

STATE BOARD OF EDUCATION
July 1, 2008
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GCS

1. Contract with UNC-Chapel Hill

Purpose: North Carolina Department of Public Instruction's (NCDPI) K-12 Learn and Serve America Program is an initiative that supports the Corporation for National and Community Service's (CNCS) focus engaging students, their teachers, and others in service-learning.

The purpose of the evaluation is to determine the extent to which the North Carolina K-12 Learn and Serve Program provides a model that effectively demonstrates the integration of service learning through the North Carolina Standard Course of Study, engagement of students in meaningful educational experiences, and renders positive outcomes for students and communities.

To this end, Evaluation, Assessment, and Policy Connections (EvAP) proposes using a collaborative evaluation approach to ensure that its evaluation efforts benefit from NCDPI program staff and sub-grantee's knowledge of program dynamics, strengths, and needs. This approach will progressively engage stakeholders in evaluation design, data collection, analysis, and reporting.

Amendment #2: To amend this contract to provide additional services as follows: This amended contract will continue the work started on evaluating the Disadvantaged Student Supplemental Fund (DSSF). The goal of the evaluation of the DSSF is to enhance the impact of the additional funding provided through the program on the achievement of academically disadvantaged students by providing trustworthy evidence about (1) the impact of the program on student outcomes and on the enabling goals concerning teachers, principals, and instruction, (2) the effectiveness of the specific strategies that were implemented in pilot districts (2004-05 & 2005-06), and (3) the efficacy of the help provided to participating districts by the North Carolina Department of Public Instruction's (DPI) Local Education Agency Assistance Program (LEAAP). Amended amount: \$761,000.00 (\$500,000.00 + \$261,000.00).

Primary Contact: James E. Peterson
Amount: \$761,000.00 State
Time Frame: 3/14/2007 to 12/31/2008
DPI Coordinator: Philip Price, Financial & Business Services (FBS)
Contract No: 4447590 (Service)

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2. Contract with Granville County Schools

Purpose: To provide direct professional services to Charter Schools and the Exceptional Children Division in the areas of education and related services (Free Appropriate Public Education {FAPE}) as required by the Individuals with Disabilities Education Act (IDEA) and Article 9, North Carolina Public School Laws; compliance/monitoring and parent complaint follow-up for children with disabilities. The services provided through this contract will ensure that children with disabilities be provided a FAPE.

Amendment #1: To amend this contract to comply with NC General Assembly salary increase of 4% and retirement rate increase of 7.83%. Amended amount: \$156,111.09 (\$150,509.90 + \$5,601.19).

Primary Contact: Mike Felts
Amount: \$156,111.09 Federal
Time Frame: 7/30/2007 to 6/30/2008
DPI Coordinator: Tony L Mitchell, Exceptional Children
Contract No: 4476714 (PSA)

3. Contract with Granville County Schools

Purpose: To provide first-level customer support to all the Exceptional Children software applications, including the Comprehensive Exceptional Children Accountability System (CECAS) and Exceptional Children Grants (ECG). Supported customers include the Department of Public Instruction, State Board of Education, Local Education Agencies, Charter Schools and State-Operated Programs.

Amendment #1: To amend this contract to comply with NC General Assembly salary increase of 4% and retirement rate increase of 7.83%. Amended amount: \$66,966.97 (\$64,200.62 + \$2,766.35).

Primary Contact: Mike Felts
Amount: \$66,966.97 Federal
Time Frame: 7/23/2007 to 6/30/2008
DPI Coordinator: Tony L Mitchell, Exceptional Children
Contract No: 4475972 (PSA)

4. Contract with Piedra Data Services LLC

Purpose: To provide North Carolina Department of Public Instruction the graphics, mailing, printing, scanning, verification, Rasch analysis, and reports necessary to fulfill the State's obligations under the State Performance Plan pursuant to Indicator #8, The Parent Survey. This year Piedra Data Services will be preparing individualized surveys to mail out to 23,100 families and reporting results to 55 local education agencies, as well as a state-wide report.

Primary Contact: Adalis Sanchez Sarno
Amount: \$45,945.52 Federal
Time Frame: 5/23/2008 to 12/1/2008
DPI Coordinator: Kate Neale, Exceptional Children
Contract No: 4562534 (Service)

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5. Contract with UNC-General Administration

- Purpose:
- a. To integrate the personnel development strategies employed by the State Improvement Project Best Practice training sites with the pre-service personnel development delivered by teacher preparation programs;
 - b. To coordinate the involvement of the Center for School Leadership Development programs (Principals' Executive Program, NCTEACH and LearnNC) as partners in this project;
 - c. To provide systematic technical assistance and resources from the State Improvement Project to special education personnel development programs.

Primary Contact: Sarah M. Smith
Amount: \$130,272.00 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Laura Snyder, Exceptional Children
Contract No: 4562725 (PSA)

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6. Contract with Western Carolina University

- Purpose: The contractor hereby agrees to provide professional services to the following LEAs: Alexander, Alleghany, Ashe, Avery, Buncombe, Asheville City, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Watauga, Wilkes and Yancey. Services to be provided are as follows:
- A. Provide professional services to selected Local Education Agencies (LEAs) and the Exceptional Children Division of the State Board of Education (SBE), Department of Public Instruction (DPI), in the areas of education and related services for Behaviorally-Emotionally Disabled (BED) students and students with behavioral issues.
 - B. The contractor agrees to provide professional services to selected local education agencies in the areas of educational and related services to Behaviorally-Emotionally Disabled (BED) students by providing the following:
 1. Provide LEAs with primary assistance efforts in the areas of behavior and discipline to include:
 - a. Knowledge in the principles and techniques of the education of behaviorally-emotionally disabled students.
 - b. Identification of effective alternative programs and schools.
 - c. Development and dissemination of a list of resources available to assist LEAs to develop behavior modification plans, behavioral interventions, alternatives to suspension/expulsion; and
 - d. Development and dissemination of effective strategies to work with other agencies in accessing services for students with behavior/discipline problems.
 2. Provide assistance to selected LEAs and Exceptional Children Division in program planning, development, management and evaluation in the initiation, expansion, and improvement of education and related services for BED students and other students with behavioral issues.
 3. Provide leadership and support to selected LEAs in determining the appropriate educational and related services needs for BED students and other students with behavioral issues.
 4. Make written recommendations to selected LEAs for the establishment and continued development of efficient and effective programming in school settings for BED students and other students with behavioral issues.
 5. Assist selected LEAs through on-site consultations, telecommunications, and conferencing in planning for the employment and effective use of teachers, crisis assistance and one-on-one assistants who will work with BED students and other students with behavioral issues.
 6. Develop and monitor funding requests.
 7. Provide technical assistance and training related to appropriate educational services to BED students and other students with behavioral issues.
 8. Monitor appropriateness of services.
 9. Provide crisis intervention assistance to selected LEAs.
 10. Coordinate individualized education programs and individualized habilitation plans with the Department of Health and Human Services staff.
 11. Compile quarterly childcount reports on the educational status of BED students.
 12. Provide training and consultation on curriculum development for students with emotional and/or cognitive disabilities.
 13. Provide curriculum support to improve a wide range of academic outcomes to students with disabilities accompanied by special behavioral-emotional needs.
 14. Conduct summer institutes for BED teacher accreditation and continuing education requirements.

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15. Offer training and certification in Crisis Prevention Intervention (CPI) upon request to school personnel in North Carolina.
 16. Examine LEAs' efforts to improve existing strategic interventions and recommend curricular modifications to better accommodate children and youth with the full range of exceptionalities coupled with emotional and behavioral issues.
 17. Train and support LEAs' curriculum development during program development stage, and on going evaluation and data collection.
 18. Research and identify additional curricula for use by LEAs.
- C. The contractor agrees to:
1. Submit monthly or weekly reports to the Exceptional Children Division, addressing the services being provided by the contractor on or before the fifth working day of each month.
 2. Submit flex-time work hours and weekly schedules of work completed as required by the Exceptional Children Division.
 3. Not allow any personnel employed to satisfy the requirements of this contract to teach or perform duties for the contractor or other entities during assigned work hours of this contract.
 4. Submit state and federally-funded staff development workshop proposals, identifying the objectives, dates, instructors, locations and funding amounts to the Exceptional Children Division.
 5. Submit copies of correspondence pertaining to the work conducted as part of this contract to Mary Watson, Director, Exceptional Children Division. Letters of follow-up to LEAs, state-operated programs, and others should be written within two weeks of the consultation and technical assistance.
 6. Provide one liaison to meet monthly with the Section Chief of the Behavioral Support Section to discuss the needs and progress of education services for children with disabilities.
 7. Provide adequate office space and equipment for the support of any personnel who are employed to satisfy the requirements of this contract.
 8. To be responsible for services enumerated in this contract when employed personnel are unable to perform contract duties in a timely manner.
 9. Provide a list, on contractor letterhead, of individuals authorized to sign and submit monthly invoices to the Exceptional Children Division and documentation of actual costs of the program at the end of each month during the contract period. The documentation will enumerate the expenditures according to the attached budget which is made a part of this contract by reference. Invoices should be billed monthly to Mary N. Watson, Exceptional Children Division, Department of Public Instruction, 6356 Mail Service Center, Raleigh, NC 27699-6356. The final invoice and a formal evaluation of services provided by the contract personnel must be received by June 5, 2009.

Primary Contact: Dr. Michelle Hargis
Amount: \$131,872.66 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4562566 (PSA)

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7. Contract with Granville County Schools

- Purpose: Services to be provided consists of the following:
- A. 60% -- Review and Approval of Charter School IDEA 611 and Sliver Grants
 1. The IDEA Charter School Consultant/Trainer will review/approve federal IDEA 611 webgrants for charters schools and state-operated programs.
 2. The IDEA Charter School Consultant/Trainer will review; approve federal Capacity Building (Sliver) webgrant for charter schools and state-operated programs.
 3. The IDEA Charter School Consultant/Trainer will review and approve amendments to IDEA 611 and Sliver webgrant.
 4. The IDEA Charter School Consultant/Trainer will submit status of grants to IDEA Consultant.
 - B. 10% -- Exceptional Children Webgrant Application Training
 1. The IDEA Charter School Consultant/Trainer will deliver effective training on the Exceptional Children webgrant.
 2. The IDEA Charter School Consultant/Trainer will apply appropriate delivery mechanisms for user learning, such as platform training sessions, web-based training and telephone instruction.
 3. The IDEA Charter School Consultant/Trainer will set up all necessary training equipment used during training sessions.
 4. The IDEA Charter School Consultant/Trainer will provide various training methods, including Train-the-Trainer sessions, instructor-led sessions and one-on-one sessions when necessary.
 - C. 10% -- CECAS Application Training
 1. The IDEA Charter School Consultant/Trainer will deliver effective training on the Comprehensive Exceptional Children Accountability System (CECAS).
 2. The IDEA Charter School Consultant/Trainer will apply appropriate delivery mechanisms for user learning, such as platform training sessions, web-based training and telephone instruction.
 3. The IDEA Charter School Consultant/Trainer will set up all necessary training equipment used during training sessions.
 4. The IDEA Charter School Consultant/Trainer will provide various training methods, including Train-the-Trainer sessions, instructor-led sessions and one-on-one sessions when necessary.
 - D. 15% -- Staff/Agency Meetings, Conferences, Workshops
 1. The IDEA Charter School Consultant/Trainer will be responsible for attending and participating, as appropriate, in all appointed staff and agency meetings.
 2. The IDEA Charter School Consultant/Trainer will be responsible for attending, participating or presenting in appropriate business-related training sessions, conferences and/or workshops as determined reasonable by the Exceptional Children Division.
 3. The IDEA Charter School Consultant/Trainer will serve as liaison between Charter Schools/SOPs and IDEA Consultant concerning issues with IDEA and Sliver Grants
 4. The IDEA Charter School Consultant/Trainer will be responsible for participating in weekly schedule conference calls with the Exceptional Children Delivery Team.
 - E. 5% -- Strategic Planning
 1. The IDEA Charter School Consultant/Trainer will be responsible for assisting the CECAS Training and Exceptional Children Division staff in strategic planning efforts, such as developing training plans for regional and statewide training sessions. The training plans will incorporate training schedules for LEAs, Charter Schools, state operated programs and the Exceptional Children Division.

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2. The IDEA Charter School Consultant/Trainer will provide needs analyses to IDEA Consultant to determine appropriate training for specific audiences.
3. The IDEA Charter School Consultant/Trainer will develop core training materials, including user's guides, facilitator's guides and any other necessary supplemental guides with CECAS Training Coordinator, CECAS Trainers and IDEA Consultant.

The contractor agrees to:

1. Submit monthly or weekly reports to the Exceptional Children Division, addressing the services being provided by the contractor on or before the fifth working day of each month.
2. Submit flex-time work hours and monthly work schedules for personnel employed to satisfy the requirements of this contract.
3. Disallow any personnel employed to satisfy the requirements of this contract to teach or perform duties for the contractor or other entities during assigned work hours of this contract.
4. Submit state and federally-funded staff development workshop proposals, identifying the objectives, dates, instructors, locations and funding amounts to the Exceptional Children Division.
5. Submit copies of correspondence pertaining to the work conducted as part of this contract to Mary Watson, Director, Exceptional Children Division. Letters of follow-up to LEAs and others should be written within two weeks of the consultation and technical assistance.
6. Provide one liaison to meet monthly with the Section Chief of the Policy, Monitoring and Audit Section to discuss the needs and progress of educational services for children with disabilities.
7. Provide adequate office space and equipment for the support of any personnel who are employed to satisfy the requirements of this contract.
8. To be responsible for services enumerated in this contract when employed personnel are unable to perform contract duties in a timely manner.
9. Provide a list, on contractor letterhead, of individuals authorized to sign and submit monthly invoices to the Exceptional Children Division. The documentation will enumerate actual monthly expenditures according to the attached budget, which is made a part of this contract by reference. Monthly invoices should be billed to Mary N. Watson, Exceptional Children Division, 6356 Mail Service Center, Raleigh, NC 27699-6356. The final invoice and a formal evaluation of services provided by the contract personnel must be received by June 5, 2009.

Primary Contact: Beth Day
Amount: \$122,205.27 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4562559 (PSA)

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8. Contract with Meredith College

- Purpose:
1. Provide three meals per day, dormitory space and other services for up to, but not more than, 400 students per day, seven days per week for six weeks beginning June 15, 2008, and ending July 26, 2008, for the weekly rate of one hundred twenty-six dollars and sixty-two cents (\$126.62) per student in the amount of three hundred and three thousand eight hundred and eighty-eight dollars (\$303,888).
 2. Provide room and board for residential faculty, staff and counselors and board for non-residential faculty and staff starting June 9, 2008 and ending July 26, 2008 in the amount of thirty one thousand two hundred ninety one dollars (\$31,291.00). Vacant rooms on floors or halls occupied exclusively by faculty/staff may be designated as temporary housing for out-of-town consultants and non-residential faculty/staff members who require occasional overnight accommodations. Additional meals for guests may be purchased at the reduced rate of \$4.75 per meal.
 3. Provide security services and necessary janitorial and custodial services in common areas of residence halls. The College will conduct routine summer maintenance in classroom buildings and residence halls.
 4. Establish the basic requirements for dormitory assignments as stated in the Faculty/Staff and Student Handbooks.
 5. Provide students access to basic first aid Monday through Thursday, 8:30 a.m. to 4:30 p.m. and on Friday, from 8:30 a.m. until 12:30 p.m. at the Health Center, excluding College holidays.
 6. Provide classrooms, laboratories, studios (Art and Music), auditorium, offices, and other instructional and administrative facilities to be mutually agreed upon between the Contractor and the Director, Exceptional Children Division.
 7. Make available Carlyle Campbell Library (during library's regular summer schedule) to Governor's School faculty, staff and students as described in "CARLYLE CAMPBELL LIBRARY POLICIES: Governor's School Faculty/Staff and Students." This policy document will be reviewed and amended by the Dean of Library Information Services and the Director of NC Governor's School East before the beginning of Governor's School.
 8. Provide use of a computer lab. Governor's School will staff the lab during the Governor's School student use.
 9. Provide a gymnasium (from 3:30 p.m. until 10:00 p.m.) and swimming pool with lifeguard services (from 3:30 p.m. until 7:00 p.m.) and playing fields, seven days per week. Any abusive behavior will result in the closing of recreational facilities. Recreational facilities may not be available when required maintenance is needed and when other mutually agreed activities are scheduled in those facilities. Please note, renovations to the pool begin on May 1 and will occupy the majority of the summer. During the renovations, the pool will not be available at any time.
 10. Submit all invoices/requests to the Exceptional Children Division of the Department of Public Instruction no later than ten days after the end of the Governor's School session. Provide an itemized invoice at the end of the session.
 11. Deduct from the final invoice the prorated costs for students who leave Governor's School before the last day of the session.

Primary Contact: Dr. Allen Page
Amount: \$371,531.00 State
Time Frame: 6/2/2008 to 7/28/2008
DPI Coordinator: Tom Winton, Exceptional Children
Contract No: 4562746 (Service)

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9. Contract with UNC-Chapel Hill

Purpose: To provide consultation and technical assistance services for school systems in federally-mandated related services of physical therapy for students with disabilities as identified under PL105-17, Individuals with Disabilities Education Act (IDEA).

Primary Contact: James E. Peterson
Amount: \$128,657.52 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4564679 (PSA)

10. Contract with UNC-Charlotte

Purpose: To provide professional services to selected Local Education Agencies (LEAs) and the Exceptional Children Division of the State Board of Education (SBE), Department of Public Instruction (DPI), in the areas of education and related services for Behaviorally-Emotional Disabled (BED) students and students with behavioral issues.

Primary Contact: Ellen Zavala
Amount: \$143,561.70 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4564688 (PSA)

11. Contract with UNC-Chapel Hill

Purpose: To provide consultation and technical assistance services for school systems in the federally-mandated related services of occupational therapy for students with disabilities as identified in PL105-17, Individuals with Disabilities Education Act (IDEA).

Primary Contact: James Peterson
Amount: \$117,872.14 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4564678 (PSA)

12. Contract with UNC-Chapel Hill

Purpose: To provide technical assistance for school systems and Exceptional Children Division of the Department of Public Instruction in the federally mandated related service of school psychology for students with disabilities identified under PL105-17, Individuals with Disabilities Education Act (IDEA).

Primary Contact: James Peterson
Amount: \$74,616.30 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4564677 (PSA)

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13. Contract with UNC-Greensboro

Purpose: To provide direct assistance to the Exceptional Children Division in areas of speech-language pathology services as part of the total effort on behalf of students with disabilities in keeping with the Individuals with Disabilities Education Act (IDEA).

Primary Contact: Dr. Valera T. Francis
Amount: \$74,497.83 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4564668 (PSA)

14. Contract with Western Carolina University

Purpose: To provide professional services to selected Local Education Agencies (LEAs) and the Exceptional Children Division of the State Board of Education (SBE), Department of Public Instruction (DPI), compliance/monitoring and parent complaint follow-up for children with disabilities in the areas of educational and related services (Free Appropriate Public Education {FAPE}).

To provide assistance to selected LEAs and the Exceptional Children Division in matters of special education through services in compliance/parent complaint follow-up, program planning, development, management and evaluation.

Primary Contact: Dr. Michelle Hargis
Amount: \$138,375.90 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children
Contract No: 4564687 (PSA)

15. Contract with Salem Academy & College

Purpose: To provide room and board, meals, classrooms and other necessary provisions for 400 students for Governor's School West.

Primary Contact: Anna Gallimore
Amount: \$368,414.00 State
Time Frame: 6/2/2008 to 7/26/2008
DPI Coordinator: Tom Winton, Exceptional Children
Contract No: 4566633 (Service)

16. Contract with Inquiry Systems Ltd

Purpose: To provide an evaluation of Limited English Proficient (LEP) student achievement between the 2003-2004 and 2007-2008 school years. The contractor will collect data, construct longitudinal data files, define and rate data elements, create data sets, edit data sets, and analyze the data in order to answer the evaluative questions.

Primary Contact: Wayne Thomas
Amount: \$34,000.00 Federal
Time Frame: 6/1/2008 to 8/15/2008
DPI Coordinator: Glenda Harrell, Secondary Education
Contract No: 4562861 (Service)

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17. Contract with Management Services for Education Data

Purpose: To renew the software license and maintenance fee for proprietary software (MIS2000) that enables the data collection and reporting of academic and health information on students of migrant workers, who are subject to frequent moves during the regular school year and summer school year.

Primary Contact: Glynn Braswell

Amount: \$175,550.00 Federal

Time Frame: 5/26/2008 to 3/14/2010

DPI Coordinator: Charlotte Hughes, Student Support Services

Contract No: 4567995 (Service)

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18. Contract with East Carolina University

Purpose: The Deaf-Blind Multihandicapped Association of North Carolina will:

1. Provide support to parents and families of children who are deaf-blind from birth to 22 years of age using a regional model. This support will be in conjunction with the objectives of the State Deaf-Blind Project and in agreement with the Project Coordinator in the Exceptional Children Division at the NCDPI.
2. Coordinate and direct the activities of the Family Outreach Specialists in each of the regions with respect to the specific activities of this project as designed in cooperation with the State Project. This will include:
 - a. assisting the State Project Coordinator in the identification of individuals eligible to receive services as mandated under our federal grant for deaf-blind;
 - b. making contact with newly identified families and their eligible child and providing resources and additional support on a regular basis which will include, but not be limited to, phone contact, email or on-site visits;
 - c. the coordination of data collection efforts for the purpose of demonstrating program outcomes.
3. Participate in the delivery of no more than two regional and/or state workshops co-sponsored and coordinated with the North Carolina Deaf-Blind Project, NC Department of Public Instruction, Exceptional Children Division.
4. Provide monthly activity reports and a final report to Chris Jones, Coordinator for Deaf-Blind Services, Exceptional Children Division, NCDPI, which will include information related to the number of contacts and activities conducted by the Family Outreach Specialists.
5. Submit copies of all hard copy and electronic correspondence with school personnel to Chris Jones, Coordinator for Deaf-Blind Services, Exceptional Children Division, NCDPI.

Amendment #1: To amend this contract to extend the end date from 6/30/2008 to 9/30/2008. This is a no cost extension.

Primary Contact: Richard E. Best
Amount: \$72,844.00 Federal
Time Frame: 10/1/2007 to 9/30/2008
DPI Coordinator: Tony L Mitchell, Exceptional Children
Contract No: 4500116 (Service)

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19. Contract with Western Carolina University

Purpose: To be responsible for providing instructional and support services to teachers of students who are deaf-blind which will include a set of interrelated services that are intended to assist them in developing knowledge and skills pertinent to their specific needs. Teacher Support Program (TSP) personnel will directly provide services that will be offered in the western part of the state, between Cullowhee and Charlotte, and will work cooperatively with the Teacher Support Program at East Carolina University in an effort to coordinate training efforts across the state.

Amendment #1: To amend this contract to extend the end date from 6/30/2008 to 7/31/2008. This is a no cost extension.

Primary Contact: Michelle Hargis
Amount: \$54,859.00 Federal
Time Frame: 10/1/2007 to 7/31/2008
DPI Coordinator: Tony L Mitchell, Exceptional Children
Contract No: 4500115 (Service)

20. Contract with University of California-Santa Cruz

Purpose: A. Review and revise the North Carolina Teacher Working Conditions (TWC) survey based on findings and data use from the 2004 and 2006 surveys as well as from other working conditions initiatives from across the country, and develop a principal specific survey that provides information on principals.
B. Analyze TWC Survey results and explore the connections between teaching conditions and other variables such as student achievement and teacher retention; compare findings from 2004, 2006 and 2008 survey across schools with sufficient data, and examine schools and identify schools and districts where working conditions have improved.
C. Write a final report and create a power point presentation that summarizes the initiative, primary findings and potential strategies to improve teaching and learning programs and policies at the school, district and state levels.
D. Work with the North Carolina Professional Teaching Standards Commission, Office of the Governor, State Board of Education and other educators, stakeholders and policymakers around report findings, data analysis and integration into school improvement planning, including, but not limited to: moving from a pilot to a statewide implementation of the teacher and principal evaluation instruments, integrating TWC survey data into the annual State Board teacher turnover report, and creating tools and professional development for North Carolina educators to better understand and utilize TWC survey results.
E. Conduct ancillary research on North Carolina with strong growth on working conditions measures and student learning and conduct brief case studies and write a brief that explains the steps taken in these schools to improve.
F. Assist the State Board of Education, Department of Public Instruction, and the North Carolina Professional Teaching Standards Commission in preparing principals to use TWC data as part of the revised principal evaluation assessment process.

Primary Contact: Jane Niswonger
Amount: \$217,500.00 State
Time Frame: 4/14/2008 to 6/30/2009
DPI Coordinator: Carolyn McKinney, NC Professional Teaching Standards Board
Contract No: 4554115 (Service)

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21. Contract with High Five Regional Partnership

Purpose: Provide first stage training for teams of teachers and administrators working in the NC K-12 schools during the 2007-08 school year. Services will include introduction to the framework and concept of Professional Learning Communities. This introduction will lead to direct leadership development/mentoring through a coaching academy. School leaders need to acquire the skills and knowledge to develop Professional Learning Communities in their school buildings and districts. These skills are necessary in meeting the new Professional Executive Standards as well as the new Professional Teaching Standards.

Primary Contact: Vann Langston
Amount: \$35,910.00 State
Time Frame: 12/4/2007 to 12/7/2007
DPI Coordinator: Stephen Greene, State Board of Education
Contract No: 4562727 (Service)

22. Contract with Elizabeth Brummett

Purpose:

1. Assist NCDPI mathematics staff in providing technical assistance to funded Mathematics and Science Partnership (MSP) projects which have a focus on mathematics. Technical assistance will include meetings with project staff in person and by telephone to plan events according to project goals;
2. Assist NCDPI mathematics staff in conducting site visits and monitoring state funded MSP projects with a mathematics focus through phone calls and e-mails;
3. Attend MSP Project Director meetings, Evaluator meetings, Proposal Review sessions and conferences as requested by the MSP State Coordinator;
4. Provide written and oral feedback to Project Directors and NCDPI mathematics staff regarding progress of the MSP mathematics projects;
5. Review proposals for the project cohort to be funded during 2008; and
6. Assist with other MSP related activities such as proposal reviews and roundtable comprehensive support meetings as determined by the MSP State Coordinator.

Primary Contact: Elizabeth Brummett
Amount: \$35,000.00 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Everly Broadway, Secondary Education
Contract No: 4566807 (PSC)

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23. Contract with HCS Systems Inc

Purpose: The Contractor shall fill the following roles to support NC WISE operations:

- o Solaris System Administration
- o Linux System Administration
- o Intel-based System Administration
- o Oracle Database Administration (Certified)
- o Oracle Application Server Administrator (Both 9iAS and 10g)

The Contractor shall prepare and submit the following deliverables:

- o Weekly status report of accomplishments, issues, risks and planned activities in a mutually agreed format. This weekly status report will be delivered with all other NC WISE weekly status reports on Tuesdays, with data dated as of close of business from the preceding Friday.
- o Monthly invoice report by major task above, as explained in Appendix A and in the form shown.

Amendment #3: To amend this contract to change the end date from 8/31/2008 to 12/31/2008. Amended amount: \$4,989,154.00 (\$4,001,800.00 + \$987,354.00).

Primary Contact: Mel King
Amount: \$4,989,154.00 State
Time Frame: 3/1/2006 to 12/31/2008
DPI Coordinator: John Wetsch, Accountability & Technology Services (ATS)
Contract No: 4348904 (Service)

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24. Contract with NC State University

Purpose: 1. Confer with community groups, public agencies, universities, and national/international organizations on school-based curriculum on facilitator training (CFTs);
2. Update review of existing curricula, literature, and studies;
3. Plan with schools how to initiate, maintain, and evaluate CFTs;
4. Deliver introductory training on CFTs from family perspectives to new schools;
5. Develop and deliver a curriculum on facilitator training;
6. Participate in the development of on-line training modules;
7. Provide technical assistance and learning support (TALS) to participating schools on delivery and evaluation of CFTs;
8. Hold cross-system facilitator forums;
9. Provide training and support to participating schools on the North Carolina Family Assessment Scale-General (NCFAS-G);
10. Assess and refine training on CFTs and their evaluation;
11. Integrate family trainers into the curricular delivery;
12. Disseminate project work through webpage, conferences, annual reports, and other

Amendment #1: To amend this contract to decrease the payout amount to not include NC DPI's internal costs that was inadvertently included in this price. We are also extending the dates of this contract from 8/27/07 to 6/30/08; the new dates of this contract will be 8/27/07 to 8/31/08. This date extension will allow for adequate billing time. Amended amount: \$1,359,032.00 (\$1,404,501.00 less \$45,469.00)

Primary Contact: Matthew Ronning
Amount: \$1,359,032.00 State
Time Frame: 8/27/2007 to 8/31/2008
DPI Coordinator: Peter Asmar, Accountability & Technology Services (ATS)
Contract No: 4494908 (Service)

25. Contract with NC State University

Purpose: To identify NCEdNet Core Services and establish an E-Rate and Network Engineering Bureau as follows:
1. Identify and Prioritize a set of Core Services for NCEdNet
2. Establish an E-Rate Service Bureau
3. Establish a Network Engineering Service Bureau

Amendment #1: To amend this contract to change the end date from 6/30/2008 to 12/30/2008. This is a no cost extension.

Primary Contact: Matthew Ronning
Amount: \$422,707.00 State
Time Frame: 12/14/2007 to 12/30/2008
DPI Coordinator: Peter Asmar, Accountability & Technology Services (ATS)
Contract No: 4513550 (Service)

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26. Contract with NC State University

Purpose: The scope of this work and objectives of this engagement are the implementation of a community-driven collaboration model develop an effective and efficient operating organization under a 501c(3) (not for profit corporation) umbrella; sustain the K12 common network operation leveraging funding resources including state, federal, local, and private sector Core Services which will provide North Carolina schools with the availability of shared services to ensure common standards across the NCEdNet and equitable network access to all K12 facilities.

Amendment #1: To amend this contract to change the end date from 6/30/2008 to 12/30/2008. This is a no cost extension.

Primary Contact: Matthew Ronning
Amount: \$310,632.00 State
Time Frame: 12/17/2007 to 12/30/2008
DPI Coordinator: Peter Asmar, Accountability & Technology Services (ATS)
Contract No: 4513548 (Service)

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27. Contract with Tel/Logic Inc

Purpose: To provide E-Rate Subject Matter Expert (SME) Assistance in establishing a NC Department of Public Instruction E-Rate Bureau and provide transitional statewide E-Rate support for NC public schools while the DPI state E-Rate Coordinator and E-Rate Bureau member positions are filled and trained. Specifically, state E-Rate support will include:

1. Perform maintenance of and updates to the State E-Rate Web presence and listserv. The DPI state E-Rate Coordinator will oversee this activity.
2. Preparation and electronic distribution of a weekly newsletter, containing E-Rate news and tips tailored to NC applicants. The newsletter shall be distributed each Tuesday no later than 5:00 PM.
3. Provide FAX, email, and telephone E-Rate help line support for E-Rate applicants.
4. Coordination of NC-specific E-Rate issues between Universal Service Administrative Company (USAC) and the appropriate State agencies.
5. Conduct up to 12 (possibly 2 at each region) Regional E-Rate workshops for NC schools. These workshops will focus on the basic steps required for E-Rate funding and on specific issues such as service eligibility and procurement practices.
6. Represent NC in the National State E-Rate Coordinators' Alliance (SECA).
7. Provide training and support to the new DPI coordinator and his staff of between 5 and 10 personnel.
8. Provide monthly Status Reports – Monthly summaries which outline the work accomplished during the reporting period; work to be accomplished during the subsequent reporting period; and an issues log with problems, real or anticipated, which should be brought to the attention of the client Agency's NCDPI Project Manager. (This report shall be due no later than 5 business days after the last working day of the previous month).
9. Provide Risk Management plan where risks to the state E-Rate program are identified, their probability and impact ascertained and a mitigation plan to the risk is outlined. (Due 90 days after award of contract.)

Amendment #1: To change the end date of this contract from 5/31/2008 to 10/31/2008. This is a no cost extension.

Primary Contact: Winston Himsworth
Amount: \$108,000.00 State
Time Frame: 11/14/2007 to 10/31/2008
DPI Coordinator: Jerry Bunn, Accountability & Technology Services (ATS)
Contract No: 4517018 (Service)

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28. Contract with NC State University

Purpose: NCSU-TOPS Contract Fiscal Year 2008-09 Description of Scope of Work

1. Research, Data Collection (online and scanning) and Processing, Statistical Analyses, Report Generation, and Evaluation Support (6.0%);

This area includes working with the NCDPI staff to process data, conduct necessary research studies and designs, to analyze test data for quality assurance and to serve as a system of checks and balances for the NCDPI test data collection, data analyses, and data management processes as well as report generation in paper and electronic formats for test data such as the “Green Book, the science score reports, computer skills performance report, the online data analysis system, and the writing report. In addition, evaluation services are provided as required to support project evaluations.

2. Psychometric Services, Technical Assistance, Test Development Assistance and Support, (56.0%);

This area includes working with the NCDPI staff to design, generate test specifications, and develop test items and tests necessary to generate the general assessments and the alternate assessments for the North Carolina Statewide Testing Program for the fiscal year. The test development process includes assisting in the psychometric guidance and analyses required for building each of the assessments including the documentation specified in the technical report. The NCSU-TOPS staff also provides technical assistance in meeting with stakeholders and with staff required to support the test development process.

3. Technology Assistance/Technical Support, Programming Services, Test Production and Layout, Warehousing, Pick Pack and Delivery Services, Online Testing Programming and Hosting, and Archiving of Documents (38.0%).

This area includes working with the NCDPI staff to design the engines and programming code for data collection and management, and quality assurance for all assessments where data are collected online. The hosting support for the online delivery of tests is also provided by the overall NCSU IT unit. The group creates, operates, and manages the NCDPI Testing News Network (TNN), helpdesk services for online tests and data collection projects, generates and analyzes data from NCDPI directed surveys, as well as supporting the NCDPI in any of the technical areas required to collect, analyze, and manage data. This group also works with NCDPI staff to produce masters and layouts of the tests, acquire copyright waivers, edits all tests and support documents prior to sending them for print, provides warehousing services including receiving tests from printer and shipping them to the districts and charter schools which includes a pick and pack operation with minimal waste and error, maintains a temperature-controlled warehouse of at least 25,000 square feet for all tests and support documents. This area also fulfills the requirements for archiving documents fulfilling the public records documentation requirements as well as providing a facility, equipment and staff support services and fringe benefits through NCSU for at least 75 testing related staff members.

Primary Contact: Matthew Ronning
Amount: \$7,000,000.00 State
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mildred Bazemore, Accountability Services
Contract No: 4566830 (Service)

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29. Withholding Contract with Charlotte Anne Duren

Purpose: Provide communication support for No Child Left Behind (NCLB), including developing, writing and editing the quarterly NCLB Newsletter for LEA staff; updating the Web site and providing materials that local schools and districts use to explain and address the effects and requirements of NCLB and Adequate Yearly Progress (AYP).

Primary Contact: Charlotte Anne Duren
Amount: \$25,000.00 Federal
Time Frame: 7/1/2008 to 12/31/2008
DPI Coordinator: Vanessa Jeter, Communications and Information

30. Withholding Contract with Elizabeth Jane Cottingham

Purpose: To provide professional service to the Exceptional Children Division as follows:
A. To provide consultation and information to the business analyst for the vendor of the Comprehensive Exceptional Children Accountability System (CECAS) on how CECAS must be customized.
B. To communicate with resources to obtain answers necessary during analysis phase.
C. To execute the communication plan.
D. To act as the primary communication conduit with the steering committee, user groups and the public.

Primary Contact: Elizabeth J. Cottingham
Amount: \$41,600.00 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children

31. Withholding Contract with James C. Daugherty

Purpose: To provide professional services to the Exceptional Children Division as follows:
A. To provide written responses to letters and inquiries as requested by the Director.
B. To draft and/or edit reports, publications and communications issued from the Exceptional Children Division.
C. To research, investigate and respond to inquiries, criticisms and complaints regarding exceptional children issues presented or forwarded to the Division over the telephone and/or in correspondence.

Primary Contact: James C. Daugherty
Amount: \$37,440.00 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Mary Watson, Exceptional Children

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32. Contract with Digitek Software Inc

Purpose: The Department of Public Instruction has initiated an effort to replace four mainframe legacy systems with applications being developed utilizing newer technology. These four applications are data collections from two primary data sources and require data hygiene rules to be applied prior to commitment of the data to the core data structure. Once committed, there are business rules applied at the time of report generation which may be weekly, monthly, quarterly or annually. The technology being used is Oracle Application Express (APEX) rapid web application development tool for the Oracle database. NC DPI is seeking a short term contractor to provide professional services as follows:

- Review Functional and Technical requirements for clarity
- Assist with the Application design and analysis as well as provide input to the Database design
- Assist with the Integration design for data exchange, import and export
- Business Rule identification and validation
- Oracle APEX Application development, code documentation and unit testing
- Report creation and validation

Primary Contact: Mike Zhou
Amount: \$73,440.00 Receipts
Time Frame: 4/7/2008 to 9/15/2008
DPI Coordinator: Ken Little, Accountability & Technology Services (ATS)
Contract No: 4564129 (Service)

33. Contract with Questa Technology Inc

Purpose: The Department of Public Instruction has initiated an effort to replace four mainframe legacy systems with applications being developed utilizing newer technology. These four applications are data collections from two primary data sources and require data hygiene rules to be applied prior to commitment of the data to the core data structure. Once committed, there are business rules applied at the time of report generation which may be weekly, monthly, quarterly or annually. The technology being used is Oracle Application Express (APEX) rapid web application development tool for the Oracle database. NC DPI is seeking a short term contractor to provide professional services as follows:

- Review Functional and Technical requirements for clarity
- Assist with the Application design and analysis as well as provide input to the Database design
- Assist with the Integration design for data exchange, import and export
- Business Rule identification and validation
- Oracle APEX Application development, code documentation and unit testing
- Report creation and validation

Primary Contact: Leslie Sunshine
Amount: \$96,768.00 Receipts
Time Frame: 4/7/2008 to 9/15/2008
DPI Coordinator: Ken Little, Accountability & Technology Services (ATS)
Contract No: 4554883 (Convenience)

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34. Withholding Contract with Glenda N. Dean

Purpose: To serve as program assistant, who will work under the direction of the Section-Chief for Areas of Exceptionality, the State Consultant for Gifted Programs, and the Project Manager for Bright IDEA 2. The program assistant will process and track all paperwork through the agency on requested timelines and resolve problems quickly.

Primary Contact: Glenda N. Dean
Amount: \$24,700.00 Federal
Time Frame: 7/1/2008 to 6/30/2009
DPI Coordinator: Laura Snyder, Exceptional Children

35. Contract with SRA/McGraw-Hill

Purpose: To provide three days of Peer Mentoring Direct Instruction Reading Coaching Training to special educators as part of the 2008 Summer Institutes.

Primary Contact: Terri Bush
Amount: \$9,900.00 Receipts
Time Frame: 7/30/2008 to 8/1/2008
DPI Coordinator: Laura Snyder, Exceptional Children
Contract No: 4560431 (Service)

36. Contract with Marine Grafics

Purpose: Project 1: The contractor will produce a video showing various people and students doing work with NCVPS to help to create a training tool for districts that models students using 21st century learning tools and teachers modeling best practices of online learning.

Project 2: The Second Life project will be completed in two phases. This contract is for phase one only. Phase one of this project would include design, construction and setup of the NCVPS installation on the NC State Wolflands in Second Life. This installation would allow for small group meetings and presentations (15-20) with PowerPoint and video, breakout groups and an area for displays of NCVPS activities. Additionally this phase would include designing and presenting a workshop for NCVPS teachers and/or DLAs on using Second Life

Primary Contact: Bill Lovin
Amount: \$11,500.00 State
Time Frame: 4/25/2008 to 5/15/2008
DPI Coordinator: Connie Joyner, NC Virtual Public School
Contract No: 4562751 (Service)

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37. Contract with Charles W. Johnson

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Charles W. Johnson
Amount: \$8,382.00 State
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567269 (PSC)

38. Contract with Janice Fletcher

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Janice Fletcher
Amount: \$7,300.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567300 (PSC)

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39. Contract with Sandra T. Walker

- Purpose:
1. Provide consistent, ongoing support, communication, resources and feedback for new teachers onsite in classrooms and other strategies (phone calls, email, videotapes, meetings, seminars, and conferences)
 2. Assist OSR with new teacher orientation and other required meetings to meet Interstate New Teacher Assessment and Support Consortium (INTASC) Standards, which are the basis for assessing teacher performance (Pre-K Teacher Appraisal Instrument) and the Individual Growth Plan (IGA)
 3. Observe, assess support needs, and develop an Individual Growth Plan (IGA) within the first month of the Beginning Teacher Support Program (BTSP)
 4. Guide teachers in appropriate content pedagogy, learning environments, planning and assessment, instructional strategies, reflective practices, and family/community/school relationships, as evidenced by observation results
 5. Conduct weekly observation visits and offer support through role modeling and teacher conferences
 6. Conduct monthly conferences with new teacher and non-public school program director
 7. Arrange with OSR Teacher Licensing Unit staff development activities to support the IGA
 8. Submit monthly contact logs and reports to OSR Teacher Licensing Unit citing classroom observations, and action plans

Amendment: #2: To amend this contract to provide additional funds for travel costs needed to carry out services through June 30, 2008. Amended amount: \$9,553.50 (\$8,583.50 + \$970.00).

Primary Contact: Sandra T. Walker
Amount: \$9,553.50 State
Time Frame: 9/6/2007 to 6/30/2008
DPI Coordinator: Cindy Wheeler, Office of School Readiness
Contract No: 4492665 (PSC)

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40. Contract with UNC-Chapel Hill

Purpose: For the Clinical Center for the Study of Development and Learning (CDL) will develop and conduct a series of three two-day professional development offerings to school psychologists on traumatic brain injury Traumatic Brain Injury (TBI) issues and begin development of online TBI self-study training modules for use by all school psychologists and other educators throughout the state. The direct series of professional development is required for school psychologists to qualify for the TBI Registry of Approved Providers, which is mandated by North Carolina's Policies Governing Services for Students with Disabilities. School psychologists will increase their knowledge of general TBI issues, their ability to conduct effective assessments of students identified with or suspected of having TBI, and their ability to prescribe effective treatment and educational programming for students with TBI. Once the online project is completed (scheduled for September 1, 2008) all education professionals will have instant access to high quality self-study information on TBI. These activities will result in better identification of and educational service prescription to students with TBI.

Primary Contact: James E. Peterson
Amount: \$11,220.00 Federal
Time Frame: 6/1/2008 to 6/30/2008
DPI Coordinator: Tom Winton, Exceptional Children
Contract No: 4565697 (Service)

41. Contract with Bena Kallick

Purpose: To provide a three day training on Habits of Mind for 150 teachers from schools participating in the AP Incentive Grant program. Through the training teachers will learn Habits of Mind strategies that are effective in working with diverse student populations. Additionally, these teachers will be asked to implement these strategies during summer camps for underrepresented students in 11 middle schools throughout North Carolina.

Primary Contact: Bena Kallick
Amount: \$9,000.00 Federal
Time Frame: 6/16/2008 to 6/18/2008
DPI Coordinator: Angel Dowden, Secondary Education
Contract No: 4564655 (PSC)

42. Contract with Art Costa

Purpose: To provide a three day training on Habits of Mind for 150 teachers from schools participating in the AP Incentive Grant program. Through the training teachers will learn Habits of Mind strategies that are effective in working with diverse student populations. Additionally, these teachers will be asked to implement these strategies during summer camps for underrepresented students in 11 middle schools throughout North Carolina.

Primary Contact: Art Costa
Amount: \$9,000.00 Federal
Time Frame: 6/16/2008 to 6/18/2008
DPI Coordinator: Angel Dowden, Secondary Education
Contract No: 4564657 (PSC)

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43. Contract with Wayne Trogdon

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Wayne Trogdon
Amount: \$9,426.00 State
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene,
Contract No: 4565722 (PSC)

44. Contract with Dawn Robinson

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Dawn Robinson
Amount: \$8,406.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4569796 (PSC)

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45. Contract with Byron Lawson

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Byron Lawson
Amount: \$5,661.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567216 (PSC)

46. Contract with Barbara Todd

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Barbara Todd
Amount: \$5,737.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567259 (PSC)

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47. Contract with Thomas Benton

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Thomas Benton
Amount: \$6,878.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567262 (PSC)

48. Contract with Edward B. Tyson

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Edward B. Tyson
Amount: \$5,762.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567263 (PSC)

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49. Contract with Educational Leadership Consulting Inc

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Deborah E. Jones
Amount: \$11,004.00 State
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567187 (Service)

50. Contract with Jan Webster

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Jan Webster
Amount: \$8,228.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567246 (PSC)

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51. Contract with Sarah J. Wiggins

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Sarah J. Wiggins
Amount: \$8,438.00 State
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567305 (PSC)

52. Contract with Innovative Educational Leaders

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Richard Murphy
Amount: \$8,333.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567293 (Service)

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CONTRACTS FOR INFORMATION (<\$25,000)

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53. Contract with Duane Kirkman

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Duane Kirkman
Amount: \$8,248.00 State
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567273 (PSC)

54. Contract with Eugene V. Gallelli

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Eugene V. Gallelli
Amount: \$7,204.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567267 (PSC)

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55. Contract with Bessie R. Collins

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Bessie R. Collins
Amount: \$8,837.00 State
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567258 (PSC)

56. Contract with Beverly Mills Moore

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Beverly Mills Moore
Amount: \$7,063.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567373 (PSC)

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57. Contract with Joseph W. Peel

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Joseph W. Peel
Amount: \$7,447.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567941 (PSC)

58. Contract with William P. Steed

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: William P. Steed
Amount: \$7,174.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567939 (PSC)

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59. Contract with Paul Whitley

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Paul Whitley
Amount: \$7,434.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567938 (PSC)

60. Contract with Peggy Smith

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Peggy Smith
Amount: \$8,196.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567937 (PSC)

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61. Contract with Stephen G. Takacs

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Stephen G. Takacs
Amount: \$6,976.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567254 (PSC)

62. Contract with Mary P. Nixon

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Mary P. Nixon
Amount: \$5,814.00 Federal
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567255 (PSC)

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63. Contract with Doris J. Hayes

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Doris J. Hayes
Amount: \$9,789.00 (State)
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4565717 (PSC)

64. Contract with Thomas E. Dixon

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Thomas E. Dixon
Amount: \$9,608.00 (State)
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4565720 (PSC)

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65. Contract with Educational Leadership Consulting LLC

Purpose: The Principal Evaluation trainers will utilize a model developed by DPI and approved by the SBE. Trainers are required to attend a five day training session, May 5-9 2008. Following the training session, services will be delivered to NC principals and supervisors in 2 day training sessions this summer, June 23-July 24, 2008. The essential purpose of services is to train the principals and/or supervisors using the new evaluation instrument in order to implement the tool in the 2008-2009 school year. The services will commence in June, 2008 and continue through July, 2008. During this period, trainers will be contracted for a specific number of days of service per region. Of this total, not less than four days and a maximum of 20 days will be required for training and interaction with DPI staff who will also be engaged to support the training sessions. DPI will provide such clarity of expectations as is necessary to assure a coordinated effort and fidelity of the instrument. The ultimate goal for the effort is to train all principals and their supervisors with the new evaluation instrument that reflects the Professional Executive Standards for Principals.

Primary Contact: Deborah E. Jones
Amount: \$11,004.00
Time Frame: 5/5/2008 to 7/24/2008
DPI Coordinator: Stephen Greene, Professional Development
Contract No: 4567187 (Service)

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CONTRACTS FOR INFORMATION (<\$25,000)

TCS

66. Withholding Contract with Douglas Taggart

Purpose: Coordinator for the Department of Defense's Defense Activity Non-Traditional Education Support (DANTES) Troops-to-Teachers and Spouses-to-Teachers Programs in North Carolina.

Primary Contact: Douglas Taggart
Amount: \$11,027.52 Federal
Time Frame: 5/1/2008 to 6/30/2008
DPI Coordinator: Dan Holloman, Human Resource Management/Quality Professionals

67. Withholding Contract with Melissa Bertone

Purpose:

1. Design all materials to provide clients with a high quality, finished product suggest the most cost-effective, attractive, and practical means of creating publications and other projects.
2. Design materials for duplication and printing; choose appropriate typefaces and artwork; create graphics and layouts; make changes from client proofs; and prepare files and artwork to create a final print or web-based product;
3. Prepare and send orders for signs, negatives, vinyl, dry-mounting, and lamination to appropriate vendors;
4. Prepare final service bureau product (print and check color separations, send files electronically);
5. Prepare film output according to print shop specifications, prepare camera-ready artwork, prepare documents for electronic transmission to duplication, help print shop staff on technical details as requested;
6. Design graphics according to DPI web team specifications (convert and prepare text files to formats which can be used on the web);
7. Collect bills from vendors and charge clients for materials and any vendor services used (on a weekly basis)
8. File all job folders after billing clients;

Back-up and organize all files generated according to newly created nomenclature protocol.

Primary Contact: Melissa Bertone
Amount: \$18,750.00 Receipts
Time Frame: 7/1/2008 to 12/31/2008
DPI Coordinator: Frank Pore, Communications and Information

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CONTRACTS FOR INFORMATION (<\$25,000)

TCS

68. Withholding Contract with Linda S. Winn

- Purpose:
1. To assist the Lead Trainer in the delivery of training workshops using the NC DPI created curriculum.
 2. To sign/execute a copy of the FERPA Agreement Form and deliver to the NC DPI Deployment Manager prior to assignment to this project. Student data in NCWISE is protected under the Family Educational Records Protection Act (FERPA). All staff involved in this project shall individually execute a FERPA confidentiality agreement supplied by NC DPI.
 3. To assist the Lead Trainer in ensuring that questions are recorded during each workshop. The Contractor is then responsible for assisting in the researching, documenting, and communicating answers to these questions during the workshop.
 4. To be proactive in the classroom. This entails movement around the class-room to ensure that all participants are following the course of instruction. Also, where the Secondary Trainer has particular expertise in an area to be covered, he/she will offer to the Lead Trainer insight into that area or may actually deliver the training on that topic. The Lead Trainer will make the final decision as to who will present the material.
 5. To present the NC DPI NCWISE implementation of eSIS and refrain from giving LEA specific implementation advice (where possible).
 6. To represent NC DPI only in all contacts with the LEA and Charter personnel. No recruitment for any other business with which the Contractor may be affiliated will be permitted. This clause includes the mentioning of consulting firms and the distribution of business cards.
 7. To become familiar with the training materials prior to the actual workshop to which the contractor has been assigned. The curriculum will be made available via the web to the contractor.
 8. That the training materials and documentation are supplied to the Contractor for delivery of workshops during the deployment phase of Wave 3 only and remain the sole property of NC DPI. Contractors are only permitted to use the materials and documentation as part of the Wave 3 Deployment Project. After completion of Wave 3 or the termination of the Contractor's employment, the materials and documentation may be used for re-delivery within their LEA. Under no circumstances are materials and documentation to be released and/or made available for reproduction to persons outside of deploying LEAs.
 9. To abide by the travel policies of the state of North Carolina and NC DPI specifically with respect to meal per diem, lodging rates, and mileage rates.

Primary Contact: Linda S. Winn
Amount: \$6,000.00 State
Time Frame: 5/29/2008 to 6/30/2008
DPI Coordinator: George Batten, Accountability & Technology Services (ATS)