



# PUBLIC SCHOOLS OF NORTH CAROLINA

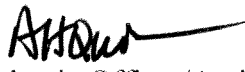
STATE BOARD OF EDUCATION Howard N. Lee, *Chairman*

DEPARTMENT OF PUBLIC INSTRUCTION June St. Clair Atkinson, Ed.D., *State Superintendent*

WWW.NCPUBLICSCHOOLS.ORG

January 5, 2009

**TO:** Superintendents  
Associate Superintendents for Instruction  
Directors, Exceptional Children Programs  
Directors, Charter School  
Directors, State Operated Programs

**FROM:** Angela H. Quick   
Deputy Chief Academic Officer/Assistant State Superintendent  
Curriculum, Instruction, Technology and Accountability Services

## **Responsiveness to Instruction / Problem-Solving Model Foundations Training**

The Exceptional Children Division is offering staff development designed to prepare trainers to teach and implement Responsiveness to Instruction strategies to school personnel. Training will consist of a series of eight days of training. All training sessions will run from **9:00 a.m. until 4:00 p.m.** The scheduled locations, topics and dates are as follows:

### **East: Nash County**

#### **Nash County Agriculture Center**

**1006 Eastern Avenue, Nashville, NC 27856 (252)-459-1409**

February 3-5, 2009	Overview / Problem-Solving / Functional Assessment
March 3, 2009	Reading Foundations Overview / Interventions
March 4, 2009	Math Foundations Overview / Interventions
March 5, 2009	Positive Behavior Support Overview / Interventions
April 2, 2009	Instructional Consultation / Case Studies
April 3, 2009	Q and A / Next Steps / Resources

### **West: Burke County**

#### **Burke County Schools Staff Development Center**

**509 West Concord Street, Morganton, NC (828)-433-9560 ext.301**

February 17-19, 2009	Overview / Problem Solving / Functional Assessment
March 17, 2009	Math Foundations Overview / Interventions
March 18, 2009	Reading Foundations Overview / Interventions
March 19, 2009	Positive Behavior Support Overview / Interventions
April 22, 2009	Instructional Consultation / Case Studies
April 23, 2009	Q and A / Next Steps / Resources

## **EXCEPTIONAL CHILDREN DIVISION**

Mary N. Watson, Director

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

All eight sessions of the training should be completed by all participants. There is no registration fee. Travel, lodging and meals should be covered by the LEA. There is maximum capacity of 85 participants for the training sessions; pre-registration is required. Each team will be limited to a maximum of **seven** per LEA. Attached are an agenda and an application form. Please fax or mail a typed or printed application form by **Wednesday, January 21, 2009**. Session attendance will be closed as soon as each session reaches capacity, so submit your applications early to make sure you get your first preference. The designated contact for each application submission will be notified by email of their team's acceptance after the deadline of **January 21, 2009**.

Below are accommodations near the training sites which accept the state per diem rate. Blocks of rooms will be held until two weeks before the training dates. Other accommodations are available in the area, but may not honor the per diem rate of \$63.75.

**Rocky Mount (Nash County):**

Comfort Inn-Gateway Center  
200 Gateway Blvd.  
Rocky Mount, NC  
(252)-937-7765

**Morganton (Burke County):**

Comfort Inn & Suites  
Burkmont Ave.  
Morganton, NC  
(828)-430-4000

Holiday Inn -Morganton  
2400 S. Sterling St.  
Morganton, NC  
(828)-437-0171

If you have questions, please contact Sherry Abernethy at [sabernethy@dpi.state.nc.us](mailto:sabernethy@dpi.state.nc.us), or 919-807-3994.

AQ/MNW/sa

Attachments

- c: June St. Clair Atkinson, State Superintendent
- J.B. Buxton, Deputy State Superintendent
- Rebecca Garland, Associate State Superintendent/Chief Academic Officer
- Mary N. Watson, Director, Exceptional Children Division
- Jackie Colbert, Director, Reading First
- Cindy Williamson, Director, K-12 Division
- Charlotte Hughes, Interim Director, Program Monitoring and Support Division
- Laura H. Snyder, Assistant Director, Exceptional Children Division
- Sherry H. Abernethy, Consultant, Exceptional Children Division

**RESPONSIVENESS TO INSTRUCTION/  
PROBLEM-SOLVING MODEL TRAINING  
February 2009 – April 2009**

**AGENDA**

- RtI Overview (1/2 day)
  - Procedure
  - Guidelines
  - Best Practice
  - Leadership Components
  
- Module I – Introduction to Problem Solving (1 day)
  - Research
  - Legislation
  - Steps in the Problem-Solving Process
  
- Module II – Functional Assessment (1 1/2 days)
  - Fundamentals of assessment
  - Types of Assessment
    - RIOT
    - CBA
    - CBM
  - Progress monitoring
  - Analyzing data and decision making
  - Case Studies
  
- Module III – Reading Overview / Interventions (1 day)
  - Components of reading
  - What the research says
  - Using data to make decisions
  - Reading interventions
  
- Module IV – Positive Behavioral Support Overview / Interventions (1 day)
  - What the research says
  - Components of effective behavior practices
  - Classroom interventions

- Module V – Mathematics Overview / Interventions (1 day)
  - What the research says
  - Using data to make decisions
  - Mathematics interventions
  
- Module VI – Case Studies / Q and A (1 day)
  - Problem Solving Case Studies
  - Small Group Activities
  - Review of Problem Solving and Functional Assessment
  
- Module VII – Instructional Consultation / Next Steps / Resources (1 day)
  - Overview of Instructional Consultation (Problem-Solving Model)
  - Selecting a team
  - Developing a schedule for training and long range plan for training and implementation
  - Conducting a School Audit
  - Developing a plan based on audit findings
  - Resources

**Application for Participation in  
Spring 2009  
Responsiveness to Instruction / Problem-Solving Model Training**

Please check LEA preference:

- Nashville – Nash County, NC: February 3-5; March 3-5; April 2-3, 2009
- Morganton – Burke County, NC: February 17-19; March 17-19; April 22-23, 2009

LEA: \_\_\_\_\_

**Primary Contact**

1. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

**Other Team Members:**

2. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

3. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

4. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

5. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

6. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

7. Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_

**Application is limited to seven participants per team.**

## PARTICIPANTS REQUIRING SPECIAL ASSISTANCE

Any individuals requesting accommodations under the Americans with Disabilities Act should contact the Exceptional Children Division, Sherry Abernethy at (919-807-3994) four weeks prior to the program.

### Check all that apply to your school:

- |  |  |
|--|--|
| <input type="checkbox"/> Reading First                                 | <input type="checkbox"/> SIP Math Center                 |
| <input type="checkbox"/> SIP Reading Center                            | <input type="checkbox"/> SIP Math Site                   |
| <input type="checkbox"/> SIP Reading Site                              | <input type="checkbox"/> Positive Behavioral Support     |
| <input type="checkbox"/> Use of DIBELS                                 | <input type="checkbox"/> Instructional Consultation Team |
| <input type="checkbox"/> Use of CBM / Progress Monitoring              |  |
| <input type="checkbox"/> On-staff Psychologist                         | <input type="checkbox"/> 10+ on-staff Psychologists      |
| <input type="checkbox"/> Disproportionality Risk Ratio between 1 and 3 |  |

### Goal Statement:

State what your LEA plans to achieve through involvement in this training and implementation of the Problem-Solving Model:

If accepted for participation in the fall 2008 Responsiveness to Instruction / Problem-Solving Model training, our LEA agrees to: (signatures to follow).

- Full participation of selected staff in eight days of training
- Cover cost associated with participants who attend training if overnight accommodations are necessary
- Provide in-service training to faculty and staff at one to two selected schools on the Problem-solving Model, Assessment / Progress Monitoring, and Academic / Behavioral Interventions.
- Serve as trainers for training school/lea personnel in the Problem-Solving Model
- Implement the problem-solving Model in one to two selected schools

- Participate in additional training, as necessary, during the 2008-09 school year
- Provide data requested for evaluation and monitoring of RtI Implementation

**Required Signatures:**

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Exceptional Children Program Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lead School Psychologist (if applicable)  
Or Student Services Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Curriculum and Instruction Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Principal of selected school

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Principal of selected school

\_\_\_\_\_  
Date

**Submit completed application by mail or fax to Sherry Abernethy no later than January 21, 2009:**

**Sherry H. Abernethy  
NCDPI-Exceptional Children Division  
6356 Mail Service Center  
Raleigh, NC 27699-6356**

**Fax: 919-807-3243**