



Public Schools of North Carolina

State Board of Education | Department of Public Instruction

Federal Program Monitoring and Support Updates August, 2014

WELCOME NEW STAFF

We are pleased to announce two staff changes for the Federal Program Monitoring and Support Division at the North Carolina Department of Public Instruction (NCDPI). These changes add experience and expertise to the work of our team.

Dr. Chris Vecchione has nearly 20 years' experience as an educator in North Carolina. Chris will serve as the School Improvement Grant (SIG) Coordinator and Indistar Lead for the state. He holds a doctorate degree in educational leadership and cultural foundations, an educational specialist degree in curriculum and instruction, and a master's degree in school administration all from the University of North Carolina at Greensboro where he chose to study as a North Carolina Principal Fellow. Chris began his years of educational experience by teaching in Kenya and since his return has served as an elementary teacher, high school assistant principal, and principal at the elementary, middle grades and high school level. Most recently he served as a SIG Turnaround Principal. At the district level he was a SIG Coordinator, and has done some adjunct work at the university level teaching graduate students in the area of school leadership.

Ms. Melissa Godfrey has previously worked in our division as the 21st Century Community Learning Centers Program Administrator for regions 6 and 8. Effective July 14th, Melissa will now serve as the Federal Program Administrator for Title I programs in region 7 and the State Federal Teacher Loan Forgiveness Coordinator. She holds a master's degree in educational leadership and supervision from Concord University in Athens, West Virginia. Melissa has served as an assistant principal and technology integration specialist at both the district and state levels. Additionally, she has worked as a federal program manager involving Title I, Part A, and Title I, Part D Neglected and Delinquent programs at the state level in West Virginia Department of Education.

Updated contact information for the Federal Program and Monitoring Support Division is attached to the end of these updates.

CEP SCHOOLS AT 100% POVERTY

Each year, local education agencies (LEAs) determine each Title I school's allocation by multiplying the number of low-income students in the school by a per-pupil amount established by the LEA. Although an LEA is not required to allocate the same per-pupil amount to each participating school, the LEA must allocate higher per-pupil amounts (PPAs) for schools with higher concentrations of poverty than to schools with lower concentrations of poverty particularly if these schools are above 75 percent poverty. (34 C.F.R. § 200.78(c))

Under the Community Eligibility Provision (CEP), LEAs may have more than one CEP school at 100 percent poverty by virtue of the 1.6 multiplier. In most cases, the CEP schools at 100 percent poverty will have different direct certification percentages. In order to differentiate the PPAs for CEP schools at 100 percent poverty, the direct certification data may be used.

If you have CEP participating schools at 100 percent poverty in the Title I Funding Application and you propose to differentiate the PPA of those schools, you will need to upload a “Title I Community Eligibility Worksheet” into the Related Documents section of the Comprehensive Continuous Improvement Plan (CCIP). The percentage of directly certified students was entered into the Eligible School Summary Report (ESSR) in PowerSchool; however, this data is not available in CCIP and will be needed to complete the approval process for your Title I funding application. If all CEP schools at 100 percent poverty will receive the same PPA, uploading the worksheet is not required.

There is no specific template for the worksheet. You may upload any Excel file or Word document used to collect this information when you completed the ESSR for 2014-15. If you have questions about differentiating PPAs among CEP schools at 100 percent poverty, please contact your Title I Program Administrator.

EXPANDED USE OF TITLE I FUNDS FOR HOMELESS CHILDREN AND YOUTH

As you are aware, serving homeless children and youth is an integral part of Title I. In schoolwide programs, the needs of homeless children must be included in the school’s comprehensive needs assessment and must be included in the services provided in the schoolwide program to address those needs. In addition, LEAs must reserve funds at the district level specifically to address the needs of homeless children and youth regardless of whether they attend a Title I school as outlined in section 1113(c)(3)(A) of the ESEA.

Prior to the recent passage of the Consolidated Appropriations Act, 2014, districts could not use Title I funds to assist with costs associated with transporting homeless children and youth to their school of origin or to pay the salary of a homeless liaison, both requirements of the McKinney-Vento Homeless Assistance Act (McKinney-Vento). New authority outlined in the Consolidated Appropriations Act, 2014, expands the allowable use of Title I funds to support these activities. The expanded use of funds applies to the 2014-15 Title I funds as well as any unobligated carryover funds from 2013-14 school year.

In the Title I Updates, March, 2014, we provided additional information regarding the use of Title I funds as it relates to the expanded use of funds through the Appropriations Act, 2014. Recently we received additional guidance from the US Department of Education (ED) around the following question: ***May an LEA use funds it reserves under ESEA section 1113(c)(3)(A) to pay for a homeless liaison or to provide transportation to the school of origin?***

The intent of the original response from ED was to make clear that, while the new authority under the appropriations act now permits an LEA to use Title I funds to support a homeless liaison and to transport homeless children and youth to their school of origin, it does not otherwise change an LEA’s existing obligation under ESEA section 1113(c)(3)(A) to provide comparable Title I services to homeless children and youth who attend non-Title I schools. However, as a result of the questions that have been received, ED has clarified that the existing obligation under section 1113(c)(3)(A) in no way inhibits an LEA’s new authority to use Title I funds to support a homeless liaison and school-of-origin transportation.

To account for Title I funds that may be needed for the salary of a homeless liaison or costs for transporting homeless students, an additional line has been added in CCIP, the web-based grants management system to allow LEAs that wish to reserve these additional funds to ensure that compliance with requirements of section 1113(c)(3)(A) can be demonstrated in the application for Title I funding. The new line added to the Set-Asides page titled, “Homeless (Consolidated Appropriations Act 2014)” is specifically for reserving Title I

funds for transportation costs and homeless liaison salaries, as needed, and as previously noted, in no way inhibits an LEA's new authority to use this expanded authority to serve the needs of homeless students.

Attached to this email, please find the July 22, 2014 memo from Dr. Monique Chism.

MOU FOR CHILD NUTRITION DATA

Each year the Title I office completes a Memorandum of Understanding (MOU) with the office of School Nutrition Services for the specific purpose of providing local federal program directors with access to child nutrition information in order to complete the annual Eligible School Summary Report (ESSR) and determine school allotments for the Title I funding application.

Please review the list of federal program directors included in the 2013-14 MOU posted at: <http://www.ncpublicschools.org/program-monitoring/> and <http://www.ncpublicschools.org/program-monitoring/titleIA/>. If changes or updates are needed to the list of directors, email Richard Trantham at Richard.trantham@dpi.nc.gov by **August 15, 2014**. Once updated, the new MOU for 2014-15 will be posted on the website listed above.

SAVE THE DATES!

In order to participate in support and technical assistance for local federal programs, please mark your calendars for the following events.

- **New Directors Training For Title I**

We are pleased to offer a New Title I Director Institute in August to all Title I Directors in their first three years in the position. The two-day institute will be held on **August 6th and 7th** at The Village Inn in Clemmons, NC. Our goal is to offer both grant specific and consolidated overviews of federal grants programming and management. If you plan to attend, please register at the following link: <http://tiny.cc/newdirectoraug2014>.

- **CCIP Training for New Users**

Training for NEW users in the web-based grants management system, the Comprehensive Continuous Improvement Plan (CCIP), will be offered on **August 18th and August 26th**, 2014. Both sessions will be conducted at the Wake County Public Schools Central Office located at 5625 Dillard Drive, Cary, NC 27518 in room 1401 from 10:00 am to 3:00 pm each day. To register for the training, complete the registration form posted at <http://www.ncpublicschools.org/program-monitoring/>. Space is limited to 24 participants per session and choice of dates is available on first come first serve basis. If you have general questions about the training sessions, please email or call Richard Trantham at Richard.trantham@dpi.nc.gov or 919.807.3964.

- **NCACE Conference**

The North Carolina Association of Compensatory Educators (NCACE) will hold the annual fall conference from **October 29th through October 31st**, 2014. This year's theme is "Moving Forward Together with a Purpose." The conference will take place at the Embassy Suites Greensboro located at 204 Centreport Drive, Greensboro, NC, 27409. Registration information will be available soon and posted on the NCACE website at: <https://sites.google.com/site/ncaceconference/Home>.

- **Regional Meetings**

Regional Meetings will be conducted at various locations throughout the 2014-15 school year. Additional information about specific locations and registration will be provided once all venues have been confirmed.

REGIONS 1 & 3	REGION 2 & 4	REGIONS 5 & 7	REGIONS 6 & 8
September 26	September 25	September 10	September 17
January 9	December 17	December 17	December 17
March 13 or 27	March 18	March 18	February 12
Walk In: May 13-14	Walk In: May 8 & 15	Walk In: May 19-20	Walk In: May 19-20

- **2014-15 Consolidated Monitoring Webinars**

The 2014-15 school year marks the second year of the four-year cycle of consolidated federal program monitoring. In an effort to continually improve our mutual work, we will utilize a combination of desk-side monitoring and on-site visits. All LEAs and charter schools listed on the attached schedule (below) will be contacted by NCDPI program staff prior to the monitoring date to discuss documentation that will be requested prior to each scheduled monitoring review.

In order to provide an overview of the updated monitoring process, we invite all local education agencies (LEAs) and public charter schools to participate in one of a series of webinars that will be offered in September. Register for a session now by clicking a date below:

- [Tue, Sep 23, 2014 10:00 AM - 12:00 PM EDT](#)
- [Tue, Sep 23, 2014 2:00 PM - 4:00 PM EDT](#)
- [Thu, Sep 25, 2014 10:00 AM - 12:00 PM EDT](#)
- [Thu, Sep 25, 2014 2:00 PM - 4:00 PM EDT](#)

Once registered you will receive an email confirming your registration with information you need to join the Webinar.

NEW ON THE WEB

Title I, Part A Handbook: Tools and Tips for Title I Directors – The handbook has been updated for August, 2014, and is posted at: <http://www.ncpublicschools.org/program-monitoring/> as well as the Resources section of the Federal Program Monitoring and Support Division website.

Title I Updates – For your convenience, the Title I Updates that are provided throughout the year will be posted on the website at: <http://www.ncpublicschools.org/program-monitoring/titleIA/> as well as the Resources section of our website.

2014-15 CONSOLIDATED MONITORING SCHEDULE

(D) Desk-side only

DIVISION CONTACT INFORMATION

Program	Contact Name/Email	Phone Number
Division Director	Donna Brown	919-807-3957
Assistant Director	Brandon Patterson	919-807-3959
Administrative Secretary	Paula Langill	919-807-3812
Administrative Assistant	Sylvia Moore	919-807-4009
Program Assistant	Richard Trantham	919-807-3964
Title I/Title I Distinguished Schools	Dr. Phyllis Dunham	919-807-3915
Title I/Teacher Loan Forgiveness	Melissa Godfrey	919-807.3647
Title I/Title II	Dr. Sue Hatley	919-807-3919
Title I/Comparability	Lisa Huber	919-807-3792
Title I/ Section 504 /Textbooks	Dr. Ken Kitch	919-807-3830
Title I/REAP / Parent Engagement	Dr. Rhonda Muhammad	919-807-3960
Title I/Neglected and Delinquent	Dr. Vanessa Nelson-Reed	919-807-4049
Title I/Responsiveness to Instruction	Allison Whitaker	919-807-3962
Title I Preschool Programs	Carla Garrett	336-504.2037
Title II	Elaine Ellington	919-807-3374
Migrant Education Program	Sonja Williams	919-807-3958
MEP Identification and Recruitment	Jose Viana	919-475-6272
Special Programs	Cleon Felton	919-807-3292
Technology Support	Anita Harris	919-807-3234
School Improvement Grants	Dr. Chris Vecchione	919-807-3911
Data Specialist	Allison Anderson	919-807-3644
21 st CCLC Program Administrator	Deborah Prickett	919-807-3949
21 st CCLC Program Administrator	Dr. Ed Bell	919-807-3926
21 st CCLC Program Administrator	Johanna Chase	919-807-3955
21 st CCLC Program Administrator	Vacant	919-807-3374
Fiscal Monitoring and Analysis	Bill Frazier	919-807-3585
McKinney-Vento Homeless Education	Lisa Phillips	336-315-7491