

**NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION
TEXTBOOK SERVICES
PUPIL TEXTBOOK ORDER FORM**

PAGE _____ OF _____

SCHOOL UNIT NUMBER/NAME

DATE REQUESTED

SIGNATURE OF FINANCE OFFICER

SIGNATURE OF TEXTBOOK COORDINATOR

FUNDING TYPE (ONLY ONE FUNDING TYPE PER ORDER)
() CREDIT BALANCE – P.O. No. _____
() LOCAL FUNDS – P. O. No. _____

1.	TEXTBOOK TITLE	TEXTBOOK CODE	QUANTITY ORDERED	PRICE	AMOUNT
2.					
3.					
4.					
5.					
6.					
7.					
8.					
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21.					
22.					
23.					
24.					
25.					

TOTAL COST _____

INSTRUCTIONS: Submit original order form to:
Textbook Services, 3905 Reedy Creek Road, Raleigh, NC 27607. Order must be signed by the Finance Officer and Textbook Coordinator. Orders for elementary and high school should be submitted on separate order forms.