

Application/Procedures Manual

**FOR FUNDING UNDER THE
NO CHILD LEFT BEHIND ACT**

P.L. 107-110

**SAFE AND DRUG FREE SCHOOLS AND
COMMUNITIES ACT**

**SCHOOL DISTRICT/CHARTER SCHOOL
APPLICATION**

2008-2009



***PUBLIC SCHOOLS OF NORTH CAROLINA
STATE BOARD OF EDUCATION
DEPARTMENT OF PUBLIC INSTRUCTION
SCHOOL SAFETY AND CLIMATE SECTION
6350 MAIL SERVICE CENTER
RALEIGH, NORTH CAROLINA 27699-6350***

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**NO CHILD LEFT BEHIND ACT
P. L. 107-110
SAFE AND DRUG FREE SCHOOLS AND
COMMUNITIES ACT**

**SCHOOL DISTRICT/CHARTER SCHOOL APPLICATION
2008-2009**

PURPOSE OF GRANT

The reauthorization of the Elementary and Secondary Education Act (ESEA), also known as the No Child Left Behind Act, is an effort to improve schools focuses on greater accountability, more flexibility and broad reporting of results.

SEC. 4114 of Title IV, Part A is cited as “Safe and Drug-Free Schools and Communities Act”. The purpose of this section is to support programs that prevent violence in and around schools; prevent the illegal use of alcohol, tobacco, and drugs; involve parents and communities; and are coordinated with related federal, state, school and community efforts and resources to foster a safe and drug-free learning environment that supports student academic achievement through the provision of federal assistance to States for grants:

- (1) local educational agencies and consortia of such agencies to establish, operate, and improve local programs of school drug and violence prevention and early intervention;
- (2) for and contracts with community-based organizations and public and private entities for programs of drug and violence prevention and early intervention, including community-wide drug and violence prevention planning and organizing activities;
- (3) for development, training, technical assistance, and coordination activities.
- (4) to the public and private entities to provide technical assistance; conduct training, demonstrations and evaluation; and to provide supplementary services and community-wide drug and violence prevention planning and organizing activities for the prevention of drug use and violence among students and youth.

PROGRAM REQUIREMENTS

A local educational agency shall use funds made available under Sec. 4114 to develop, implement, and evaluate comprehensive programs and activities, which are coordinated with other school and community-based services and programs. The comprehensive programs shall:

- (1) foster a safe and drug-free learning environment that supports academic achievement;
- (2) be designed to:
 - (a) prevent or reduce violence; the use, possession and distribution of illegal drugs; and delinquency;
 - (b) create a well-disciplined environment conducive to learning, which includes consultation among teachers, principals, and other school personnel to identify early warning signs of drug use and violence and to provide behavioral interventions as part of classroom management efforts; and
- (3) be consistent with the **Principles of Effectiveness**:
 - (1) based on an assessment of objective data about the drug and violence problems in the schools and communities to be served;
 - (2) based on performance measures aimed at ensuring that these schools and communities have a safe, orderly, and drug free learning environment;
 - (3) grounded in scientifically-based research that provides evidence that the program to be used will reduce violence and illegal drug use;
 - (4) based on an analysis of the prevalence of "risk factors, protective factors, buffers, assets, or other variables," identified through scientifically based research, that exist in the schools and communities in the State;
 - (5) based on consultation with and input from parents; and evaluated periodically against locally selected performance measures, and modified over time (based on the evaluation) to refine, improve and strengthen the program;
- (4) include activities to:
 - (a) promote the involvement of parents in activities and program
 - (b) promote coordination with community groups, coalitions, and government agencies; and
 - (c) distribute information about the local educational agency's needs, goals, and programs under this subpart;
 - (d) develop the SADFSCA application "through coordination and consultation with state and local government representatives, representatives of schools to be served (including private schools), teachers and other staff, parents, students, community-based organizations, and others with relevant and demonstrated expertise in drug and violence prevention activities, such as medical, mental health, and law enforcement professionals [Section 4114 (a) and (b)]
 - (e) provide notices to the community of an intention to submit an SAFSCA application [Sec. 4114 (d) (5)].

AUTHORIZED ACTIVITIES

Each local educational agency, community-based services and programming or consortium of such agencies that receives a subgrant under this subpart may use such funds to carry out activities that comply with the Principles of Effectiveness described in subsection (a), such as the following:

- (1) Age appropriate and developmentally based activities that
 - (a) address the consequences of violence and the illegal use of drugs,
 - (b) promote a sense of individual responsibility,
 - (c) teach students that most people do not illegally use drugs,
 - (d) teach students to recognize and resist social and peer pressure to illegally use drugs,
 - (e) teach students about the dangers of emerging drugs,
 - (f) engage students in the learning process, and
 - (g) incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools.
- (2) Activities that involve families, community sectors (which may include appropriately trained seniors), and a variety of drug and violence prevention providers, that establish clear expectations against violence and illegal use of drugs and appropriate consequences for violence and illegal use of drugs.
- (3) Dissemination of drug and violence prevention information to schools and the community.
- (4) Professional development and training for and involvement of school personnel, pupil services personnel, parents, and interested community members in prevention, education, early identification and intervention, mentoring, or rehabilitation referral, related to drug and violence prevention.
- (5) Drug and violence prevention activities that may include, but not limited to, the following:
 - (a) community-wide planning and organizing activities to reduce violence and illegal drug use, which may include gang activity prevention;
 - (b) acquiring and installing metal detectors, electronic locks, surveillance cameras, or other related security equipment and technologies;
 - (c) reporting criminal offenses committed on school property;
 - (d) developing and implementing comprehensive school security plans or obtaining technical assistance concerning such plans, that may include obtaining a security assessment or assistance from the School Security and Technology Resource Center at the Sandia National Laboratory in Albuquerque, New Mexico;

- (e) supporting safe zones of passage activities that ensure that students travel safely to and from school, and may include bicycle and pedestrian safety programs;
- (f) hiring and mandatory training, based on scientific research, of school security personnel (including school resource officers) who interact with students in support of youth drug and violence prevention activities;
- (g) expanding and improving school-based mental health services related to illegal drug use and violence, including early identification of violence and illegal drug use, assessment, and direct or group counseling services provided to students, parents, families, and school personnel by qualified school-based mental health service providers;
- (h) developing conflict resolution programs, including peer mediation programs that educate and train peer mediators and a designated faculty supervisor, and youth anti-crime and anti-drug councils and activities;
- (i) supporting alternative education programs or services for violent or drug abusing students that reduce the need for suspension or expulsion or that serve students who have been suspended or expelled from the regular educational settings, including programs or services to assist students to make continued progress toward meeting the State academic achievement standards and to reenter the regular education setting;
- (j) providing counseling, mentoring, referral services, and other student assistance practices and programs, including assistance provided by qualified, school-based mental health services providers, and the training of teachers by school-based mental health services providers in appropriate identification and intervention techniques for students at risk of violent behavior and illegal use of drugs;
- (k) providing programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal drug use;
- (l) implementing drug and violence prevention activities designed to reduce truancy, such as “Coordinated School Health Program”;
- (m) providing age-appropriate, developmentally-based violence prevention and education programs that address victimization associated with prejudice and intolerance, include activities designed to help students develop a sense of individual responsibility, and respect for the rights of others, and to resolve conflicts without violence;

- (n) testing of students' for illegal drug use or inspecting students' locker for weapons or illegal drugs or drug paraphernalia. (Parent or legal guardian of students may also request such searches of their child's person or lockers;)
- (o) providing emergency intervention services following traumatic crisis events, such as a shooting, major accident, or a drug-related incident that have disrupted the learning environment;
- (p) establishing or implementing a system for transferring suspension and expulsion records, consistent with section 444 of the General Education Provisions Act (20 U.S.C. 1232g), by a local educational agency to any public or private elementary school or secondary school;
- (q) developing and implementing character education programs as a component of drug and violence prevention programs that take into account the views of parents of the students for whom the program is intended and such students, such as programs described in Title V subpart 3 of part (D);
- (r) developing anti-bullying programs and activities
- (s) developing anti-harassment programs and activities
- (t) establishing and maintaining a school safety hotline.
- (u) promoting community services, including those performed by expelled and service-learning projects.
- (v) conducting a nationwide background check of each local educational agency employee, regardless of when hired, and prospective employees for the purpose of determining whether the employee or prospective employee has been convicted of a crime that bears upon the employee's fitness:
 - (1) to be responsible for the safety or well-being of children;
 - (2) to serve in the particular capacity in which the employee or prospective employee is or will be employed; or
 - (3) to otherwise be employed by the local educational agency.
- (w) training school personnel to identify warning signs of youth suicide and to create an action plan to help youth at risk of suicide; and
- (x) developing programs that respond to the needs of students who are victims of domestic violence or child abuse.

- (6) The evaluation of the activities authorized under this subsection and the collection of objective data to assess program needs, program implementation, and program success, along with the Coordinated School Health Program, in achieving defined goals and objectives.

BUDGET REQUIREMENTS

How Funds Will Be Used

Applicants funded under this grant must demonstrate how funds will support or enhance a comprehensive, integrative plan for the entire school district that prevents the illegal use of alcohol, tobacco, and drugs; involve parents and communities; and are coordinated with related federal, state, school, and community efforts and resources to foster a safe and drug-free learning environment that supports student academic achievement.

The Governor's Office will receive up to 20 percent of the funds allocated to the State. These funds will be used to support programs, which are a part of the entire strategy for the State.

Transferability (See Title VI, Part A, No Child Left Behind, Subpart 2 – Funding Transferability for State and Local Education Agencies) See Appendix 1 for complete copy of Subpart

In accordance with subpart 2 Section 6123 (b) of Title VI, Part A, No Child Left Behind Act, a local education agency (except a local education agency identified for improvement under section 1116(c) or subject to corrective action under section 116(c)(9)) may transfer not more than 50 percent of the funds allocated to it (including funds transferred under subparagraph (c) under each of the provisions listed in paragraph (2) for a fiscal year to one or more of its allocations for such fiscal year under any other provision listed in paragraph (2).

Waiver Requests

In accordance with Section 4115(a) of the ESEA, waiver requests may be considered for programs or activities not listed in the *Guide to Authorized Activity Areas/Use of Funds for Effective or Promising Programs*. Waiver requests must demonstrate that the proposed program or activity has a “substantial likelihood of success” in accomplishing the performance measure(s) selected. A waiver request must also include:

- (a) a description of the research the program or activity is based upon. The description must be imbedded in the Program Description and not submitted as an attachment;
- (b) a description of the results achieved from previous implementation of the activity or program in a setting similar to the one being proposing together with a description of the rigor of evaluations conducted to determine such results;
- (c) if the program has not been evaluated, a description of the evaluation plan that satisfies the requirement for rigorous evaluation described in the definition of “scientifically-based research” (see Title IX, General Provisions – Definitions, Section VIII Grant Manager Manual).

Spending Caps

There is a cap on spending for activities described under *Authorized Activities* (page 3). An LEA may use up to 40 percent of its funds to support activities in items (b) through (f), but they may not spend more than half of that, or 20 percent to support items (b) through (e). More information on these spending caps can be found in the Safe and Drug Free School and Communities Act guidance document for state and local implementation.

Carryover Funding:

An LEA/Charter School may retain up to 25 percent of its fiscal year allocation for obligation in the next fiscal year. If an LEA/Charter School wishes to retain an amount greater than 25 percent of its fiscal year allocation for use in a succeeding year, it must demonstrate good cause for such a carryover to its SEA, and the SAE must approve the request for additional carryover [See Section 4113(f) of the SDFSCA]. In the request, the school district must state the following:

- (a) explanations for not spending funds,
- (b) goals, objectives and strategies for how the carryover funds will be used during the subsequent year; and
- (c) yearly budget itemization for carryover request.

The Monitoring and Compliance Section at DPI will provide notification regarding carryover amounts after **September 30, 2008**. After receiving notification, the LEA/Charter School must submit, within two weeks, a written request to carry over the funds. The letter of request must be submitted to the Safe and Drug Free Schools Coordinator:

Faye McDaniel
Dept. of Public Instruction
School Safety and Climate Section
6350 Mail Service Center
Raleigh, North Carolina 27699-6350
Phone: 919.807.3945

SADFS 2% Administrative Limitation for LEAs

Effective July 1, 2002, LEA expenditure in Safe and Drug Free Schools PRC 048 are subject to a 2% limit on administrative expenses.

The Account Codes for PRC-048 are located in the Appendix.

REVIEW OF APPLICATIONS:

In order to be eligible to receive funds under this Act, the local school district/charter school must submit an application to the State educational agency (NCDPI). This application may be amended throughout the year, as necessary, to reflect changes in the activities and programs of the local educational agencies (Sec. 4114).

In accordance with Sec. 4114 (e) of the ESEA, the North Carolina Department of Public Instruction will use a peer review process to evaluate applications. In determining whether to approve the application of a local school district/charter school, key considerations will be the quality of the comprehensive plan and the extent to which the application meets the principles of effectiveness defined above.

APPLICATION DEADLINE:

Two copies of the grant application must be mailed to your assigned consultant at the following address and received no later than **4:30 p.m., June 30, 2008. Applications may not be e-mailed.**

Faye McDaniel
Education Consultant
School Safety and Climate Section
Department of Public Instruction
6350 Mail Service Center
Raleigh, North Carolina 27699-6350
(919) 807-3945

**NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION
SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES
TITLE IV, PART A
NO CHILD LEFT BEHIND ACT OF 2002**

THE APPLICATION

Applicants requesting funds must submit two copies of the application, and one additional copy of the Spotlight Program. Each application will be reviewed to insure compliance with Title IV, including the following components of the application:

- I. LEA Information
 - A. Fact Sheet
 - B. Professional Development
- II. Safe Schools Advisory Council/Stakeholders
- III. LEA Needs Assessment
 - A. Narrative
 - B. Data Reporting Form
 - C. Gun Possession Data
- IV. Goals and Objectives
 - A. Performance Indicators
 - B. Measurable Goals and Objectives
 - C. Assessing and Reporting Progress
- V. 2008-2009 Program
 - A. Program Plan
 - B. Program Categories
 - C. School Services and Activities
 - D. Spotlight Program or Activity
- VI. Program Budget
 - A. Budget Narrative
 - B. Budget Categories
 - C. Budget Summary
- VII. Appendices
 - Appendix 1 - State and Local Transferability Act
 - Appendix 2 - Suspension and Expulsion - NC Statute, Sec. 115C-391
 - Appendix 3 - Private Schools
 - Appendix 4 - Assurances
 - Appendix 5 - Gun Free Schools Act – 1994
 - Appendix 6 - Debarment
 - Appendix 7 - Bi-Annual Program Assessment
 - Appendix 8 - Safe and Drug Free Schools Waiver Request
 - Glossary of Terms

**NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION
SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES**

**TITLE IV, PART A
NO CHILD LEFT BEHIND ACT OF 2002**

**PART I (A)
FACT SHEET**

LEA/CHARTER SCHOOL NAME and CODE :

ADDRESS:

SADFS COORDINATOR:

TELEPHONE:

FAX:

E-MAIL: _____

Number of SADFS Positions		Total Grant Allocated	
Full-Time	Position Codes:	New Funds	
Part-Time	Position Codes:	Carryover Funds from previous year (after 9/30/08)	
		Total Budget	

(Provide a written job description for each position funded by SADFS)

Estimated Number of Persons to be trained in SADFS Programs/Services

	Elementary	Middle	High School
Number of Schools			
Number of Students to be served			
Number of Teachers			
Number of Administrators			
Number of Counselors			
Number of School Psychologists			
Number of School Social Workers			
Number of School Nurses			
Number of SROs			
Parents			
Others			

SUPERINTENDENT'S OR DIRECTOR'S SIGNATURE:

DATE:

APPROVED BY DPI:

DATE

PART III (A)

NEEDS ASSESSMENT NARRATIVE

In accordance to statutory requirements, (Sec. 4115 (a) (1) (A,D) of ESEA, school districts must conduct a needs assessment for Safe and Drug-Free Schools programs, and activities must be selected on the basis of an assessment of objective data available to the district. Data should provide program planners with an understanding of illegal drug use, violence, and other risk factors, such as serious discipline problems that disrupt the learning environment and are risk factors affecting academic achievement. List all data sources used in the LEA's needs assessment.

Local school district needs assessments must include

- (a) methods used to conduct the needs assessment,
- (b) who participated in conducting the needs assessment, and
- (c) the data sources that make up your school district's needs assessment.

Using reliable sources of information, specify at least the following in your needs assessment:

- prevalence of tobacco, alcohol, or other drug use by students in LEA;
- prevalence of student problems associated with such drug use;
- incidents of violence and illegal drug use in all elementary, middle and high schools in the LEA;
- incidents of violence and illegal drug use in the community;
- conditions and consequences regarding violence and illegal drug use, including delinquency and serious discipline problems; and
- prevalence of risk factors, including high or increasing rates of reported child abuse and violence; or other variables in schools and communities associated with violence and substance abuse. Protective factors buffers and assets should also be reviewed;
- truancy rates (truancy is defined as student who is absent and unexcused for the entire school day.)

Using the findings from your needs assessment, provide the rationale for the SADFS program proposed in this application. The rationale should represent a credible justification for the proposed program.

PART III (B)
DATA REPORTING FORM

Truancy Rate and Acts of Crime and Violence (As Reported on USDDC)

	Elementary Schools		Middle Schools		High Schools		Staff	Other	Total
	Number of Students	Percentage of Students	Number of Students	Percentage of Students	Number of Students	Percentage of Students	Number	Number	Number
Students who are truant (unexcused for entire school day)*									
Number of offenses involving violent behavior									
Number of offenses involving weapons									
Number of drug offenses									
Number of offenses reported to law enforcement									
Number of students involved in physical fights on school property									
Offenders									
Victims									
Number of In-School Suspensions									
Number of Out-of-School Suspensions (1-10 days)									
Number of Out-of-School Suspensions (10 + Days)									
Number of Expulsions									

* **Truancy:** Students with 5 or more unexcused absences per class (subject area) or full days per semester will be considered truant for reporting purposes.

PART IV (A)

TITLE IV: SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES GRANT

2008-2009

PERFORMANCE INDICATORS/GOALS AND OBJECTIVES

The purpose of the Safe and Drug-free Schools and Communities Act is to support programs preventing violence as well as the illegal use of alcohol, tobacco and other drugs in and around schools; that involve parents and communities; and that coordinate with related State and community efforts to foster a safe and drug-free learning environment that supports academic achievement (Section 4002).

Performance Goals

To achieve the purpose described above, the U.S. Department of Education requires each state and school district applying for Safe and Drug-Free Schools funds to adopt the following performance goal:

<p>Required Performance Goal</p> <p>All students will be educated in learning environments that are safe, drug-free, and conducive to learning</p>
--

Please specify the school district's performance indicators for drug and violence prevention programs and activities. Using the table format below, specify

- reductions in violence and drug use, and/or reductions in the prevalence of identified risk factors, and/or specific increases in the prevalence of protective factors, and
- levels of performance for each performance indicator.

Performance Indicators	Levels of Performance	
	Baseline Levels and Date of Baseline	Target Levels and Date to be Achieved
Specific reduction in violence and drug use (Specify each.)		
Specific reduction in prevalence of risk factors (Specify each.)		
Specific increases in the prevalence of protective factors, buffers, or assets (specify each):		

Note: Performance indicators reflect long-term, global impacts of the prevention program and are expressed as program. The performance indicators specified here will constitute SADFS program goals.

**PART IV (B)
MEASURABLE GOALS AND OBJECTIVES**

SAMPLE

Goal: 100% OF THE SCHOOLS IN THE DISTRICT/CHARTER SCHOOL WILL BE TOBACCO FREE.

Measurable Objective	Strategies/Programs to achieve Objective	Grade Levels Included	Timelines	Person(s) Responsible	Evaluation Measures
Local board of education will approve policy regarding 100% tobacco free schools	Draft policy will be developed by SADS Advisory Council and presented to Superintendent of Schools.	K-12	Policy developed by 10/15/08 Policy presented to Superintendent 11/20/08 Policy revised, as needed, and presented to local board for approval 12/08	Chair, SADS Advisory Council/Stakeholders SADS Coordinator SADS Advisory Council and local coordinator	All schools implement tobacco free schools policy. 100% of staff and students violating tobacco free policy are referred to LEA and/or community- based smoking cessation programs.
Smoking cessation programs will be implemented in all middle and high schools.	NOT TATU	6-12	October 2009	School Substance Abuse Counselors	No students participating in a tobacco cessation program have been charged with a second violation of the policy.

MEASURABLE GOALS AND OBJECTIVES 2008-2009

Use the table below to specify proposed goals, objectives, and timelines. Each goal must have at least one measurable objective.

GOAL: _____

Measurable Objectives	Strategies/Programs to Achieve Objectives	Grade Levels Included	Timelines	Person(s) Responsible for Implementing Strategies/Programs	Evaluation measures (Be Specific)

GOAL: _____

Measurable Objectives	Strategies/Programs to Achieve Objectives	Grade Levels Included	Timelines	Person(s) Responsible for Implementing Strategies/Programs	Evaluation measures (Be Specific)

PART IV (C)
ASSESSING AND REPORTING PROGRESS
2008-2009

Guidelines

Section 4115 (a)(2)

- (a) programs or activities funded under Title IV shall undergo a periodic evaluation to assess progress towards reducing violence and illegal drug use, based on the district performance measures described in Part IV (A);
- (b) the results shall be used to refine, improve and strengthen the programs and performance measures, and shall also be made available to the public upon request, with public notice of such availability provided.

Describe the plan for monitoring progress towards the performance measures stated in Section II, including a description of the intervals during the grant period when reviews of progress will occur.

Describe the process to be used for providing public notification of the progress made towards stated performance measures, including a description of how results will be made available for public review.

Explain how the Safe and Drug Free Schools programs and activities are being monitored and evaluated. For example, what data were used to determine need, what are the desired outcomes to be achieved, and what measures are being used to assess progress toward meeting objectives in the timelines specified. Be as specific as possible. Add additional pages if necessary.

**PART V (A)
PROGRAM PLAN**

Use this form to write your Program Plan for 2008-2009. The Program Plan must include a brief overview of programs and activities, as well as collaborative efforts, in promoting, implementing and evaluating the Safe and Drug Free Grant.

PART V (B)

PROGRAM CATEGORIES SAFE AND DRUG FREE SCHOOLS PROGRAMS 2008-2009

List all programs/activities that are provided by the LEA and indicate the amount of SADFS funds and/or other funding sources that are used for each. Place an asterisk beside all programs and activities that will be implemented for the first time in 2008-2009.

PROGRAMS/ACTIVITIES	Number of Students Participating			SADFS FUNDS	OTHER FUNDS
	Elem.	Middle	HS		
List Tobacco Prevention Programs/Activities					
List Violence Prevention Programs/Activities					
List Alcohol and Other Drug Prevention Programs/Activities					
List Bullying, Harassment & Discrimination Prevention Programs/Activities					
Parent Involvement Programs/Activities					

PART V (C)

SAFE AND DRUG FREE SCHOOLS SERVICES & ACTIVITIES

SADFS Services/Activities	Number of Schools			SADFS FUNDS	OTHER FUNDS
	Elem.	Middle	HS		
1. Before and/or After School Programs					
2. Alternative Education Programs					
3. Community Service Projects					
4. Conflict Resolution/Peer Mediation					
5. Character Education					
6. Drug Prevention Instruction					
7. Parent Education/Involvement					
8. Security Personnel					
9. Services for Out-of-School Youth (school age)					
10. Special, one-time events					
11. Student Support Services (e.g. Student Assistance Program, Counseling, Mentoring, Identification and Referral)					
12. Violence Prevention Instruction					
13. Other (specify)					

PART V (D)

SPOTLIGHT PROGRAM OR ACTIVITY FOR 2007-2008

Name of LEA/Charter School and Code: _____

Address:

Name of SADFS Coordinator: _____

Telephone Number:

Email address:

Name of Program or Activity: _____

Number Served: Students: _____ Teachers: _____ Parents: _____

In narrative form describe a program or activity (e.g. tobacco cessation program, bullying prevention, conflict resolution, after-school program, Drug Awareness Week, Parent Involvement, etc.) that is central to the school district's SADFS project that other coordinators might want to replicate or adopt in their school districts.

Please use the following format: single space, 12 point font, Times New Roman, 1.5" left and right margins, 1.5 top and bottom margins, paragraph alignment to be justified, no more than 2 pages.

PART VII (A)

**BUDGET NARRATIVE
2008-2009**

Use this form to write your Budget Narrative for 2008-2009.

PART VII (B)
BUDGET CATEGORIES
2008-2009

SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES GRANT

The following categories are based on federal legislation and are used when completing the budget portion of the 2008-2009 Application. Please designate how the school district intends to expend federal funds. Indicate the percentage of the school district annual budget you intend to spend for allowable programs and services. Local school districts must apply the definition of scientifically-based research to activities conducted with funds.

Expenditure	Amount	Percentage of Total Budget
Drug prevention curriculum		
Tobacco prevention curriculum		
Violence prevention curriculum		
Anti-Bullying, Anti-Harassment, Anti-Discrimination Strategies/Programs		
Instruction		
Student Assistance Program		
School-based prevention programs		
Staff development		
Parent community programs		
Security		
Alternative education programs		
After school programs		
Other programs		
Evaluation of programs		
Administration and management		
Indirect costs		
Total costs		

*****LEAs must follow the 2% administrative limitation codes (found in the appendix) as well as the cap on spending for some activities such as purchase of security equipment. More information is provided in the Safe and Drug-Free School Act State Grants Guidance document.**

PART VII (C)

Safe and Drug Free Schools Budget Summary

2008-2009

Object Code	Expenditures	Salaries	Contracted Services	Other Services	Total Amount
	Personnel Services				
	Administration (2% limit)				
	Instruction				
	Employees Benefits				
	Fixed Charges (Administration and Instructional)				
	Purchased/ Contracted Services				
	Evaluation Services				
	Staff Development				
	Program Activities				
	Other:				
	Other:				
	Internal Services				
	Other Charges				
	Travel (Staff & Administration)				
	Materials, Supplies & Equipment				
	Administrative				
	Instructional				
	Parent Involvement				
	Indirect Costs				
	Total Budget				

Attach a budget narrative that explains your budgetary request.

APPENDICES

APPENDIX #1

Title VI, Part A of No Child Left Behind – Subpart 2 – Transferability for State and Local Education Agencies

“Sec. 6121.Short Title.

“This subpart may be cited as the ‘State and Local Transferability Act.’

“Sec. 6122. Purpose.

“The purpose of this subpart is to allow State and Local education agencies the flexibility-

“(1) to target Federal funds to Federal program that most effectively address the unique needs of States and localities; and

“(2) to transfer Federal funds allocated to other activities to allocations for certain activities authorized under title I.

“Sec. 6123. Transferability of Funds.

“(a) Transfers by States.-

“(1) In General.-In accordance with this subpart, a State may transfer not more than 50 percent of the non-administrative State funds (including funds transferred under paragraph (2)) allocated to the State for use for State-level activities under the following provisions for a fiscal year to one or more of the State’s allotments for such fiscal year under any other of such provisions:

“(A) Section 2113(a)(3).

“(B) Section 2412 (a)(1).

“(C) Subsections (a)(1) with the agreement of the Governor and (c)(1) of section 4112 and section 4202(c)(3).

“(D) Section 5112(b)

“(2) ADDITIONAL FUNDS FOR TITLE I.-In accordance with this subpart and subject to the 50 percent limitation described in paragraph (1), a State may transfer any funds allocated to the State under a provision listed in paragraph (1) to its allotment under title I.

“(b) TRANSFERS BY LOCAL EDUCATION AGENCIES.-

“(1) AUTHORITY TO TRANSFER FUNDS.-

“(a) In General.- In accordance with this subpart, a local educational agency (except a local educational agency identified for improvement under section 1116(c) or subject to corrective action under section 1116(c)(9)) may transfer not more than 50 percent of the funds allocated to it (including funds transferred under subparagraph (C)) under each of the provisions listed in paragraph (2) for a fiscal year to one or more of its allocations for such fiscal year under any other provision listed in paragraph (2).

“(B) Agencies Identified for Improvement. - In accordance with this subpart, a local education agency identified for improvement under section 1116(c) may transfer not more than 30 percent of the funds allocated to it (including funds transferred under subparagraph (C)) under each of the provisions listed in paragraph (2) for a fiscal year –

“(i) to its allocation for school improvement for such fiscal year under Section

1003: or

“(ii) to any other allocation for such fiscal year is such transferred are used only for local educational agency improvement activities consistent with section 1116(c).

“(C) ADDITIONAL FUNDS FOR TITLE I.- In accordance with this subpart and subject to the percentage limitation described in subparagraph (A) or (B), as applicable, a local educational agency may transfer funds allocated to such agency under any of the provisions listed in paragraph (2) for a fiscal year to its allocation for part A of title I for that fiscal year.

“(2) APPLICABLE PROVISIONS.- A local educational agency may transfer funds under subparagraph (A), (B), or (C) of paragraph (1) from allocations made under each of the following provisions:

“(A) Section 2121. (Improving Teacher Quality)

“(B) Section 2412(a)(2)(A). (Educational Technology)

“(C) Section 4112(b)(1). (Safe and Drug Free Schools)

“(D) Section 5112(a). (Title V Innovative Programs)

“(c) NO TRANSFER OF TITLE I FUNDS. – a State or a local educational agency may not transfer under this subpart to any other program any funds allotted or allocated to it for part A of title I.

“(d) Modification of Plans and Applications; NOTIFICATION.-

“(1) state transfers.- Each State that makes a transfer of funds under this section shall-

“(A) modify, to account for such transfer, each State plan, or application submitted by the State, to which such funds relate;

“(B) not later than 30 days after the date of such transfer, submit a copy of such modified plan or application to the Secretary; and

“(C) not later than 30 days before the effective date of such transfer, notify the Secretary of such transfer.

“(2) Local transfers. – Each local education agency that makes a transfer of funds under this section shall –

“(A) Modify, to account for such transfer, each local plan, or application submitted by the agency, to which such funds relate;

“(B) not later than 30 days after the date of such transfer, submit a copy of such modified plan or application to the State; and

“(C) not later than 30 days before the effective date of such transfer, notify the State of such transfer.

“(e) APPLICABLE RULES.-

“(1) IN GENERAL.- Except as otherwise provided in this subpart, funds transferred under this section are subject to each of the rules and requirements applicable to the funds under the provision to which the transferred funds are transferred.

“(2) CONSULTATION.- Each State educational agency or local educational agency that transfers funds under this section shall conduct consultations in accordance with section 9501, if such transfer transfers funds from a program that provides for the participation of students, teachers, or other educational personnel, from private schools.

Appendix #2

The definition for expulsions and suspensions are defined in N. C. Statute, Sec. 115C-391.

Appendix #3

PRIVATE SCHOOLS

Name of School District

Please check the appropriate statement.

There are no private schools within our school district.

The private schools located within our school district have all been notified of their eligibility to receive services but they opted not to participate. **LEAs must maintain documentation on file which demonstrates that the private schools have either declined or accepted services.**

The private schools located within our school district have all been notified of their eligibility to receive services and they opted to participate in the Safe and Drug Free Schools program. Please list the participating schools and complete the following question.

Describe how the school district will meet the federal requirements for participation of students enrolled in nonpublic schools. Please also describe how the school district will inform private schools about the principles of effectiveness and ensure that the private schools meet those principles.

Coordinator's Signature

Date

Appendix #4 ASSURANCES

Concerning the Safe and Drug-Free Schools Act of 1994 – Title IV

Local Education Agency or consortia assures the State Department of Public Instruction that

- (1) an assurance that the activities or programs to funded comply with the principles of effectiveness described in section 4115(a) and foster a safe and drug-free learning environment that supports academic achievement;
- (2) an assurance that funds under this subpart will be used to increase the level of State, local, and other non-Federal funds that would, in the absence of funds under this subpart, be made available for programs and activities authorized under this subpart, and in no case supplant such State, local, and other non-Federal funds;
- (3) an assurance that drug and violence prevention programs supported under this subpart convey a clear and consistent message that acts of violence and the illegal use of drugs are wrong and harmful;
- (4) an assurances that the applicant has, or the schools to be served have, a plan for keeping schools safe and drug-free that includes-
 - (A) appropriate and effective school discipline policies that prohibit disorderly conduct, the illegal possession of weapons, and the illegal use, possession, distribution, and sale of tobacco, alcohol, and other drugs by students;
 - (B) security procedures at school and while students are on the way to and from school;
 - (C) Prevention activities that are designed to create and maintain safe, disciplined, and drug-free environments;
 - (D) A crisis management plan for responding to violent or traumatic incidents on school grounds; and
 - (E) A code of conduct policy for all students that clearly states the responsibilities of students, teachers, and administrators in maintaining a classroom environment that-
 - (i) allows a teacher to communicate effectively with all students in the class;
 - (ii) allows all students in the class to learn;
 - (iii) has consequences that are fair, and developmentally appropriate;
 - (iv) considers the student and the circumstances of the situation; and
 - (v) is enforced accordingly
- (5) an assurance that the application and any waiver request under section 4115(a)(3) will be available for public review after submission of the application; and
- (6) such other assurances, goals, and objectives identified through scientifically based research that the State may reasonably require in accordance with the purpose of this part.

Superintendent _____

Date _____

Local School Board Chairperson _____

Date _____

Appendix #5
ASSURANCES

Concerning the Gun Free Schools Act of 1994

Local Education Agency or consortia assures the State Department of Public Instruction that the LEA/consortia is in compliance with the state law has stated in subsection (b) of the Gun Free Schools Act:

``SEC. 14601. GUN-FREE REQUIREMENTS.

``(a) Short Title.--This section may be cited as the `Gun-Free Schools Act of 1994'.

``(b) Requirements.--

``(1) In general.--Except as provided in paragraph (3), each State receiving Federal funds under this Act shall have in effect a State law requiring local educational agencies to expel from school for a period of not less than one year a student who is determined to have brought a weapon to a school under the jurisdiction of local educational agencies in that State, except that such State law shall allow the chief administering officer of such local educational agency to modify such expulsion requirement for a student on a case-by-case basis.

``(2) Construction.--Nothing in this title shall be construed to prevent a State from allowing a local educational agency that has expelled a student from such a student's regular school setting from providing educational services to such student in an alternative setting.

``(3) Special rule.--

``(A) Any State that has a law in effect prior to the date of enactment of the Improving America's Schools Act of 1994 which is in conflict with the not less than one year expulsion requirement described in paragraph (1) shall have the period of time described in subparagraph (B) to comply with such requirement.

``(B) The period of time shall be the period beginning on the date of enactment of the Improving America's Schools Act and ending one year after such date.

``(4) Definition.--For the purpose of this section, the term `weapon' means a firearm as such term is defined in section 921 of title 18, United States Code.

``(c) Special Rule.--The provisions of this section shall be construed in a manner consistent with the Individuals with Disabilities Education Act.

``(d) Report to State.--Each local educational agency requesting assistance from the State educational agency that is to be provided from funds made available to the State under this Act shall provide to the State, in the application requesting such assistance--

``(1) an assurance that such local educational agency is in compliance with the State law required by subsection (b); and

``(2) a description of the circumstances surrounding any expulsions imposed under the State law required by subsection (b), including--

``(A) the name of the school concerned;

``(B) the number of students expelled from such school; and

``(C) the type of weapons concerned.

``(e) Reporting.--Each State shall report the information described in subsection (c) to the Secretary on an annual basis.

``(f) Report to Congress.--Two years after the date of enactment of the Improving America's Schools Act of 1994, the Secretary shall report to Congress if any State is not in compliance with the requirements of this title.

Superintendent_____

Date_____

Local School Board Chairperson_____

Date_____

Appendix #6

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, debarment and suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 160-19211). Copies of the regulations may be obtained by contacting the person to which this proposal is submitted.

Before completing certification, read instructions on the following pages.

The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into, if it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/ or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal was submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "proposal," and "voluntarily excluded," as used in this clause have the meanings set out in the Definition and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is declared, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without

modification on all lower tier covered transactions and in all solicitations for all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the forgoing shall be construed to require establishment of a system of records in order render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under number 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/ or debarment.

Name and Title of Authorized Representative

Date of Certification

Appendix #7
BI-ANNUAL PROGRAM ASSESSMENT 2008-2009
MEASURABLE GOALS AND OBJECTIVES
SAFE AND DRUG FREE SCHOOLS PROGRAM

LEA _____
 Date of Report _____

SADFS Coordinator _____
 School Year _____

Use the table below to indicate progress towards goals, objectives, and timelines. This table applies to measurable goals and objectives, which were outlined in your school district's grant application. Programs/strategies must be consistent with the Principles of Effectiveness.

Goal:				
Measurable Objective	Programs Strategies	Implementation Timeline with Monitoring Dates	Grade Level	Progress Towards Meeting Objective

Goal:				
Measurable Objective	Programs Strategies	Implementation Timeline with Monitoring Dates	Grade Level	Progress Towards Meeting Objective

If your district has not made adequate progress towards your program objectives, explain why?

What strategies will you implement and how will you implement them to reach your school district's objectives? _____

What barriers do you foresee in implementing your program objectives? _____

How will your school district alleviate or minimize these barriers?

This document must be submitted twice a year. Complete and submit this document by February 15^h of each year. The second assessment must be submitted with your Safe and Drug Free Schools application at the end of each year. The date for the second assessment this year is July 15th. Although your school districts may have opted to assess the Safe and Drug Free School Program more regularly, you should maintain additional assessments in your files.

Coordinator's Signature: _____

Date: _____

Appendix #8
NORTH CAROLINA
DEPARTMENT OF PUBLIC INSTRUCTION

Safe and Drug Free Schools Waiver Request
2008-2009

LEA _____

SDFS Coordinator _____

A LEA may apply to the State for a waiver of the requirement of subsection (a)(1)(C) to allow innovative activities or programs that demonstrate substantial likelihood of success.

In accordance with Section 4115(3) of the ESEA, waiver requests may be considered for programs or activities not listed in the *Guide to Authorized Activity Areas/ Use of Funds for Effective or Promising Programs*. Waiver requests must demonstrate that the proposed program or activity has a “substantial likelihood of success” in accomplishing the performance measure(s) selected. A waiver request must also include the following:

- (a) a description of the research the program or activity is based upon. The description must be imbedded in the Program Description and not submitted as an attachment.
- (b) a description of the results achieved from previous implementation of the activity or program in a setting similar to the one being proposing together with a description of the rigor of evaluations conducted to determine such results.
- (c) if the program has not been evaluated, a description of the evaluation plan that satisfies the requirement for rigorous evaluation described in the definition of “scientifically-based research” (see Title IX, General Provisions – Definitions, Section VIII Grant Manager Manual).

The waiver request must include the above information and should be no more than two pages. This waiver will last for two years.

GLOSSARY OF TERMS

Bullying:

Bullying is a long-standing violence, physical or psychological, conducted by an individual or a group and directed against an individual who is not able to defend himself/herself in the actual situation.

Incident:

A violation of a statute or regulation; it may involve one or more victims and one or more offenders. For reporting purposes, an incident of prohibited behavior is the single most serious act that occurs in a given overall incident.

Incidents (ordered from most serious to least serious) include the following: homicide, sexual battery (including rape); robbery; breaking and entering/burglary; larceny/theft; motor vehicle theft; kidnapping; arson; threat/intimidation, use or possession of drugs (other than alcohol); sexual harassment; sex offenses (non-forcible); vandalism; weapon possession; unclassified offenses; alcohol (liquor law violations); tobacco (where declared illegal); trespassing; fighting; disorderly conduct; as well as other major offenses; and other state district or municipal) defined offenses.

Non-school personnel:

An individual who was neither a student nor school personnel for the district reporting the incident.

Non-student:

An individual who is not a student in the school or district reporting the incident.

Offender:

Any individual, whether student or not, involved in committing an incident of prohibited behavior. There may be more than one offender involved in any single incident.

School personnel:

A teacher, administrator, or other school staff member such as support staff or maintenance worker; includes a school-based law enforcement officer such as a school resource officer.

Student:

An individual who is enrolled as a PK-12 student in the school district reporting the incident at the time the incident occurred.

Truancy:

Students with 5 or more unexcused absences per class (subject area) or full days per semester will be considered truant for reporting purposes.

Weapon:

Any instrument or object-possessed or used to inflict harm on another person, or to intimidate any person. Examples include firearms of any kind (operable or inoperable, loaded or unloaded); all types of knives, chains, pipes, razor blades or similar instruments with sharp cutting edges; ice picks, dirks, other pointed instruments (including pencils, pens); nunchakus; brass knuckles; Chinese stars; billy clubs; tear gas guns; electrical weapons or devices (stun guns); BB or pellet guns; and explosives or propellants.

Weapons-related incident:

Any incident that involves possession, use or intention of use of any instrument or object to inflict harm on another person, or to intimidate a person, as well as any incident that is somehow related to the possession, use or sale of weapons but where the use, possessions, or sale of weapons was not the main offense (e.g., burglary, trespassing, vandalism); in other words, any incident for which a weapons is used.

Effective Date: 07/2006

Revised Date: 07/2006

FEDERAL GRANT FUND

PROGRAM

REPORT CODE

048

PROGRAM TITLE

Title IV - Safe and Drug-Free Schools and Communities (Transferability In & Out)

ACCOUNT

CODE OBJECT CODE DESCRIPTION

5200-048-121 Salary - Teacher
5200-048-125 Salary - New Teacher Orientation Pay
5200-048-127 Salary - Interim Teacher - Noncertified
5200-048-128 Salary - Retired Teacher - Not Subject to the Earnings Cap
5200-048-129 Salary - Visiting International Faculty
5200-048-142 Salary - Teacher Assistant
5200-048-143 Salary - Tutor
5200-048-146 Salary - Teacher Assistant Salary When Substituting
5200-048-180 Overtime Pay
5200-048-182 Substitute Pay
5200-048-183 Compensation Bonus Pay
5200-048-184 Full-Time Substitute
5200-048-193 Mentor Pay
5200-048-311 Contracted Services
5200-048-326 Contracted Repairs and Maintenance - Equipment
5200-048-332 Travel
5200-048-336 Travel (Greater Than IRS Allowable Rate)
5200-048-391 Field Trips
5200-048-411 Instructional Supplies
5200-048-412 Supplies and Materials
5200-048-418 Computer Software and Supplies
5200-048-433 Audiovisual Supplies and Materials
5200-048-435 On-line Materials/Subscriptions
5200-048-461 Lease/Purchase of Non-Capitalized Equipment
5200-048-462 Lease/Purchase of Non-Capitalized Computer Equipment
5200-048-529 Miscellaneous Contracts and Other Charges
5200-048-541 Purchase of Equipment
5200-048-542 Purchase of Computer Hardware
5500-048-121 Salary - Teacher
5500-048-125 Salary - New Teacher Orientation Pay
5500-048-127 Salary - Interim Teacher - Noncertified
5500-048-128 Salary - Retired Teacher - Not Subject to the Earnings Cap
5500-048-142 Salary - Teacher Assistant
5500-048-143 Salary - Tutor
5500-048-146 Salary - Teacher Assistant Salary When Substituting
5500-048-180 Overtime Pay
5500-048-182 Substitute Pay
5500-048-183 Compensation Bonus Pay
5500-048-184 Full-Time Substitute
5500-048-193 Mentor Pay
5500-048-311 Contracted Services

FEDERAL GRANT FUND

PROGRAM

REPORT CODE

048

PROGRAM TITLE

Title IV - Safe and Drug-Free Schools and Communities (Transferability In & Ou

ACCOUNT

CODE OBJECT CODE DESCRIPTION

5500-048-326 Contracted Repairs and Maintenance - Equipment

5500-048-332 Travel

5500-048-336 Travel (Greater Than IRS Allowable Rate)

5500-048-391 Field Trips

5500-048-411 Instructional Supplies

5500-048-412 Supplies and Materials

5500-048-418 Computer Software and Supplies

5500-048-433 Audiovisual Supplies and Materials

5500-048-435 On-line Materials/Subscriptions

5500-048-461 Lease/Purchase of Non-Capitalized Equipment

5500-048-462 Lease/Purchase of Non-Capitalized Computer Equipment

5500-048-529 Miscellaneous Contracts and Other Charges

5500-048-541 Purchase of Equipment

5500-048-542 Purchase of Computer Hardware

5820-048-139 Salary - Attendance/Social Work Services

5820-048-183 Compensation Bonus Pay

5820-048-193 Mentor Pay

5820-048-311 Contracted Services

5820-048-326 Contracted Repairs and Maintenance - Equipment

5820-048-332 Travel

5820-048-336 Travel (Greater Than IRS Allowable Rate)

5820-048-412 Supplies and Materials

5820-048-418 Computer Software and Supplies

5820-048-461 Lease/Purchase of Non-Capitalized Equipment

5820-048-541 Purchase of Equipment

5830-048-121 Salary - Guidance Services

5830-048-183 Compensation Bonus Pay

5830-048-193 Mentor Pay

5830-048-311 Contracted Services

5830-048-326 Contracted Repairs and Maintenance - Equipment

5830-048-332 Travel

5830-048-336 Travel (Greater Than IRS Allowable Rate)

5830-048-412 Supplies and Materials

5830-048-461 Lease/Purchase of Non-Capitalized Equipment

5830-048-541 Purchase of Equipment

5840-048-139 Salary - Health Services

5840-048-148 Salary - Other Professional Assignments - Non-Certified

5840-048-183 Bonus Pay

5840-048-193 Mentor Pay

5850-048-139 Salary - Psychological Services

5850-048-183 Compensation Bonus Pay

FEDERAL GRANT FUND

PROGRAM

REPORT CODE

048

PROGRAM TITLE

Title IV - Safe and Drug-Free Schools and Communities (Transferability In & Ou

ACCOUNT

CODE OBJECT CODE DESCRIPTION

5850-048-193 Mentor Pay
5850-048-311 Contracted Services
5850-048-326 Contracted Repairs and Maintenance - Equipment
5850-048-332 Travel
5850-048-336 Travel (Greater Than IRS Allowable Rate)
5850-048-412 Supplies and Materials
5850-048-461 Lease/Purchase of Non-Capitalized Equipment
5850-048-541 Purchase of Equipment
5890-048-139 Salary - Other Pupil Support Services
5890-048-146 Salary - Teacher Assistant Salary When Substituting
5890-048-182 Substitute Pay
5890-048-183 Compensation Bonus Pay
5890-048-193 Mentor Pay
5890-048-199 Salary - Other Pupil Support Services
5890-048-311 Contracted Services
5890-048-319 Child Care Services
5890-048-326 Contracted Repairs and Maintenance - Equipment
5890-048-332 Travel
5890-048-336 Travel (Greater Than IRS Allowable Rate)
5890-048-339 Other Transportation Services
5890-048-341 Telephone
5890-048-342 Postage
5890-048-351 Advertising Fees
5890-048-361 Printing and Binding
5890-048-362 Reproduction Costs
5890-048-391 Field Trips
5890-048-411 Instructional Supplies
5890-048-412 Supplies and Materials
5890-048-418 Computer Software and Supplies
5890-048-422 Textbooks - Other
5890-048-431 Library Books (Regular & Replacement)
5890-048-432 Periodicals
5890-048-433 Audiovisual Supplies and Materials
5890-048-435 On-line Materials/Subscriptions
5890-048-459 Other Food Purchases
5890-048-461 Lease/Purchase of Non-Capitalized Equipment
5890-048-462 Lease/Purchase of Non-Capitalized Computer Equipment
5890-048-541 Purchase of Equipment
5890-048-542 Purchase of Computer Hardware
5890-048-611 Membership Dues and Fees
5890-048-629 Other Insurance and Judgments

FEDERAL GRANT FUND

PROGRAM

REPORT CODE

048

PROGRAM TITLE

Title IV - Safe and Drug-Free Schools and Communities (Transferability In & Ou

ACCOUNT

CODE OBJECT CODE DESCRIPTION

5910-048-211 Employer's Social Security Cost
5910-048-221 Employer's Retirement Cost
5910-048-228 Matching Retirement Costs-Ret Tchr-Exempt from Earnings Cap
5910-048-231 Employer's Hospitalization Insurance Cost
5910-048-232 Employer's Workers' Compensation Insurance Cost
5910-048-234 Employer's Dental Insurance Cost
5910-048-235 Employer's Life Insurance Cost
5920-048-179 Longevity Pay
5920-048-181 Salary - Supplementary Pay
5920-048-187 Salary - Local Salary Differential
5920-048-189 Payments for Short Term Disability
5930-048-146 Salary - Teacher Assistant Salary When Substituting (Workshops)
5930-048-182 Substitute Pay (Workshops)
5930-048-184 Full-Time Substitute
5930-048-186 Salary - Workshop Participant
5930-048-199 Salary - Workshop Instructor
5930-048-311 Contracted Services
5930-048-312 Workshop Expenses/Allowable Travel
5930-048-316 Workshop Expenses/Excess Travel
5990-048-696 Sales and Use Tax Expense
6190-048-151 Salary - Office Personnel
6190-048-180 Overtime Pay
6190-048-183 Compensation Bonus Pay
6210-048-113 Salary - Director/Supervisor
6210-048-183 Compensation Bonus Pay
6210-048-311 Contracted Services (Consultant Fees)
6210-048-332 Travel
6210-048-336 Travel (Greater Than IRS Allowable Rate)
6210-048-341 Telephone
6210-048-342 Postage
6320-048-118 Salary - Assistant Superintendent - Executive Administration
6320-048-151 Salary - Office Personnel - Executive Administration
6320-048-180 Overtime Pay
6320-048-183 Compensation Bonus Pay
6320-048-311 Contracted Services
6320-048-326 Contracted Repairs and Maintenance - Equipment
6320-048-332 Travel
6320-048-336 Travel (Greater Than IRS Allowable Rate)
6320-048-341 Telephone
6320-048-342 Postage
6320-048-412 Supplies and Materials

FEDERAL GRANT FUND

PROGRAM

REPORT CODE

048

PROGRAM TITLE

Title IV - Safe and Drug-Free Schools and Communities (Transferability In & Ou

ACCOUNT

CODE OBJECT CODE DESCRIPTION

6320-048-418 Computer Software and Supplies
6320-048-461 Lease/Purchase of Non-Capitalized Equipment
6320-048-462 Lease/Purchase of Non-Capitalized Computer Equipment
6320-048-541 Purchase of Equipment
6320-048-542 Purchase of Computer Hardware
6330-048-113 Salary - Director/Supervisor
6330-048-151 Salary - Office Personnel
6330-048-180 Overtime Pay
6330-048-183 Compensation Bonus Pay
6330-048-326 Contracted Repairs and Maintenance - Equipment
6330-048-332 Travel
6330-048-336 Travel (Greater Than IRS Allowable Rate)
6330-048-341 Telephone
6330-048-342 Postage
6330-048-412 Supplies and Materials
6330-048-418 Computer Software and Supplies
6330-048-461 Lease/Purchase of Non-Capitalized Equipment
6330-048-462 Lease/Purchase of Non-Capitalized Computer Equipment
6330-048-541 Purchase of Equipment
6330-048-542 Purchase of Computer Hardware
6420-048-199 Salary - Uniformed School Resource Officer
6420-048-311 Contract Services - Uniformed School Resource Officer
6520-048-314 Contracted Services - Audit
6540-048-327 Rentals/Leases
6550-048-171 Salary - Driver
6550-048-180 Overtime Pay
6550-048-183 Compensation Bonus Pay
6620-048-183 Compensation Bonus Pay
6620-048-199 Salary - Evaluation Specialist
6620-048-311 Contracted Services
6630-048-351 Advertising Fees
6630-048-361 Printing and Binding
6910-048-211 Employer's Social Security Cost
6910-048-221 Employer's Retirement Cost
6910-048-229 Other Ret Cost-Uniform Sch Resource Officers
6910-048-231 Employer's Hospitalization Insurance Cost
6910-048-232 Employer's Workers' Compensation Insurance Cost
6910-048-234 Employer's Dental Insurance Cost
6910-048-235 Employer's Life Insurance Cost
6920-048-179 Longevity Pay
6920-048-181 Salary - Supplementary Pay

FEDERAL GRANT FUND

PROGRAM

REPORT CODE

048

PROGRAM TITLE

Title IV - Safe and Drug-Free Schools and Communities (Transferability In & Ou

ACCOUNT

CODE OBJECT CODE DESCRIPTION

6920-048-187 Salary - Local Salary Differential
6920-048-189 Payments for Short Term Disability
6930-048-186 Salary - Workshop Participant
6930-048-199 Salary - Workshop Instructor
6930-048-312 Workshop Expenses/Allowable Travel
6930-048-316 Workshop Expenses/Excess Travel
6990-048-696 Sales and Use Tax Expense
8100-048-692 Indirect Cost
8100-048-697 Sales and Use Tax Refund
8100-048-721 NCLB Transferability - In
8100-048-722 NCLB Transferability - Out

Revenue Code

3610-048- Title IV - Safe and Drug-Free Schools and Communities