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NORTH CAROLINA STATE BOARD OF EDUCATION
Policy Manual

Policy Identification

Priority: High Student Performance

Category: Textbooks

Policy ID Number: HSP-H-000

Policy Title: 16 NCAC 6D.0204 Policy defining the textbook adoption schedule

Current Policy Date: 08/03/1998

Other Historical Information: Previous board dates: 03/01/1990

Statutory Reference: GS 115C-89

Administrative Procedures Act (APA) Reference Number and Category: 16 NCAC 6D .0204

.0204 TEXTBOOK ADOPTION SCHEDULE

To ensure adequate time for the evaluation of textbooks presented to the SBE for adoption for use in the public schools, the Textbook Commission, the department and the SBE shall adhere, to the extent practicable, to the following schedule on and after January 1, 1990:

- (1) January. The Superintendent of Public Instruction will identify for the SBE all textbook contracts scheduled to expire during the next calendar year, and recommend whether such contracts should be renewed or new textbooks adopted the following year.
- (2) March. The Superintendent will present for the SBE's approval a review of the curriculum requirements as prescribed in the Standard Course of Study and Competency Based Curriculum for the areas for which textbooks are scheduled to be adopted that year.
- (3) April. The Superintendent will present for the SBE's approval the call letter and evaluation forms prepared by the Curriculum Review Committee for the textbooks scheduled for adoption that year. The Superintendent will forward approved call letters to publishers listed on the Textbook Company Register and will forward approved evaluation forms to the Textbook Commission.
- (4) June. Textbook publishers will forward textbooks presented by publishers for adoption to the Textbook Commission and other recipients designated in the call letter.
- (5) June 15 to August 1. The Regional Textbook Evaluation Advisory Committees will evaluate textbooks under the direction of the Textbook Commission.
- (6) August and September. The Textbook Commission will review the recommendations of the Regional Textbook Evaluation Advisory Committees, and will prepare its recommendations to the SBE.
- (7) October. The Textbook Commission will present its recommendations to the SBE. The SBE will adopt textbooks.
- (8) November and December. Local school systems review adopted textbooks and identify textbooks to be ordered. Local school systems will place orders before March 1 of the next year.

**NORTH CAROLINA STATE BOARD OF EDUCATION
Policy Manual**

Policy Identification

Priority: High Student Performance

Category: Textbooks

Policy ID Number: HSP-H-004

Policy Title: 16 NCAC 6D.0209 Policy governing request for textbook contracts

Current Policy Date: 08/03/1989

Other Historical Information:

Statutory Reference: GS 115C-89

Administrative Procedures Act (APA) Reference Number and Category: 16 NCAC 6D .0209

REQUESTS FOR TEXTBOOKS AND CONTRACTS

- (a) Upon approval by the SBE, the department will send a request for textbooks, together with a proposed contract, to all publishers listed in the Textbook Company Register, requesting the submission of textbooks that conform to the requirements specified in the request and the proposed contract.
- (b) The SBE will adopt textbooks and award contracts based on the following criteria:
 - (1) recommendations of the Textbook Commission;
 - (2) conformity with the request for the textbooks and the proposed contract;
 - (3) conformity with the Standard Course of Study and Competency Based Curriculum;
 - (4) price; and
 - (5) the needs of the public schools.
- (c) The SBE reserves the right to reject any and all textbooks for any reason it deems sufficient.
- (d) Each publisher that is awarded a contract must file a performance bond. The Superintendent of Public Instruction shall determine the amount of the bond based on the costs of the textbooks, the publisher's past performances, and such other factors as the Superintendent determines to be relevant.



PUBLIC SCHOOLS OF NORTH CAROLINA

STATE BOARD OF EDUCATION Howard N. Lee, *Chairman*

DEPARTMENT OF PUBLIC INSTRUCTION June St. Clair Atkinson, Ed.D., *State Superintendent*

WWW.NCPUBLICSCHOOLS.ORG

October 4, 2007

State Board of Education
Raleigh, North Carolina

Dear Board Members:

It is my pleasure to present to you recommendations for the 2007 adoption of instructional materials for the following curriculum areas:

- Social Studies
- Business and IT Education 6-12
- Marketing 9-12

The Textbook Commission has worked hard to provide a list of materials that reflects the goals and objectives of the North Carolina Standard Course of Study.

Commission members and approximately 125 teacher evaluators have reviewed all of the submitted materials very carefully. We are proud of the work these dedicated teachers have done.

The Textbook Commission, appointed by Governor Easley, represents the eight educational regions of the state and includes parents, teachers and administrators. Each of the members has worked tirelessly in performing the duties of the Textbook Commission and has served the schools of North Carolina well. Throughout this process, our eyes have been focused on the needs of students and teachers across the state.

We appreciate the support of the State Board as we strive to provide a high quality of expertise and professionalism in performing the duties of the textbook adoption process.

Respectfully,

A handwritten signature in cursive script that reads "Susan R. Purser".

Susan R. Purser, Ed.D.
Chairperson, North Carolina Textbook Commission

CURRICULUM AND SCHOOL REFORM SERVICES - TEXTBOOK ADOPTION SERVICES

6343 Mail Service Center, Raleigh, North Carolina 27699-6343 | (919) 807-3819 | Fax (919) 807-3767

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

NORTH CAROLINA TEXTBOOK COMMISSION 2005-2009

TC Member	Region/LEA	Position
Ann McClung	1 Pitt County	Middle School Teacher
Tracy Arnold	1 Caldwell County	Elementary School Teacher
Barbara Kennedy	2 Lenoir county	Middle School Teacher
Kathy Crumpler	2 Pender County	Elementary Parent
Patricia M. Murphy	2 Carteret County	Middle School Parent
Carolyn Penny	3 Wake County	Elementary School Teacher
Anita Weshe	3 Nash County	High School Parent
Debra Horton	3 Wake County	Middle School Parent
Olbi Dilday	3 Wake County	High School Parent
Lisa Llewellyn	4 Moore County	Lead Middle School Teacher
Janice Smith	4 Cumberland County	Elementary School Principal
Susan Purser	4 Moore County	Superintendent
Toni Jones	5 Guilford County	Middle School Parent
Debbie Womble	5 Chatham County	High School Teacher
Angela Flowers	5 Asheboro City	Elementary School Parent
Pamela Smith	5 Winston-Salem/Forsyth	Middle School Teacher (Lead Teacher for Blind/Visually Impaired)
Alison Mintz	6 Cleveland County	Middle School Teacher
Martha J. Strain	6 Cleveland County	High School Teacher
Tericia Summers	7 Caldwell County	High School Teacher
Lesa Widener	7 Caldwell County	Elementary School Teacher
Kathleen Linker	7 Rowan-Salisbury	Elementary School Parent
Charles Gaffigan	8 McDowell County	High School Teacher
Linda Edgerton	8 Rutherford County	Elementary School Teacher