not offered as part of an "At-Risk" program) that provide <b>consultation with other staff members</b> in planning and conducting programs for pupils, assisting pupils in personal and social development, assessing the abilities of pupils, assisting students and OSY as they make their own educational career plans.</p>
<p><b>026</b> <b>Nutrition</b></p>	<p>Services which involve preparation and serving of regular and incidental meals, lunches, or snacks in connection with school or Migrant Education Program activities.</p>
<p><b>027</b> <b>Pupil Transportation</b></p>	<p>Services which have as their purpose the conveyance of pupils to and from school or Migrant Education Program activities, on trips related to school activities, or as part of the provision of other support services.</p>
<p><b>028</b> <b>At-Risk</b></p>	<p>Programs or services designed to meet the needs of children who have been identified as potential dropouts or who have dropped out of school. This includes counseling leading to re-enrollment in school or enrollment in programs leading to a high school diploma or its equivalent.</p>
<p><b>029</b> <b>Needs Assessment</b></p>	<p>The determination as to whether or not the services of the migrant program are needed by each migrant child; administration of surveys, questionnaires, interviews, or focus groups. If this is indicated for OSY students, the OSY Survey must be used and submitted to NCMEP.</p>
<p><b>030</b> <b>Guidance/ Counseling</b></p>	<p>Activities, usually employing psychological methods, designed to enhance educational or personal development, prevent life problems, or handle personal crisis situations. Counseling activities are normally conducted directly with individual students or small groups of students.</p>
<p><b>031</b> <b>Social Work/ Outreach</b></p>	<p>Coordination activities with parents, other family members, teachers, service agencies, students and others; designed to ensure that migrant children and families receive the full range of services available to them. Activities include but are not limited to: School-home linkage, regular education program linkage, social service linkage and interstate linkages.</p>
<p><b>033</b> <b>Internet Access</b></p>	<p>Supplementary school and/or community-based programs/services that provide internet access to students.</p>
<p><b>047</b> <b>AIM, Youth Involvement, and Leadership Development</b></p>	<p>Support services provided through participation in AIM (Action, Inspiration, Motivation) Clubs, youth group efforts, or other leadership development programs.</p>

<b>048 Health Support</b>	Services that support health and wellness necessary for students to learn; e.g., vision screening and assistance, dental screenings.
<b>049 Referred Service— Support</b>	Support services provided by non-MEP programs and organizations. These services would not have been obtained by students without the assistance of MEP staff. A referred service constitutes: referral + positive outcome. A follow-up is needed each time a referred service is performed. A referral by itself does not constitute a referred service. Examples might include: referral to a family service agency and follow-up with the family.
<b>058 Translation, Interpretation, and Advocacy</b>	Assisting students and families with interpretation and translation in order to fully access other services available to them. Includes assisting students and families to obtain official records, such as transcripts, transfer documents, apostilles, and residency affidavits.
<b>063 Material Support</b>	Activities that assist students and families in accessing basic human needs, such as food, clothing, and shelter, which will enable them to benefit from educational programs and services.

## Identification Codes (for ID purposes only, not services)

<b>034 Priority for Services</b>	Any student who is identified to have Priority for Services according to the NCMEP Guidelines (school interruption and at-risk of failing to meet State standards or dropping out).
<b>038 Service under 2<sup>nd</sup> Provision of COS</b>	Identification code for a migrant student whose eligibility has ended for an additional school year. (A migrant child may continue to be served for an additional school year, providing that comparable services are not available through other programs). These students do not count in your annual Performance Report; nor does a program receive funding for them. Approval for COS (2 <sup>nd</sup> Provision) must be obtained from NCMEP through an application process.
<b>040 LEP</b>	Any student whose primary language is not English (as indicated in the Home Language Survey) and who is insufficiently proficient in the English Language to receive instruction exclusively from regular educational programs and function on an academic par with his/her peers (as indicated in the English proficiency assessment administered by the LEA for in-school students). OSY may be coded ONLY if they have been assessed /screened for English Language Proficiency using a formal screening instrument.
<b>041 H-2A</b>	Youth identified, enrolled, and served by MEP and who by immigration status H-2A.
<b>043 Exceptional Children</b>	Migrant children identified as Exceptional Children.
<b>046 Service under 3<sup>rd</sup> Provision of COS</b>	Identification code for a former migrant student being served under the 3 <sup>rd</sup> provision of the Continuation of Services definition in Title I, Part C, Section 1304(e)(3): A local operating agency may continue to serve secondary students who were eligible for services during secondary school <b>through credit accrual programs</b> until they graduate. Approval for COS (3 <sup>rd</sup> Provision) must be obtained from NCMEP through an application process.
<b>060 Service under 1<sup>st</sup> Provision of COS</b>	Students ending eligibility during a term and served until the end of the term. A student in this category does not need to have a COS Record submitted to DPI.