



**NC Department of Public Instruction**  
**Contacts for Frequently Asked Questions**

Subject/Question	DPI Staff Member	Phone Number	Notes
ABCs Reporting	Tammy Howard	807-3769	Full ABCs reports are online at <a href="http://abcs.ncpublicschools.org/abcs/">http://abcs.ncpublicschools.org/abcs/</a>
Academically/ Intellectually Gifted Students	Sneha Shah- Coltrane	807-3849	
Accounts Payable (NCDPI)	Regetta Darden	807-3652	Processes payments for the purchase of goods and services and for staff and non-employee travel claims and provides A/P system, procedure and policy training to staff.
ACRE (Accountability and Curriculum Reform Effort)	Angela Quick Mike Martin	807-3849 807-4197	Program information available online at <a href="http://www.ncpublicschools.org/acre/">www.ncpublicschools.org/acre/</a>
ACT Scores	Johnny Wilson	807-3559	College admission exam. Results released separately from SAT
Allotments of Funds to LEAs/Charter Schools	Lydia Prude	807-3739	Additional information available at <a href="http://www.ncpublicschools.org/fbs/allotments/">www.ncpublicschools.org/fbs/allotments/</a>
American Indian Education	Benita Tipton	807-3933	Information about the federal Title VII program is at: <a href="http://www.ncpublicschools.org/federalprograms/titleVII/">www.ncpublicschools.org/federalprograms/titleVII/</a>  The annual reports from the State Advisory Council on Indian Education is at <a href="http://www.ncpublicschools.org/racg/resources/reports/indianed/">www.ncpublicschools.org/racg/resources/reports/indianed/</a>
Attendance/Average Daily Membership	Sandra Johnson	807-3737	Additional information available at <a href="http://www.ncpublicschools.org/fbs/accounting/">www.ncpublicschools.org/fbs/accounting/</a>
AYP (Adequate Yearly Progress) Reporting	Tammy Howard	807-3769	Additional information including links to results by school is at <a href="http://www.ncpublicschools.org/nclb/abcayp/">www.ncpublicschools.org/nclb/abcayp/</a>
Benefits & Teacher Employment Issues	Jack Stone Joan Crump	807-3395 807-3366	More information about teacher benefits, employment, etc., as at <a href="http://www.ncpublicschools.org/work4ncschools">www.ncpublicschools.org/work4ncschools</a>
Blue Ribbon Schools	Elissa Brown	807-3987	Additional information on the federal No Child Left Behind Blue Ribbon Schools Program is available online at <a href="http://www.ed.gov/programs/nclbbrs/index.html">www.ed.gov/programs/nclbbrs/index.html</a>
Career Status of Teachers	Jack Stone	807-3395	
Cash Management	Keisha Gaither Ed Stone	807-3639 807-3638	Agency cash requisitions and transfers; federal cash draw downs; LEA Cash Certifications.
CEDARS (NC Common Education Data Analysis and Reporting System)	Ben Comer	807-4165	<a href="http://www.ncpublicschools.org/cedars/">www.ncpublicschools.org/cedars/</a>
Chart of Accounts	Roxane Bernard	807-3725	Complete chart of accounts documents are at <a href="http://www.ncpublicschools.org/fbs/finance/reporting/">www.ncpublicschools.org/fbs/finance/reporting/</a>
Charter Schools	Joel Medley	807-3492	A list of all charters and more is at <a href="http://www.ncpublicschools.org/charterschools/">www.ncpublicschools.org/charterschools/</a>
Charter School Finances	Karen Frazier	807-3738	
Child Nutrition/ School Lunch and Breakfast	Lynn Harvey	807-3507	More information, including upcoming workshops and current events, is at <a href="http://www.ncpublicschools.org/childnutrition/">www.ncpublicschools.org/childnutrition/</a>

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Child Nutrition Claim Payments and Reporting	Sherry Peele Regetta Darden	807-3620 807-3652	Processes Child Nutrition Claim Reimbursements and prepares and submits Child Nutrition Meal Count and Financial Status Reports.
Compliance Supplements and Audit Report Review	Gene Bruton	807-3726	
Conference/ Workshop Info	Varies		Get more information from your caller and forward them to the division that sponsors the event in question.
Course Credit/ Course Codes	Maria Pitre-Martin	807-3817	
Curriculum Issues	Maria Pitre-Martin	807-3817	This includes Standard Course of Study, Common Core and Essential Standards currently being drafted.
District and School Transformation	Pat Ashley	807-4006	<a href="http://www.ncpublicschools.org/schooltransformation/">www.ncpublicschools.org/schooltransformation/</a>
Driver's Education	JD Everett	807-3485	
Dropout Issue/ Dropout Prevention Grants/Dropout Report	Debra Williams Ken Gattis	807-3912 807-3940	Annual Dropout Report questions should go to Ken Gattis Dropout Reports available online at <a href="http://www.ncpublicschools.org/research/dropout/reports/">www.ncpublicschools.org/research/dropout/reports/</a>
DSSF (Disadvantaged Student Supplemental Funding)	Doris McCain	807-3702	More information available at <a href="http://www.ncpublicschools.org/fbs/">www.ncpublicschools.org/fbs/</a>
EOG/EOC Test Development	Tammy Howard	807-3787	End-of-Grade and End-of-Course test development questions.
E-Rate	Ed Chase	807-3422	<a href="http://www.ncpublicschools.org/erate">www.ncpublicschools.org/erate</a> includes basic information
ESEA Reauthorization	Lou Fabrizio	807-3770	Elementary and Secondary Education Act
Evaluation of Professional Staff	Liz Colbert	807-4187	Evaluation Instruments
Exceptional Children's Issues/ Parent Calls regarding IEP	Mary Watson	807-3969	EC keeps a log of called requests, so it's best to use their main number for constituent calls.
Facilities and Construction	Steve Taynton	807-3560	<a href="http://www.ncpublicschools.org/fbs/buildings/">www.ncpublicschools.org/fbs/buildings/</a>
Federal Grant Financial Reporting	Ed Stone Sarah Harris	807-3638 807-3636	Prepares and submits federal grant financial reports.
Financial Data (Analysis)	Alexis Schauss	807-3553	The Web has a lot of data already at <a href="http://www.ncpublicschools.org/fbs/resources/">www.ncpublicschools.org/fbs/resources/</a>
Financial Monitoring	Stephanie English	807-3686	
Free and Reduced Price Meals/Data and Eligibility	Lynn Harvey Regetta Darden	807-3507 807-3652	Care must be taken in how these data are used; it's best to check with Lynn Harvey before using these data, just to be sure that all issues are considered first.
Fresh Fruits & Vegetable Program	Lynn Harvey	807-3507	<a href="http://www.ncpublicschools.org/childnutrition">www.ncpublicschools.org/childnutrition</a>
GED/Adult High School Diploma	Community Colleges	807-7100	The state's 58 Community Colleges offer the GED/Adult High School Diploma program.
Governor's School	Camilla Roberson	807-3986	A great deal of program information is available online at <a href="http://www.ncgovschool.org/">www.ncgovschool.org/</a>
Graduation Project	Elissa Brown	807-3987	<a href="http://www.ncpublicschools.org/graduationproject/">www.ncpublicschools.org/graduationproject/</a> includes evaluation rubrics under Resources.

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Graduation Requirements	Elissa Brown	807-3987	<a href="http://www.ncpublicschools.org/gradrequirements">www.ncpublicschools.org/gradrequirements</a>
HRMS (Human Resources Management System)	Cheryl Brooks Mark Cramer	807-3191 807-3236	<a href="http://www.teach4NC.org">www.teach4NC.org</a>
Home Schools	Office of Non-Public Education	733-4276	<a href="http://www.ncdnpe.org">www.ncdnpe.org</a>
Incorrect School Personnel/Address/Phone Number	LEAs		LEAs are responsible for ensuring the accuracy of their district and school data. LEAs can manage their entries in the Educational Directory and Demographical Information Exchange (EDDIE) online at <a href="http://apps.schools.nc.gov/eddie">http://apps.schools.nc.gov/eddie</a>
Insurance	Eileen Townsend	807-3522	Property, liability, workers' compensation, unemployment insurance issues and matters. <a href="http://www.ncpublicschools.org/insurance">www.ncpublicschools.org/insurance</a>
Job Postings and Applications for DPI	Sean Gutowski	807-4190	<a href="http://www.ncpublicschools.org/jobs/">www.ncpublicschools.org/jobs/</a>
Lateral Entry	Licensure; Alternative Licensure Centers	807-3310	The Regional Alternative Licensing Centers are in Charlotte (704.792.2709); Fayetteville (910.483.1495); and Nash County/Rocky Mount (252.451.0134), and Catawba (828.241.5838)
Early College High School Initiative (Learn and Earn)		277-3782	Learn and Earn is managed out of the New Schools Project office. More information is at <a href="http://www.nclearnandearn.gov/learnEarnHighschools.htm">www.nclearnandearn.gov/learnEarnHighschools.htm</a>
Legislative Inquiries	Ann McColl	807-4035	The legislative update page is at <a href="http://www.ncpublicschools.org/legislative/">www.ncpublicschools.org/legislative/</a>
Licensure	Susan Ruiz	807-3310	Important: Licensure service calls MUST BE routed through the Licensure call center, 807-3310. Susan Ruiz heads the section and is appropriate for policy and procedural questions. Licensure information is online at <a href="http://www.ncpublicschools.org/licensure/">www.ncpublicschools.org/licensure/</a> and includes information on how to apply for a license or renewal.
Lottery Proceeds	Philip Price	807-3600	School Business handles disbursement information regarding lottery proceeds. <a href="http://www.ncpublicschools.org/fbs/">www.ncpublicschools.org/fbs/</a>
Microsoft Settlement	Philip Price	807-3600	
NAEP	Iris Garner	807-3425	<a href="http://www.ncpublicschools.org/accountability/policies/naep/naep">www.ncpublicschools.org/accountability/policies/naep/naep</a> NAEP results also are highlighted in the News section and filed by the date of the national release each year.
National Board Certification	Joyce Loveless	807-3371	Program information is available online at <a href="http://www.ncpublicschools.org/recruitment/">www.ncpublicschools.org/recruitment/</a>
NCLB Parent Questions	Donna Brown	807-3959	The NCLB Web site also has a great deal of information about AYP, Title I schools, public school choice and School Improvement status: <a href="http://www.ncpublicschools.org/nclb">www.ncpublicschools.org/nclb</a>
NCLB Technical Issues	Lou Fabrizio	807-3770	
NC Virtual Public School	Ross White	513-8550	The NCVPS Web site is online at <a href="http://www.ncvps.org/">www.ncvps.org/</a>
NC WISE	George Batten	807-3494	<a href="http://www.ncwise.org">www.ncwise.org</a> includes basic information, a project status page, the NC WISE newsletter, and other items.
New Schools Project	Tony Habit	277-3760	<a href="http://newschoolsprojct.org/">http://newschoolsprojct.org/</a>
News Media Inquiries and Contacts	Vanessa Jeter Lynda Fuller Sara Clark	807-3450 807-3469 807-3475 807-3458	NCDPI policy is for staff to send all news media inquiries to the Communications and Information division for evaluation and follow-up. This enables the department to ensure that reporters receive responses in a timely and accurate manner.

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Office of Early Learning	John Pruette	807-3946	<a href="http://www.earlylearning.nc.gov/">www.earlylearning.nc.gov/</a>
Parent Assistant Module	George Batten	807-4018	NC WISE's Parent Assistant module includes attendance, academic progress, schedules, emergency contacts and other data.
Parental Involvement	Donna Brown	807-3959	<a href="http://www.ncpublicschools.org/parents/">www.ncpublicschools.org/parents/</a>
Personnel Support for School Districts	Sonja James Joan Crump	807-3365 807-3366	<a href="http://www.ncpublicschools.org/humanresources">www.ncpublicschools.org/humanresources</a>
Plant Operation/ Maintenance	Kim Lawson Gayle Dietzel	807-3542 807-3541	Information regarding LEA maintenance support, building repair, equipment replacement and installation, safety, maintenance personnel training.
Positive Behavior Support	Heather Reynolds	807-4059	Information available online at <a href="http://www.ncpublicschools.org/positivebehavior/">www.ncpublicschools.org/positivebehavior/</a>
Principal Fellows Program	Doris McCain	807-3700	
Principal of the Year Program	Brandon Patterson	807-3375	<a href="http://www.ncpublicschools.org/recruitment/recognition">www.ncpublicschools.org/recruitment/recognition</a>
Private/Religious Schools	Office of Non-Public Education	733-4276	<a href="http://www.ncdnpe.org">www.ncdnpe.org</a>
Publication Sales	Traci Blount Gene Buchanan	807-3450 or 800-663-1250	The Publications catalog is online at <a href="http://www.ncpublicschools.org/publications/">www.ncpublicschools.org/publications/</a>
Safe Schools Reports	Allison Anderson	807-3644	
Salary Audits	Tiandra Alli Sue Holly	807-3736 807-3725	Available to assist finance and human resource offices resolve miss-paid certified personnel.
Salary Schedules	Andrew Cox	807-3708	Salary schedules are online at <a href="http://www.ncpublicschools.org/fbs/resources/data/">www.ncpublicschools.org/fbs/resources/data/</a>
SAT	Johnny Wilson	807-3800	Usually released late August – Mid-September
School Bus Transportation	Derek Graham	807-3571	<a href="http://www.ncbussafety.org/">www.ncbussafety.org/</a>
School Calendar	Alexis Schauss	807-3708	The School Calendar law and other details are at <a href="http://www.ncpublicschools.org/fbs/finance/legislation/calendar/bill">www.ncpublicschools.org/fbs/finance/legislation/calendar/bill</a>
School Connectivity	Ed Chase	807-3422	<a href="http://www.ncpublicschools.org/connectivity">www.ncpublicschools.org/connectivity</a> includes basic information
School Numbers/ Add/Close Schools	Nicola Lefler	807-3615	<a href="http://apps.schools.nc.gov/eddie">http://apps.schools.nc.gov/eddie</a>
School Report Cards	Traci Blount	807-3467	<a href="http://www.ncreportcards.org">www.ncreportcards.org</a> includes many kinds of school measures and is updated annually, usually in the fall/winter.
School Safety/ School Violence Report	Ken Gattis	807-3940	<a href="http://www.ncpublicschools.org/safeschools/">www.ncpublicschools.org/safeschools/</a>
Section 504	Elissa Brown	807-3987	Section 504 of the Rehabilitation Act of 1973 requires that: "No otherwise qualified individual with a disability in the United States...shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance..." USED.
State Board of Education	Martez Hill	807-3608	<a href="http://www.ncpublicschools.org/stateboard">www.ncpublicschools.org/stateboard</a>
Student Discipline Issues	Katie Cornetto	807-3406	Most student discipline issues are local school board/school decisions. If there is a question of legality, Katie Cornetto is the best source.

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Student Transcripts/ Diplomas	LEAs		Citizens must get document from district where they graduated. State Archives does have lists of graduates by year (919.807.7310)
Superintendent's Advisory Groups Meetings	Communications	807-3450	There are Web pages containing minutes, membership lists, meeting schedules, etc., at the following: <a href="http://www.ncpublicschools.org/principalsadvise/">www.ncpublicschools.org/principalsadvise/</a> <a href="http://www.ncpublicschools.org/teachersadvise/">www.ncpublicschools.org/teachersadvise/</a> <a href="http://www.ncpublicschools.org/parentsadvise/">www.ncpublicschools.org/parentsadvise/</a> <a href="http://www.ncpublicschools.org/superintendentsadvise/">www.ncpublicschools.org/superintendentsadvise/</a>
Suspension and Expulsion Report	Ken Gattis	807-3940	Reports available online at <a href="http://www.ncpublicschools.org/research/discipline/reports/">www.ncpublicschools.org/research/discipline/reports/</a>
Teacher of the Year Program	Brandon Patterson	807-3375	<a href="http://www.ncpublicschools.org/recruitment/recognition/">www.ncpublicschools.org/recruitment/recognition/</a>
Testing: Parent Questions	David Bryant	807-3775	Test forms from the 2008-09 school year by grade level and subject tested are available online at <a href="http://www.ncpublicschools.org/accountability/parents">www.ncpublicschools.org/accountability/parents</a>
Testing Policies and Operations	Tammy Howard	807-3787	<a href="http://www.ncpublicschools.org/accountability/">www.ncpublicschools.org/accountability/</a>
Textbook Distribution	Drew Fairchild	715-5379	Modified Textbook Distribution – Jennifer McMillen, 715-5379; Regular Textbook Distribution – Wanda Benson, 715-5372
Time and Effort Accounting	Stephanie English	807-3686	Requirement for all Federally Funded employees to record time spent on task so the appropriate funding sources may be charged.
Transition Plan for Competency & Computer Skills	Nancy Carolan Hope Tesh	807-3686 807-3425	Questions concerning the elimination of the competency and computer skills proficiency requirement.
UERS (Uniform Education Reporting System)	Roxanne Bernard	807-3725	Ensures LEAs and charter schools report the required monthly, quarterly and annual information in the same prescribed manner.
Website (DPI)	Traci Blount	807-3467	<a href="http://www.ncpublicschools.org/webpublishing/">www.ncpublicschools.org/webpublishing/</a> guides DPI staff in placing their work online or in editing existing Web resources.
Workshop/Meeting/ Conf Auth/Approvals	Sarah Harris Debbie Jackson	807-3636 807-3603	Provides explanation of workshop, meeting, and conference authorization policies and procedures.
Youth Risk Behavior Survey	Paula Hildebrand Nakisha Floyd	807-4068 807-3942	