

## A Summary of the Responses to the Agency Meeting Survey

The online survey was launched on November 2<sup>nd</sup> and closed on November 10<sup>th</sup>. There were **331** visits to the site. A total of **203** employees completed the recent survey administered as follow up to the October 31<sup>st</sup> agency meeting. There were no partial completes. The following is a summary of the responses. Questions regarding the complete findings may be directed to Debbie Harris Rollins (919-807-3356)

1. Respondents were asked to rate 10 qualities of the agency meeting. Responses ranged from excellent (1) to poor (5). Responses can be best summarized as follows: (total respondent ratio/actual number of respondents)

a. <b>Relevance of the information shared.</b>	<b>(130/64% rated 1 or 2)</b>
b. Clarity of information shared.	(132/65% rated 1 or 2)
c. <b>Timeliness of information shared.</b>	<b>(120/59% rated 1 or 2)</b>
d. Scope of information shared.	(123/60% rated 1 or 2)
e. <b>Depth of information shared.</b>	<b>(113/55% rated 1 or 2)</b>
f. Use of time.	(115/57% rated 1 or 2)
g. <b>Ability to keep attendees interested.</b>	<b>(115/57% rated 1 or 2)</b>
h. Agenda.	(124/61% rated 1 or 2)
i. <b>Facility.</b>	<b>(159/78% rated 1 or 2)</b>
j. Accomplishment of purpose.	(129/63% rated 1 or 2)

2. Respondents were asked how important it was to them *personally* that the full agency met.

**108/53% rated very important**  
76/38% rated somewhat important  
**18/9% rated not important**

3. Respondents were asked how beneficial it was to them *professionally* that the full agency met.

**100/50% rated very important**  
82/41% rated somewhat important  
**20/10% rated not important**

4. Respondents were asked if the session met their expectations.

**22/11% rated exceeded**  
160/80% rated met  
**18/9% rated failed**

5. Respondents were asked how often agency-wide meetings should be held.

**66/33% recommended once**  
116/57% recommended bi-annually  
**21/10% recommended 'other'**

**Items 6-9 solicited open-ended responses. Responses were categorized by emerging issues. NOTE: Not every response has been captured in this summary.**

**Item 6:** In what ways are you better equipped to complete the tasks your job requires of you after attending the agency-wide meeting? (125 total responses)

COMMENT	NO. RESPONSES
• <b>No Change/About the Same</b>	<b>43</b>
• Better understand agency structure/reorganization	22

- **Understand focus/goals/priorities of Superintendent and leadership** 29
- Improved communication 5
- **Improved relationships** 5

**Item 7:** What were the strengths of the session? (138 responses)

COMMENT	NO. RESPONSES
• <b>Opportunity to meet/hear Superintendent and leadership</b>	<b>35</b>
• Opportunity to put a name with a face	8
• <b>The identified focus/selected topics</b>	<b>8</b>
• Agenda/flow of session/organization/staying on task	20
• <b>Facility</b>	<b>3</b>
• Receiving information/opportunity to share and mingle with coworkers	40

**Item 8:** What were the weak points of the session? (119 responses)

COMMENT	NO. RESPONSES
• <b>Time (waste of)</b>	<b>10</b>
• Timing (length)	4
• <b>Too general (didn't address real issues/concerns)</b>	<b>14</b>
• Organization (lack of)	7
• <b>Presentation (skills, ability)</b>	<b>18</b>
• Location/Facility	8
• <b>Topic (choice)</b>	<b>8</b>
• Needed Q&A/interaction	8
• <b>None</b>	<b>9</b>

**Item 9:** What changes would you like to see in future agency-wide meetings?

COMMENT	NO. RESPONSES
• <b>Food/Beverage</b>	<b>4</b>
• Format (schedule, length, delivery approach)	25
• <b>Location (facility, transportation)</b>	<b>11</b>
• Interactive (presentation style, involve audience)	2
• <b>Q&amp;A/Employee input (before, during)</b>	<b>12</b>
• Content (ideas for what to include, omit)	29

10. Of the 203 respondents to the survey, the tenure break down is as follows.

**94/46% have been with the agency < 5 years**  
 44/22% have been with the agency 5-9 years  
 65/32% have been with the agency 10 or more years

11. 205 respondents reported a description of their position as follows.

<b>1</b>	<b>Senior Management</b>
8/4%	Mid Level Management
<b>28/14%</b>	<b>Junior Management</b>
101/50%	Consultant Staff
<b>44/22%</b>	<b>Administrative Support</b>
23/11%	Technical Support
<b>0</b>	<b>Ancillary Staff</b>