

21st Century Community Learning Centers Cohort 17 Competitive Grant Program

Susan Brigman, Section Chief ~ Specialty Programs
Office of Federal Programs

North Carolina Department of Public Instruction

Office of Federal Programs 21st CCLC Team

Leadership

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NCDPI Fiscal Monitors

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WebEx Etiquette



First Name, Last Name,
Organization Name in
Chat



How to Ask Questions



Presentation Slides will
be Posted

Agenda

- Purpose of the 21st CCLC Grant
- Requirements of the Grant including Eligibility
- Priority Considerations, Scoring and Technical Deductions
- Grant Awards and Funding Levels
- Federal and State Reporting Requirements
- Onboarding Requirements
- How to Apply
- Related Documents
- Competition Timeline

Purpose of the 21st CCLC Grant:

Authorized under Title IV, Part B, of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act of 2015. The purpose of the grant is to provide federal funds to establish or expand community learning centers that operate during out-of-school time (OST) hours with three specific purposes:

1. Provide opportunities during non-school hours for academic enrichment, including providing tutorial services to help students (particularly students in high poverty areas and those who attend low-performing schools) meet state and local student performance standards in core academic subjects such as reading and math.
2. Offer students a broad array of additional services, programs, and activities, that are designed to reinforce and complement the regular academic program of participating students.
3. Offer families of students served by 21st CCLCs opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.

Student Participant Eligibility

K-12 students who will be enrolled for the 2024-2025 school year in PSUs or private schools are eligible under Section 8501 of the Every Student Succeeds Act (ESSA) that provide instructional programs from kindergarten through 12th grade are eligible to participate in 2024-2027 NCDPI Cohort 17 21st CCLC Grant programs

PreK

PreK students who are at least 4 years old by on or before August 31st and **are enrolled in public PreK programs** (i.e., NC-PreK, Title I PreK, Exceptional Children, and/or Head Start) **administered by LEA/PSUs** are eligible to participate in 2024-2027 NCDPI Cohort 17 21st CCLC Grant Programs.

- Programs proposing to serve PreK students **must take place at locations administered by the LEA/PSU** acting as the fiscal agent.
- Privately funded childcare and daycare centers receiving Head Start and/or PreK funding are not eligible to apply for 21st CCLC funds at this time.
- **Please Note: Proof of licensing will be required as part of the monitoring/onsite review documentation.**

Required Academic Year Program

All proposed 2024-2027 NCDPI Cohort 17 21st CCLC Grant Programs must offer out-of-school time programming during the academic year for each year of the grant cycle.

Programs must:

- enroll a minimum of (50) students and
- operate for a minimum of (300) student contact hours during out-of-school time prior to the end of the academic year for each year of the grant cycle.
- be fully operational and serving students by October 15th each year during the three (3) year grant cycle.

Awarded programs who do not meet the October 15th deadline may be subject to funding reductions by NCDPI.

Core Academic Areas

All proposed 21st CCLC centers must offer annual services during the academic year in at least two (2) of the following core academic areas per grade span (i.e., PreK, K-5, 6-8, 9-12):

PreK Centers:

- Early literacy programming aligned with NC Foundations for Early Learning and Development Language Development and Communication subdomains of Foundations of Reading and Foundations of Writing.
- Math programming aligned with NC Foundations for Early Learning and Development Cognitive Development subdomains of Construction of Knowledge: Thinking and Reasoning, and Mathematical Thinking and Expression.
- Science programming aligned with NC Foundations for Early Learning and Development Cognitive Development subdomains of Construction of Knowledge: Thinking and Reasoning and Scientific Exploration and Knowledge

K-12 Centers:

- Literacy programming aligned with feeder district(s)/school(s) annual literacy support plans;
- Math programming aligned with feeder district(s)/school(s) annual math support plans;
- Science programming aligned with NCDPI's 2023 K-12 Science Standards.

Enrichment

All proposed 21st CCLC centers must offer annual enrichment support activities during the academic year in at least two (2) of the following areas per grade span (i.e., PreK, K-5, 6-8, 9-12):

PreK Centers:

- Arts programming (i.e., dance, music, theatre, visual arts) aligned with NC Foundations for Early Learning and Development domains of Approaches to Play and Learning and Cognitive Development (with a focus on the subdomain of Creative Expression)
- Workforce Development programming utilizing age-appropriate implementation methods outlined in Table 1 (Appendix A).
- Physical Education programming aligned with NC Foundations for Early Learning and Development domains Approaches to Play and Learning and Health and Physical Development
- Health Education programming aligned with NC Foundations for Early Learning and Development domains Approaches to Play and Learning and Emotional and Social Development.

K-12 Centers:

- Arts programming (i.e., dance, music, theatre, visual arts) aligned with NCDPI's Arts Standard Course of Study
- Workforce Development programming utilizing age-appropriate implementation methods outlined in Table 1 (Appendix A) and aligned to the NCDPI CTE Essential Standards (Grades 5-12 only).
- Physical Education programming aligned with NCDPI K-12 Physical Education Essential Standards
- Health Education programming aligned with NCDPI K-12 Health Education Essential Standards
- STEM programming aligned with the NCDPI adopted Digital Learning (K-12)

Family Engagement

All proposed subgrantees must offer annual family engagement services during the academic year that meet the following requirements:

- Ensure the 21st CCLC family engagement plan is aligned with feeder district(s)/school(s) family engagement plans
- Host at least three (3) educational workshops annually for families of participating students focused on each of the following topics:

Educational Workshop 1: must focus on deepening participating families' understanding of the connection between consistent school-day attendance and future student success.

Educational Workshop 2: must focus on offering families training on age-appropriate strategies and resources for supporting students' positive academic behaviors and/or social-emotional well-being.

Educational Workshop 3: must focus on offering families' the opportunity to gain skills and knowledge for supporting students' academic needs including literacy and related educational development.

Optional Summer Learning Programs

Applicants can propose to operate:

A) a standard summer learning program

and/or

B) a summer intensive program.

- Proposed summer learning programs must meet the requirements for one or both of the implementation models.
- If an applicant proposes to run a summer learning program(s), the applicant is required to run the proposed summer programs **each year** of the three (3) year grant cycle.

Standard Summer Program

- Operate for at least five consecutive weeks for at least 4-days per week
- Offer at least 3-hours of core academic learning per day and
- Offer a variety of daily enrichment opportunities as outlined by the NCDPI 21st CCLC 2024-2027 Statewide Performance Goals and more specifically, Objectives 3.1 and 3.2.

Summer Intensive Program

Consecutive 2–3-week targeted interventions designed to eliminate skills gaps, accelerate learning, ease the social transition, and/or prepare participating students for success in the upcoming school year.

All proposed summer intensive programs must:

- Operate for at least 16 hours per week.
- Be designed to support students in one or more of the following focus areas:
 - Kindergarten transition for rising kindergarteners (PreK students) (see notes section below).
 - 5th grade to 6th grade transition for rising 6th grade students.
 - 8th to 9th grade transition for rising 9th grade students.
 - Intensive tutoring previewing upcoming school year learning standards and/or credit recovery programs.
 - Comprehensive mental health supports (e.g., hiring certified, professional mental health staff to support students in developing social and emotional skills).

All proposed summer intensive programs must demonstrate how the program will align to evidence-based best practices for the allowable focus area(s).

Performance Goals and Objectives Alignment Requirement

Beginning with the Cohort 17 Competitive Grant Program, all awarded applicants will be required to design their proposed academic year programs to align with the NCDPI 21st CCLC statewide goals. Additionally, awarded applicants will be required to collect and report outcome data as it relates to the statewide goals.

Performance Goal 1: Projected numbers of students are enrolled.

Performance Goal 2: Enrolled students attend program for 30 days (90 hours) or more.

Performance Goal 3: Programs will offer services in core academic areas, enrichment, and family engagement.

Performance Goal 4: Enrolled students attending the program (30 days [90 hours] or more) will demonstrate educational and social benefits and exhibit positive behavioral changes.

Performance Goal 5: NCDPI strengthens the quality of 21st CCLC programs by providing capacity-building initiatives for subgrantees.

Program Fees

The intent of the 21st CCLC program is to ensure equal access to all students (and their families) targeted for services. **Fees cannot be collected for participation in the 21st CCLC program.**

- If fees have been collected for student participation in the past, no fees can be collected for participation in the program going forward.
- Programs found to be collecting fees for student participation in 21st CCLC programs or that deny student access to 21st CCLC programs because of inability to contribute to the costs of the program will be ineligible for 21st CCLC funds or continuation of 21st CCLC funds and may be required to repay funds received.

Eligible Entities

- Local educational agencies;
- Community-based organizations;
- City or County government agencies;
- Faith-based organizations;
- Bureau of Indian Education schools
- Institutions of higher education; and
- For-profit corporations

Eligibility Continued...

- An organization and/or individual (i.e., Registered Agent) acting as a Fiscal Agent can only apply for one 21st CCLC grant per competition and entities cannot apply on behalf of someone else.
- The agency completing the application and submitting through CCIP must be the operator of the 21st CCLC Program.
- Grant awards will be paid to the subgrantee listed in the application.
 - All bank accounts, correspondence and documentation must use the subgrantee name for the duration of the program.

Prior History (Prior 21st CCLC Award Recipients)

Prior NCDPI 21st CCLC award recipients are eligible to apply for the 2024-2027 NCDPI Cohort 17 21st CCLC Competitive Grant Program if:

- they meet eligibility requirements and
- are deemed in Good Standing

Prior 21st CCLC program performance will be taken into consideration during the 2024-2027 competition.

The proposal submitted may not be a duplicate of a currently funded 21st CCLC project; Recent and/or new student and community needs must be identified in the needs assessment section of the application.

Good Standing

Organizations previously and/or currently receiving competitive grants administered through the NCDPI Office of Federal Programs must be in good standing with NCDPI to receive a 2024-2027 NCDPI Cohort 17 21st CCLC Competitive Grant award through this RFP.

To be in Good Standing, all applicants must:

- have resolved all program and/or fiscal monitoring review findings or questioned costs through July 2023;
- have resolved fiscal findings from the previous five (5) fiscal years by the Office of the State Auditor (OSA) at the time the application is due;

and, if applicable, organizations previously and/or currently receiving 21st CCLC funding for Cohort 14, 15, and/or 16 must have scored as 'low' or 'moderate' risk for at least two (2) of the three (3) years of the grant cycle on either the annual programmatic and/or fiscal 21st CCLC risk assessment.

Additionally, any previous or current 21st CCLC subgrantees that have been terminated by NCDPI are considered Not in Good Standing and are not eligible to reapply for two (2) consecutive 21st CCLC standard three (3) year cohort grant competitions from the effective date of termination.

If the applicant organization is deemed Not in Good Standing by the NCDPI Office of Federal Programs at any point during the review process, the application may be identified as “Not Recommended” for funding to the SBE.

Priority for Awards

Absolute Priority

Under Section 4203 of the ESEA, the State must give priority to applications proposing to **primarily serve students who attend schools eligible for Title I, Part A schoolwide programs**. Title I, Part A (Title I) of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESEA) provides financial assistance to LEAs and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.

Competitive Priorities

- **Joint Applicants-** submitted jointly between at least one LEA/PSU receiving funds under Title I, Part A and at least one public or private community organization (1 point). Participating organization(s) are:
 - applying together and
 - share equal responsibility
- **Memorandums of understanding (MOUs) are required**
 - *For specific information regarding MOU requirements, see pg. 16 of the RFP*
- All required documents submitted must be signed by the person with signatory authority for all participating organizations.

We will also provide additional information later in this webinar regarding required documents and MOUs.

Competitive Priorities Continued...

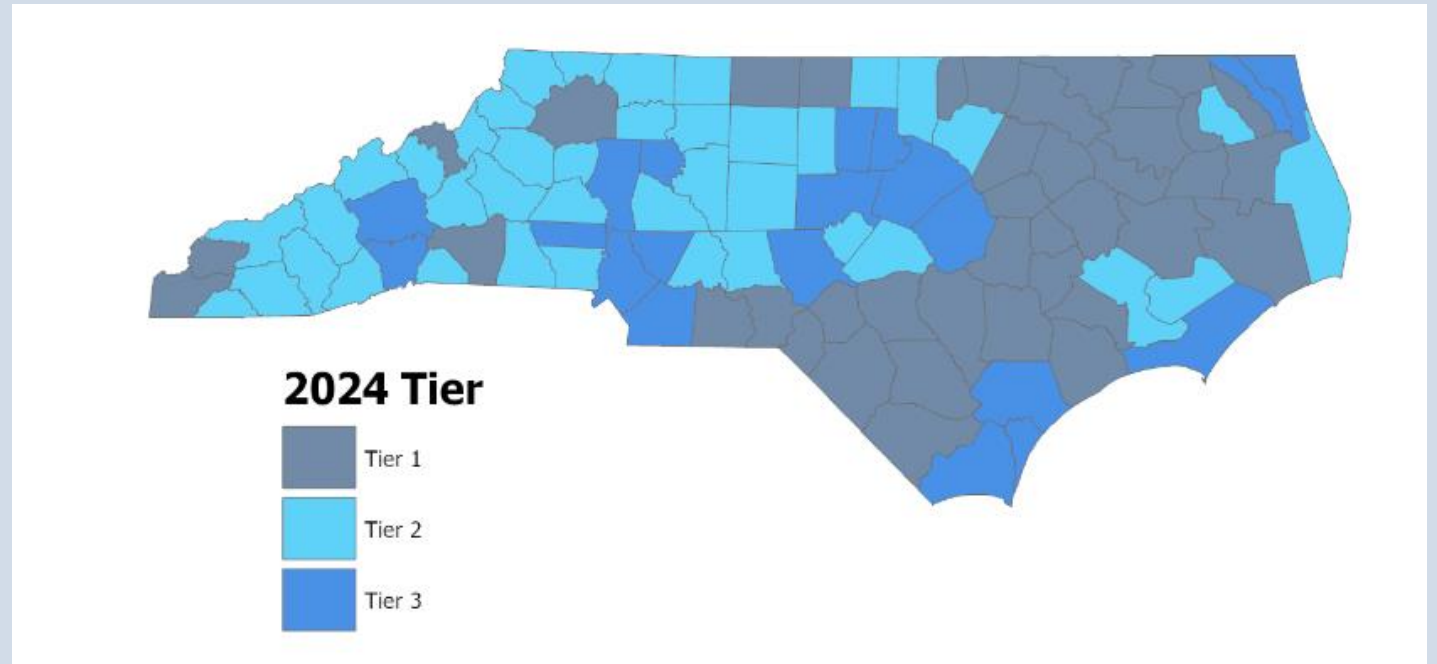
- **CSI/TSI Feeder School Designation**
 1. propose that all (100%) schools to be served are identified as Comprehensive Support and Improvement (CSI) Schools (2 points); or
 2. Propose to serve a combination of Comprehensive Support and Improvement (CSI) and Targeted Support and Improvement (TSI) schools (1 point)
- **Chronic Absenteeism**-at least 51% of an applicant's proposed feeder schools must demonstrate greater rates of chronic absenteeism when compared to the State of North Carolina in the 2022-2023 school year (1 point)

Competitive Priorities Continued...

County Distress Rankings- propose to serve a majority (at least 51%) of proposed feeder schools located in a distressed county based on the NC Department of Commerce 2024 County Distress Rankings (Tiers).

- 2 points for Tier 1
- 1 point for Tier 2
- *0 points for Tier 3*

<https://www.commerce.nc.gov/grants-incentives/county-distress-rankings-tiers#TierRankingbyCounty-495>



Competitive Priorities Continued...

- **Unserved Counties-** applicants proposing to run 2024-2027 NCDPI Cohort 17 21st CCLC Program site(s) in a county that has not hosted a 21st CCLC program site in the last 3 grant cycles (Cohort 14, Cohort 15, Cohort 16) (1 point)

Title IV, Part B: 21st Century Community Learning Centers

<https://www.dpi.nc.gov/districts-schools/federal-program-monitoring/title-iv-part-b-21st-century-community-learning-centers#Tab-Cohort17-5546>

Program Information

Grantees	Monitoring	Data Collection & Reporting	Evaluation
State Guidance and Other Resources	Overview of 21st CCLC	21st CCLC Directory	
SYNERGY	Cohort 17		

[Intent to Apply](#)

[FINAL Cohort 17 RFP 2.5.24](#)

[21st CCLC Cohort 17 Equitable Funding County List](#)

Quality Review Scores and Technical Deductions

The NC State Board of Education Policy CNTR-001: Competitive/Discretionary Grant Proposal Review Process requires that grant proposals be included in one of five quality band categories: Excellent, Strong, Average, Weak, Unacceptable.

Applications must fall into the quality band, **Excellent** (123-145), **Strong** (100-122), or **Average** (76-99) to be considered for funding. Applications that fall into the quality band **Weak** (55-75) or **Unacceptable** (54 or below) will not be considered for funding regardless of the SBE Region.

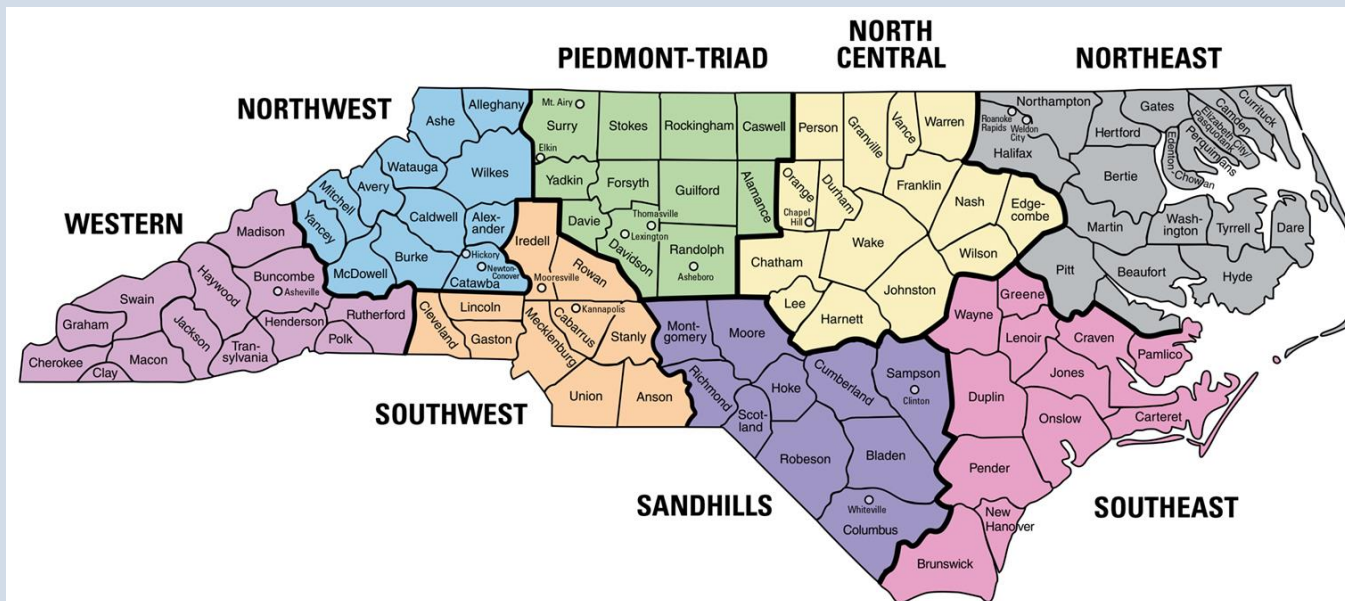
All applications will receive a technical review to ensure all required and related documents are complete, including all official signatures on all required documents. Any technical review point deductions will be applied to the final score of the application, reducing the final score.

If recommended for funding, any incomplete data on required documents must be resolved prior to the distribution of funds to an awardee. Failure to submit completed required documents by September 30, 2024, may result in loss of award.

Awards

NCDPI may award up to five(5) 21st CCLC grants per each State Board of Education (SBE) region of the state pending submission of quality applications by at least five (5) eligible organizations in the SBE Region and following Level I and Level II reviews.

After the initial awardees are identified, NCDPI may continue to recommend one (1) additional organization per region for the award based on total application score and ranking, until funds are depleted.



Grant Awards and Duration

Applicants may request funds ranging from \$50,000, not to exceed \$500,000 per year based on:

- 1) needs identified in the community and schools;
- 2) scope of the program;
- 3) proposed number of students served (minimum of 50 students for the academic year)
- 4) program design; and
- 5) funds needed for summer programming within the total amount requested.

Applicants will determine their required academic year out-of-school-time program funding request and, if applicable, their optional summer program funding request separately in CCIP.

Required Academic Year Out-of-School Time Program Funding Levels

50 Students:

- Elementary School only, Middle School only, or Elementary School/Middle School combination: \$50,000-\$180,000.99
- Elementary School and/or Middle School, and/or High School: \$50,000-\$225,000.99
- High School Only: \$50,000-\$255,000

51-75 Students:

- Elementary School only, Middle School only or Elementary School/Middle School combination: up to \$221,250.99
- Elementary School and/or Middle School, and/or High School: up to \$266,250.99
- High School Only: up to \$296,250.99

76-100 Students:

- Elementary School only, Middle School only or Elementary School/Middle School combination: up to \$262,500.99
- High School (only or in combination with elementary and/or middle): up to \$307,500.99
- High School Only: up to \$337,500.99

101+ Students:

- Elementary School only, Middle School only or Elementary School/Middle School combination: up to \$303,750
- Elementary School and/or Middle School, and/or High School: up to \$348,750.99
- High School Only: up to \$378,750.99

Optional Summer Learning Program(s) Funding Levels

Standard Summer

- 25-49 students: \$25,000 - \$84,000
- 50-75 students: up to \$125,000
- 76-100 students: up to \$200,000
- 101+ students: up to \$250,000

Summer Intensive Program Funding

- 25-49 students: \$25,000 - \$50,000
- 50-75 students: up to \$75,000
- 76-100 students: up to \$120,000
- 101+ students: up to \$150,000

Continuation of Funding Requirements

The non-competitive continuation grant process requires awarded subgrantees to conduct an annual needs assessment and use the results of the assessment, as well as NCDPI monitoring and evaluation reports (if available) and other relevant data (e.g., 21DC, End of Year Outcomes Report, etc.) to propose specific improvement strategies designed to sustain and/or increase student outcomes as outlined in the statewide performance goals.

Important to Note:

- Significant changes to the program design with prior approval from NCDPI staff for programmatic amendments may result in delays or loss of funding during subsequent years of the continuation period.
- Subgrantee's continuation of funding may be terminated due to:
 - failure to meet program goals,
 - noncompliance with attendance and reporting requirements,
 - insufficient fiscal documentation,
 - or misuse of funds.

Qualifying for Annual Funding Installments

21st CCLC programs are not drop-in programs

- Awarded applicants are expected to recruit and provide continuous services designed to encourage full student and family participation in all 21st CCLC activities and long-term engagement

NCDPI will closely monitor both student enrollment and average daily attendance (ADA) to ensure awarded applicants are serving the number of anticipated students identified in the grant application and to offer support and strategies to improve consistent attendance.

Academic Year Funding Installments

Required academic year program funds will be allotted as follows:

1. Initial installment equal to 34% of total required academic program year award will be issued after NCDPI approval of required documentation and final budget;
2. Second installment equal to 34% of the total required academic program year award if subgrantee has met at least 50% of its enrollment goal as stated in the SBE-approved application. Additionally, students must attend the program for **at least 45 hours** to be counted towards the second installment attendance goal.
3. Final installment equal to 32% of the total required academic program year award if subgrantee has met at least 75% of its enrollment goal as stated in the SBE-approved application. Additionally, students must attend the program for **at least 90 hours** to be counted towards the third installment attendance goal.

Summer Funding Installment

Upon approval of the awarded applicant's budget for each year of the grant award, optional summer program funds will be allotted as follows:

- One installment equal to 100% of total optional summer program award will be issued after NCDPI approval of required summer documentation and final summer budget.

Summer program award installments will not be issued prior to April 1st each year.

Funding Reductions

- Each year, if awarded subgrantees do not meet requirements for the second and/or third installment of the required academic program year award, the awarded subgrantee will be required to forfeit second and/or third installment or right size their program for the remainder of the grant year. In addition, the program will be required to right size their program for the remainder of the three (3) year grant cycle.
- If awarded subgrantees do not meet proposed enrollment goals for the optional summer program, the awarded subgrantee will be required to reduce summer program funds for the remainder of the three (3) year grant cycle.

Any funds recovered from reductions or forfeitures will be redistributed to those subgrantees that have successfully met the third (3) installment requirements.

Annual Award Funding

Each subgrantee can be awarded funds for the academic year starting on July 1st of the initial year and ending on September 30th of the final fiscal year.

- 21st CCLC is a supplemental reimbursement grant; recipients must expend their own resources before requesting funds
 - *it is strongly encouraged that applicants have secured sufficient funding or a line of credit to operate the 21st CCLC program for **AT LEAST three-month** period prior to initial disbursement each year.*
- Reimbursement requests must be based on actual allowable expenditures versus encumbrances made prior to the September 30th deadline
- Any unspent funding installments remaining at the end of Year 3 will revert to the state.

Federal Reporting Requirements

NCDPI requires subgrantees to enter their data on centers, staffing, activities provided, and participants into a state database called 21DC

In addition, there are two kinds of required data on individual participants that subgrantees must enter in the NCDPI's database (21DC).

- Student Attendance
- Student Improved Engagement in Learning of Participation: Subgrantees must submit data on participating students' engagement in learning over the academic year and summer (if applicable).

State Reporting Requirements

In addition to federal reporting requirements, all awarded subgrantees will also submit a 21st CCLC Subgrantee Annual Program Evaluation Report after each year of implementation

- (a) to encourage the collection, analysis, and utilization of implementation and outcome data to support ongoing, formative program improvement, and
- (b) to support a culture of program accountability for the effective use of federal funds

Awarded Cohort 17 Grant Recipient Onboarding Requirements

Date	Required In-Person Event	Required Attendees
Tuesday, August 6, 2024	Cohort 17 On-Boarding	Program Director <u>and</u> Chief Fiscal Agent
Wednesday, August 7 – Thursday, August 8, 2024	21 st CCLC Program Foundations Conference	

Awarded organizations who do not attend the in-person onboarding training may be required to forfeit their entire 3-year Cohort 17 21st CCLC grant award.

How to Apply

Wendy Buck, Program Administrator

Areli Perez Nava, Program Administrator

ACTION STEPS YOU CAN START ON NOW

- Complete and submit the [Notice of Intent form](#) by March 1, 2024.
- Apply for an [NCID User Account](#) (for new users)
 - View the [virtual CCIP recorded training session](#) (for new users)
 - Password: nHbu4FG2
- Register with the System for Award Management at [SAM.GOV](#)
- Develop the organization's proposal to be entered into the Grant Details Section in CCIP
- Private School/Feeder School Consultations
- Public Notice Evidence

ACTION STEPS ONCE CCIP OPENS

- Complete the Grant Details section of the application in [CCIP](#)
- Upload documents to the Related Documents section in CCIP
- Complete The Grant Award Notification (GAN) and Contacts Section in CCIP
- Submit the application in CCIP as **at least “Draft Completed” by 12:00 p.m. NOON EDT on April 23, 2024**

Navigating CCIP

When applicants log into CCIP, they will only need to work on the:

- Budget Section
- Grant Details
- Related Documents
- Contacts
- GAN Organization Data

Before an applicant can begin uploading any Related Documents, they will need to **click on the “Draft Started” link** on the Section Page of CCIP.

NORTH CAROLINA

State Board of Education

Department of Public Instruction

Sections

- FY 2024 - FP-21st CCLC New - Rev 0

Application Status:

Not Started

Change Status To:

Draft Started

[View NCDPI History Log](#)

[View Change Log](#)

Description ([View Sections Only](#) [View All Pages](#))

All

Description (View Sections Only View All Pages)	
<div><div></div><div>Allotments</div></div>	<div><div></div><div>Allotments</div></div>
<div><div></div><div>FP-21st CCLC New</div></div>	<div><div></div><div><div><div>Budget</div><div>Grant Details</div><div>Related Documents</div></div><div>Grant Award Notification (GAN)</div></div></div>
<div><div></div><div>Contacts</div></div>	<div><div></div><div>Contacts</div></div>
<div><div></div><div>Substantially Approved Dates</div></div>	<div><div></div><div>Substantially Approved Dates</div></div>
<div><div></div><div>Assurances</div></div>	<div><div></div><div>Assurances</div></div>
<div><div></div><div>Grant Award Notification (GAN)</div></div>	<div><div></div><div><div><div>GAN Information</div><div>GAN Organization Data</div></div></div></div>
All	

Cohort 17 Related Documents

Wendy Buck, Program Administrator

Areli Perez Nava, Program Administrator

Ashton Moss, Fiscal Monitor

Required Documents

★ Requires multiple signatures for Joint Applicants

- ★ • **Basic Organization Information** *(template provided)*
- ★ • **Good Standing Document** *(template provided)*
- ★ • **Statement of Assurances** *(template provided)*
- ★ • **Debarment Certification** *(template provided)*
- ★ • **Criminal Background Checks Certification** *(template provided)*
- ★ • **Written Fiscal Procedures** *(no template)*
- ★ • **Financial Audit Statement** *(no template)*
 - **Private Schools Consultation** *(template provided)*
 - **Public Notice** *(no template provided)*
 - **Total Cost Worksheet** *(excel spreadsheet)*
 - **21st CCLC Proposed Feeder School(s) with School Poverty & Performance Status** *(excel spreadsheet)*
- ★ • **Data Integrity and Confidentiality Certification** *(template provided)*
 - **System for Award Management (SAM) Registration Confirmation Notices** *(no template provided)*
 - **Sample Program Schedule**

Optional Documents:

- ★ • **Memorandum of Understanding (MOU)** *(optional template provided)*
- **Other Partnership/Collaborative Agreements**

Basic Organization Information

(template provided)

- the Fiscal Agent is the eligible entity that is authorized to receive funds from the NCDPI
- Document is used to communicate with the program
- In cases of joint submittal, Basic Organization Information (template provided) will need to be copied so that each agency, entity, or organization has signed where required.

21st Century Community Learning Centers Basic Program Information Competitive Grant Program 2024-2025 (Revised January 2024)

I. Basic Information of Non-Profit Organization Applying for Funding	
Fiscal Agent Organization Name:	
Fiscal Agent Organization Unit Number #:	
Fiscal Agent Organization UEI #:	
Cohort Number:	<input type="checkbox"/> Cohort 16 <input type="checkbox"/> Cohort 17
Fiscal Agent Organization Tax ID #:	
Fiscal Agent Organization Physical Address:	
Requested Grant Award:	\$
County(ies) Served by Proposed 21ST CCLC Grant:	
Fiscal Agent Chief Administrator Name:	
Fiscal Agent Chief Administrator Email Address:	
Fiscal Agent Chief Administrator Phone Number:	
Chief Finance Officer Name (if appropriate):	
Chief Finance Officer Email (if appropriate):	
Chief Finance Officer Phone (if appropriate):	
If submitting a Joint Application, provide name of Partnering Agency:	

II. Basic Information of Program Components				
21ST CCLC Program Name:				
21ST CCLC Program Type: <input type="checkbox"/> Required Academic Year Program <input type="checkbox"/> Optional Standard Summer Program <input type="checkbox"/> Optional Intensive Summer Program				
Program Director Name:				
Program Director Email:				
Program Director Phone Number:				
Required Academic Year Program: <input type="checkbox"/>	Proposed Number of Students Served: <input type="text"/>	Dates of Programming From: <input type="text"/> to <input type="text"/>	Total Number of Weeks Students Served: <input type="text"/>	Average Number of Weekly Contact Hours: <input type="text"/>
Optional Standard Summer Program: <input type="checkbox"/>	Proposed Number of Students Served: <input type="text"/>	Dates of Programming From: <input type="text"/> to <input type="text"/>	Total Number of Weeks Students Served: <input type="text"/>	Average Number of Weekly Contact Hours: <input type="text"/>
Not Applicable: <input type="checkbox"/>				
Optional Intensive Summer Program: <input type="checkbox"/>	Proposed Number of Students Served: <input type="text"/>	Dates of Programming From: <input type="text"/> to <input type="text"/>	Total Number of Weeks Students Served: <input type="text"/>	Average Number of Weekly Contact Hours: <input type="text"/>
Not Applicable: <input type="checkbox"/>				

III. SCHOOL YEAR PROGRAM SITE/CENTER INFORMATION (complete for each site/ center):

Site # 1 Location Name & Physical Address: <input type="text"/>	Days/Hours of Operation: <input type="text"/>	Phone #: <input type="text"/>	Site Director Name and Email Address: <input type="text"/>
Site # 2 Location Name & Physical Address: <input type="text"/>	Days/Hours of Operation: <input type="text"/>	Phone #: <input type="text"/>	Site Director Name and Email Address: <input type="text"/>
Site # 3 Location Name & Physical Address: <input type="text"/>	Days/Hours of Operation: <input type="text"/>	Phone #: <input type="text"/>	Site Director Name and Email Address: <input type="text"/>
Site # 4 Location Name & Physical Address: <input type="text"/>	Days/Hours of Operation: <input type="text"/>	Phone #: <input type="text"/>	Site Director Name and Email Address: <input type="text"/>

Good Standing Document (template provided)



Good Standing Document

Organizations previously and/or currently receiving competitive grants administered through the NCDPI Office of Federal Programs must be in 'Good Standing' with the NCDPI in order to receive a 2023-2024 21st CCLC grant award. Any subgrantees that have received NCDPI Competitive Grants from the Office of Federal Programs that have been terminated by NCDPI are considered Not in Good Standing and are not eligible to reapply for two (2) consecutive 21st CCLC grant competitions from the effective date of termination.

Section 1. Prior History

1. Have you ever received any competitive grants administered through the NCDPI Office of Federal programs, either currently or in the past?

☐ No, if no, please skip to section 3.

☐ Yes, if yes please respond to the following:

☐ Yes, I have resolved all program and/or fiscal monitoring review findings or questioned costs through July 2023.

☐ Yes, I have resolved all fiscal findings from the previous five (5) fiscal years by the Office of the State Auditor (OSA) at the time the application is due.

2. Termination: Has any previous competitive grant administered through the NCDPI Office of Federal Programs been terminated by NCDPI?

☐ No

☐ Yes, if yes, please respond to the following:

Date of Termination: _____

Name of Grant Terminated: _____

Section 2. 21st CCLC Prior History

Did you receive a cohort 14, 15 and/or 16 21st CCLC grant administered through NCDPI?

☐ No, if no, skip to section 3.

☐ Yes, if yes please respond to the following questions.



1. Please select your most recent cohort: ☐ Cohort 14 ☐ Cohort 15 ☐ Cohort 16

2. For the most recent cohort selected:

a. How many students did you propose to enroll in your original School Board of Education (SBE) approved application? _____

b. How many students did you actually enroll? _____

c. What was the ADA for the most recent year? School Year: _____ Summer _____

Section 3. Signatures

Fiscal Agent Chief Administrator or Designee Printed Name (Required):

Fiscal Agent's or Designee's Signature (Required): _____

Date: _____

Statement of Assurances

(template provided)

•Read each assurance with care to ensure your organization can attest that it will be upheld

•Ensure the appropriate signatures are in place

Assurances for 21st Century Community Learning Centers Competitive Grant (Revised January 2024)

Assurances are hereby provided to the State Education Agency (SEA) that awarded applicants and all employees and representatives of the applicant's organization will abide by the following terms:

- Implement a program in a safe and easily accessible facility in accordance with section 4204(b)(2) (A)(i).
- Develop and implement the proposed program in active collaboration with the schools the students attend in accordance with section 4204(b)(2)(D).
- Primarily target students who attend schools eligible for school-wide programs under section 1114 and the families of such students in accordance with section 4202(b)(2)(F).
- Use funds to increase the level of State, local and other non-Federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant Federal, State, local, or non-Federal funds in accordance with section 4202(b)(2)(G).
- Provide the community with notice of an intent to submit an application and that the application and any waiver request will be available for public review after submission of the application in accordance with section 4204(b)(2)(L).
- Submit evaluation data supporting successful program implementation and progress aligned with the approved proposal.
- Consult with private school officials during the design and development of the 21st CCLC competitive grant program on issues such as how the children's needs will be identified and what services will be offered.
- Ensure that services and benefits provided to private school students must be secular, neutral, and non-ideological.
- Ensure the organization does not collect fees and services and benefits provided to enrolled students are free of charge.
- Use funds solely for the purposes set forth in this grant program as approved in the application.
- Use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for federal funds allotted to the organization.
- Be responsible for repayment of 21st CCLC competitive grant federal funds in the event of an audit exception or compliance issue.
- Maintain records to ensure that the Single Audit Requirement is applicable for any non-federal entity that expends \$750,000 or more in a year in Federal awards shall have a single or program specific audit conducted for that year in accordance with the provisions of Uniform Guidance, Subpart F.
- Conduct operations in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, and Title IX of the Education Amendments of 1972, if applicable.
- Abide by federal regulations which bar discrimination on the basis of race, color, national origin, religion, disability, age, sex and which require accessibility for persons with disabilities.
- Provide the Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity or any other authorized representatives the right of access to any documents, papers, or other records of the non-Federal entity which are pertinent to the Federal award, in order to make audits, examinations, excerpts and transcripts. The right also includes timely and reasonable access to the non-Federal entity's personnel for the purpose of interview and discussion related to such documents (§200.337).
- Submit school year and summer 21DC data, including instructional staff survey results, by NCDPI-determined deadlines each fiscal year.
- Thoroughly read, understand, and agree to uphold all policies and procedures found in the most recent NCDPI 21st CCLC Grant Guidance document (FY25 Guidance to be issued in July 2024).
- Thoroughly read and understand the updated 21st CCLC funding installment policies including, but not limited to the NCDPI-determined thresholds for 'regular attendee'.
- Describe how the transportation needs of participating students will be addressed in the application.
- Coordinate with other Federal, State, and local programs and make the most effective use of public resources. (Section 4204(b)(2)(C))

21st CCLC subgrantee's found in violation of any of the above assurances risk being considered not in good standing with NCDPI for grant continuation and/or future competitive grant opportunities offered by the Office of Federal Programs.

Fiscal Agent Organization Name: _____

Title of Fiscal Agent Chief Administrator or Designee: _____

Printed Name of Fiscal Agent Chief Administrator or Designee: _____

Signature of Fiscal Agent

Chief Administrator or Designee: _____ Date: _____

Debarment Certification (template provided)

- For NC Debarred Vendors, go to <https://ncadmin.nc.gov/documents/nc-debarred-vendors>.
- To search for federal exclusion records. go to: <https://www.sam.gov/SAM/>.

North Carolina Debarment Certification

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, debarment and suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 160-19211). Copies of the regulations may be obtained by contacting the person to whom this proposal is submitted. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

Reference for US Government Debarred Vendors: <https://www.sam.gov> Website Reference for NC Debarred Vendors: <http://www.doa.state.nc.us/PandC/actions.asp>

THE AUTHORIZED REPRESENTATIVE IS THE SUPERINTENDENT OR THE FISCAL AGENT ORGANIZATION CHIEF ADMINISTRATOR

1. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into, if it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
2. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
4. The prospective lower tier participant agrees by submitting this proposal that should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
5. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification on all lower tier covered transactions and in all solicitations for all solicitations for lower tier covered transactions.
6. A participant in a covered transaction may rely upon a certification of a perspective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
7. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for transactions authorized under number 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



Name of Superintendent or Fiscal Agent
Organization Chief Administrator

Signature of Superintendent or Fiscal Agent
Organization Chief Administrator

Date

Criminal Background Checks Certification *(template provided)*

- Program conducts criminal background checks for all staff, direct service contractors, and volunteers, **PRIOR** to working with students
- Run against national and state criminal databases including North Carolina Sex Offender Database and National Sex Offender Database
- Allowable Expense



CRIMINAL BACKGROUND CHECK CERTIFICATION

Fiscal Agent Organizations awarded the 21st Century Community Learning Centers (CCLC) Competitive Grant must certify that all employees, direct-service contractors, and volunteers who work with the program have approved criminal background checks on file prior to their work with the program. In accordance with State 21st CCLC guidelines, the organization's procedure regarding criminal background checks must meet the following requirements:

1. Must comply with the criminal background check policy and personnel procedures of the program feeder schools' district(s) [district is also referred to as the Local Education Agency (LEA)], or that of the Non-LEA Fiscal Agent Organization's governing board.
2. In the absence of a Fiscal Agent Organization's governing board policy, the Fiscal Agent Organization must obtain background checks that meet the following criteria at a minimum:
 - Criminal background checks are run against national and state criminal databases, and must include the North Carolina Sex Offender Database, <http://sexoffender.ncsbi.gov/>, and the National Sex Offender database, <http://www.nsopr.gov/>.
 - Criminal record checks must be completed and cleared for all new or existing employees, volunteers, or contractors prior to their interaction with children or handling of 21st CCLC funds.
 - Statewide criminal background checks must include all states in which the employee or volunteer lives or has lived for the previous five (5) years.
 - All criminal background checks must be obtained directly and kept on file by the Fiscal Agent Organization; background checks obtained/submitted by employees are not acceptable. The Fiscal Agent Organization maintains responsibility to ensure that the background check data is accurate and current.
 - All criminal background checks must include the following:
 - a) Date criminal history check was obtained;
 - b) Name of agency that completed criminal history check;
 - c) Name or identity code of the person who ran the background check; and
 - d) Results of the criminal history check (e.g. "no record," "record attached," etc.).
3. Each Fiscal Agent Organization has the authority to determine and manage its own personnel policies; however, individuals convicted of the following offenses are strictly prohibited from working with the 21st CCLC Competitive Grant Program in any capacity:
 - Felony (of any kind);
 - Any offense involving sexual or physical abuse/neglect against a child.
4. If an employee or volunteer is arrested, charged, or convicted of a crime as indicated above during the course of contracted services with the 21st CCLC Competitive Grant Program, that individual is required to notify the Fiscal Agent Organization within 24 hours (or within 72 hours if arrested), and the organization must run a new criminal background check.

By signing below, I am attesting that the Fiscal Agent Organization understands and will abide by the abovementioned guidelines regarding criminal background checks for employees, volunteers, and contractors working with the 21st CCLC Competitive Grant Program. (Hand-written signature is required.)

Fiscal Agent Organization Name: Click or tap here to enter text.

Fiscal Agent Organization: Click or tap here to enter text.

Chief Administrator or Designee Signature: _____ Date: Click or tap to enter a date.

Written Fiscal Procedures

(no template)

The uniform guidance requires non-federal to have written fiscal policies and procedures.

Uniform Guidance Provisions

- Internal Controls (§200.303)
- Travel (§200.474)
- Financial Management (§200.302)
- Personnel, Time & Effort (§200.430)
- Equipment Management (§200.313)
- Procurement (§200.317-327)
- Allowability (§200.403c-405))
- Report Certification (§200.415)

It is important that procedures have a description of how these policies will be followed.



Financial Status Statement

(no template)

The following is a list of acceptable documents for the Financial Status Statement:

- Applicant's most recent independent audit
- Applicant's most recent year ending balance sheet
- Applicant's most recent year ending income statement (Form 990)

Total Cost Worksheet

(excel spreadsheet)

21st Century Community Learning Centers BUDGET WORKSHEET & TOTAL COST CERTIFICATION FORM Cohort 17 - FY 2025

Expenditure Categories	Purpose Code Category	Object Code Category	School Year Total	Summer Programming Total	Summer Intensive Total	Annual Grant Total Requested (Grant Funds)
			enter dollar amount	enter dollar amount	enter dollar amount	Auto-generated (column will auto total)
Site Coordinator	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Certified Teachers	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Teacher Assistants	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Tutors	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Staff Development Instructor Pay	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Staff Development Participant Pay	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Family Engagement/Education Activities	5000 - Instructional Services	100 - Salaries	\$ -	\$ -	\$ -	\$0.00
Salary Benefits/Fringes	5000 - Instructional Services	200 - Employer Provided Benefits	\$ -	\$ -	\$ -	\$0.00
Transportation	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Contracted Services	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Printing/Binding Fees	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Postage	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Lease/Rental	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Telephones/Mobile Devices	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Workshop Expenses/Allowable Travel	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Curriculum Development	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Travel Reimbursement	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Mobile Communication (Cellphone)	5000 - Instructional Services	300 - Purchased Services/Contracts	\$ -	\$ -	\$ -	\$0.00
Supplies and Materials	5000 - Instructional Services	400 - Supplies and Materials	\$ -	\$ -	\$ -	\$0.00
Other Textbooks and Instructional Materials	5000 - Instructional Services	400 - Supplies and Materials	\$ -	\$ -	\$ -	\$0.00
Library Books	5000 - Instructional Services	400 - Supplies and Materials	\$ -	\$ -	\$ -	\$0.00

Budget Section in CCIP

Budget - Under Sections Tab					
Object Code	Salaries 100	Employer Provided Benefits 200	Purchased Services 300	Supplies and Materials 400	Total
Purpose Code					
5000- Instructional Services	\$108,000.00	\$0.00	\$990.00	\$18,763.00	\$127,753.00
6000- System-Wide Support	\$86,625.00	\$0.00	\$66,870.00	\$0.00	\$153,495.00
8000- Non-Programmed Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$194,625.00	\$0.00	\$67,860.00	\$18,763.00	\$281,248.00

Total Cost Worksheet

SIGNATURE REQUIRED

Organization Name:

Signature of Fiscal Agent Chief Officer:



NORTH CAROLINA
State Board of Education
Department of Public Instruction

Budget Section in CCIP

NCCCIP Home

Administer

Search

Reports

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Planning

Funding

Project Summary

LEA Document Library

Address Book

Budget Inquiry Reports

Budget Processing

Grant Subscriptions

NCDPI Resources

Help for Current Page

Contact NCDPI

NCCCIP Sign Out

Budget

Go To

Download Budget Data

Object Code	Salaries 100	Employer Provided Benefits 200	Purchased Services 300	Supplies and Materials 400	Total
Purpose Code					
5000 - Instructional Services	108,000.00	0.00	990.00	18,763.00	127,753.00
6000 - System-Wide Support Services	86,625.00	0.00	66,870.00	0.00	153,495.00
8000 - Non-Programmed Charges	0.00	0.00	0.00	0.00	0.00
Total	194,625.00	0.00	67,860.00	18,763.00	281,248.00
Adjusted Allocation					281,248.00
Remaining					0.00

Go To

Private Schools Consultation

(template provided)

The current list of North Carolina conventional non-public schools (i.e., private schools) is available at: <http://www.ncdnpe.org/convnonpub.aspx>.

Section 8501 of the Every Student Succeeds Act (ESSA) requires timely and meaningful consultation occur between any entity receiving 21st CCLC Program funds and private school officials **prior to** any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act

AFFIRMATION OF NOTIFICATION, INVITATION & CONSULTATION
FOR TITLE IV-B EQUITABLE SERVICES OFFERED TO PRIVATE SCHOOLS
BY A 21st CENTURY COMMUNITY LEARNING CENTER (21st CCLC PROGRAM)

Private School:Phone:

21st CCLC ORGANIZATION NAME & UNIT #:

SECTION A: The private school representative checks one box.

A-1 ☐ THE PRIVATE SCHOOL HEREBY AFFIRMS that:
a. the "Summary of Topics for Consultation and Statement of Assurances for the Provision of Equitable Services to Private School Children" was provided to the Private School by the 21st CCLC Program regarding its Competitive Grant Program,
b. the selections made in SECTION B (below) are based on timely and meaningful consultation with the 21st CCLC Program regarding its 21st CCLC Competitive Grant Program and on verifiable enrollment and eligibility data provided by the private school to the 21st CCLC Program,
c. the proposed design of accepted service(s) is equitable with respect to eligible private school children and
d. consultation shall continue throughout the implementation and assessment of all accepted programs.
OR
A-2 ☐ THE PRIVATE SCHOOL HEREBY ASSERTS that one or more of the four conditions listed above have not been met. Complaints or concerns regarding this process may be filed with the Equitable Services Ombudsman at NCDPI (984-236-2797).

SECTION B: 1- Only the private school may check the boxes in this section.

ACCEPTDECLINE

☐ The private school hereby accepts participation in Title IV-B equitable services for the duration of the 21st CCLC Competitive Grant Program.☐ The private school hereby declines participation in Title IV-B equitable services for the duration of the 21st CCLC Competitive Grant Program.

SECTION C: The private school representative provides a hand-written signature to affirm selections in A & B above.

Name of Private School Official:Signature of Private School Official:Date Signed:

SECTION D: If the private school representative did not complete Sections A, B & C, the 21st CCLC Program must check this box.

☐ THE 21st CCLC Program HEREBY AFFIRMS and has documented that the private school was notified of the availability of federally funded equitable services provided by the 21st CCLC Competitive Grant Program and was invited to consult, but the private school:
a. did not complete Sections A, B & C,
b. actively refused the invitation to consult or
c. did not respond, despite three timely and direct invitations being sent.

SECTION E: The 21st CCLC Program's Fiscal Agent Chief Administrator or Official Program Designee signature is required in all cases.

Name of Fiscal Agent Chief Administrator or Official Program Designee:Signature of Fiscal Agent Chief Administrator or Official Program Designee:Date Signed:

All affirmation forms must be uploaded in CCIP by the application deadline.
Documentation of invitations and consultation meetings must be kept on file by the 21st CCLC Program.

NCDPI - Revised May 2022

Public Notice

(no template provided)

Applicants must provide evidence of a public notice concerning their organization applying for the 21st CCLC grant.

Evidence uploaded must demonstrate that the public notice **has been published and is available to the public.**

- Acceptable examples include:
 - Newspaper clipping of the public notice
 - Photo of the published newsletter with the announcement
 - Screenshot of the digital newsletter with the announcement
 - Screenshot of the announcement on your organization's website
 - Screenshot of public notice posted on social media



RE: Notice of Intent to Submit an Application for 21st Century Community Learning Centers supporting out-of-school time programming

In accordance with the application instructions from the [REDACTED] Department of Education, the [REDACTED] Club submits a public notice to the community of [REDACTED] of our intent to submit an application for a 21st Century Community Learning Centers After School Programs grant, in partnership with the [REDACTED] Public Schools, for eligible students of [REDACTED] Elementary School to be served in the aforementioned areas.

The purpose of the 21st CCLC Program, as described in federal statute, is to provide opportunities for eligible communities to establish or expand activities that focus on:

1. Improved academic achievement
2. Enrichment services that reinforce and complement the academic program as well as social and emotional learning
3. Family engagement

For questions or comments please contact [REDACTED]

[REDACTED]
Executive Director

Proposed Feeder School(s) with School Poverty & Performance Status

(excel spreadsheet)

21st Century Community Learning Centers (21st CCLC) Competitive Grant Application

NC Report Card Link

21st CCLC Proposed Feeder School with School Poverty & Performance Status

Environmental
Factors state rate
drawn from the NC
Report Card State

31.18% Chronic
Absenteeism

School(s) proposed to be
served by the grant (i.e.,
feeder schools)
*[Note: List one school per
row. The number of
schools listed should
match the number
reported in the Absolute
Priority Section of your
Application Planning
Worksheet.]*

[Poverty % of feeder
school using Column N](#)

[Title I, Part A
schoolwide programs](#)

[Low Performing School](#)

[CSI School](#)

[TSI School](#)

(Yes/No)

School Performance
Grade

(Yes/No)

(Yes/No)

Organization/LEA Name	Organization/LEA Region (NC Regions 1-8)	Organization/LEA County	CCIP Organization Code	School(s) proposed to be served by the grant (i.e., feeder schools) <i>[Note: List one school per row. The number of schools listed should match the number reported in the Absolute Priority Section of your Application Planning Worksheet.]</i>	School Code	Grade Span	Poverty % of feeder school using Column N	Title I, Part A schoolwide programs	Low Performing School	CSI School	TSI School	31.18% Chronic Absenteeism	Environmental Factors state rate drawn from the NC Report Card State
								(Yes/No)	School Performance Grade	(Yes/No)	(Yes/No)		

Data Integrity and Confidentiality Certification

(template provided)

21st CCLC DATA INTEGRITY and CONFIDENTIALITY CERTIFICATION (Rev. 1/29/24)

Inclusion in the 2024-2027 NCDPI Cohort 17 21st Community Learning Centers (CCLC) Competitive Grant Program indicates the applicant's interest in working with North Carolina's Public Schools as well as the students, teachers, administrators, and parents associated with those schools. As a result, the applicant organization may encounter data generated by the North Carolina Department of Public Instruction or local school districts which is confidential under state law, federal law, or both state and federal law.


All personally identifiable information is to be protected in adherence with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §12329, 34 C.F.R. Part 99. Accordingly, the organization must refrain from including personally identifiable information* in any form of communication with anyone outside of the project. This includes emails, instant messaging, faxes, other written correspondence, advertising, and any type of verbal conversation. When conversing with any LEA or school employees about any students, staff, schools, or LEAs in the execution of my assigned duties, the organization must take all necessary precautions to protect the confidentiality of all personally identifiable information. Adherence to FERPA means meeting each of the detailed items below. Check off each item to certify the applicant's full understanding and adherence to the policy.

Double-click on the gray text box field; applicant will then be prompted to confirm the data field should

System for Award Management (SAM)

The confirmation must show:

- Unique Entity ID
- Registration Status as **ACTIVE**
- Expiration Date



Unique Entity ID	CAGE / NCAGE	Purpose of Registration
ETOWHITJE05		Federal Assistance Awards Only
Registration Status	Expiration Date	
Active Registration	Jul 28, 2024	
Physical Address	Mailing Address	
R		
46	97	
United States	United States	

Business Information

Doing Business as	Division Name	Division Number
Congressional District	State / Country of Incorporation	URL

Registration Dates

Activation Date	Submission Date	Initial Registration Date

Entity Dates

Entity Start Date	Fiscal Year End Close Date

Sample Program Schedule

(no template provided)

- This document upload should only be for your sample program schedule
 - No narratives should be included here
- Please make sure the narrative portion of the grant details application is also completed.

	Monday	Tuesday	Wednesday	Thursday
3:00-3:30pm	Snack & fitness	Snack & fitness	Snack & fitness	Snack & fitness
3:30-4:30pm	Academic Tutoring & support	Academic Tutoring & support	Academic Tutoring & support	Academic Tutoring & support
4:30-5:00pm	K-2:SEL 3-5:Phy. Activity MS:	K-2:Phy. Activity 3-5:SEL MS:Drama	K-2:SEL 3-5:Phy. Activity MS:Running Club	K-2:Phy. Activity 3-5:SEL MS:Drama
5 pm- 6 pm	K-2:STEM 3-5:Art MS:	K-2:Art 3-5:STEM, BoB MS:Drama	K-2:STEM, BoB 3-5:Art MS:Running Club	K-2:Art 3-5:STEM, BoB MS:Drama

Optional Documents: Memorandum of Understanding (MOU)

(optional template provided)

For applicants applying for the Joint Application Priority Point, the MOU is required and must demonstrate at minimum that:

1. The LEA/PSU and at least one other organization collaborated extensively in the planning and design of the 2024-2027 NCDPI Cohort 17 21st CCLC program;
2. Each joint applicant organization has substantial roles to play in the delivery of services;
3. All joint applicant organizations share grant resources to carry out their roles;
4. All joint applicants have significant and ongoing involvement in the management and oversight of the program; and
5. An agreement among the joint applicants and the fiscal agent has been signed that specifically states that the fiscal agent cannot act as 'flow-through' for grant funds and does not subgrant to others.

Other Partnership/Collaborative Agreements

- This slot in the related documents section of the CCIP application is for programs that would like to upload any other documents to demonstrate collaboration with another organization such as:
 - Letters of support
 - Collaborative agreements
- **This document is not required**

Live links

- Links in the RFP take you to the direct file needed for the application
- Live links may change as other NCDPI departments update their information.
- If you have any issues with live links, there will also be a copy of the file in the 21st CCLC website.

Contact 21st CCLC staff if you have any questions/issues with any links provided

Checking for Errors in CCIP

Review all sections of your application for:

- Boxes left unchecked
- Required fields empty
- A missing required document
- GAN contact information blank
- Budget Section incomplete

The screenshot displays the North Carolina State Board of Education Department of Public Instruction CCIP application interface. The 'Sections' tab is active, showing a search bar and the text '- FY 2024 - FP-21st CCLC New - Rev 0'. Below this, the 'Application Status' is 'Not Started', and the 'Change Status To' dropdown is set to 'Draft Started'. There are links for 'View NCDPI History Log' and 'View Change Log'. A 'Description' section is visible with links for 'View Sections Only' and 'View All Pages'. At the bottom, there is a filter button labeled 'All'.

Submit the application in CCIP by changing the status to **at least “Draft Completed” by 12:00 p.m. NOON EDT on April 23, 2024**

Competition Timeline

TENTATIVE TIMELINE - (NOTE: Dates are subject to change.)	
February 2, 2024	Cohort 17 Notice of Intent posted. Click here to complete.
February 28-29, 2024	<p>Technical Assistance (TA) Webinars –</p> <p>February 28th – (10am-12 noon)</p> <p>RFP Cohort 17 Day 1 TA Webinar Link</p> <p>February 29th – Virtual TA Webinar (10am-12 noon)</p> <p>RFP Cohort 17 Day 2 TA Webinar Link</p>
March 1, 2024	Cohort 17 Notice of Intent Form closes and responses submitted to the NCDPI via Qualtrics link
Online for access at any time	<p>CCIP Virtual New Users Training Password for Training kSZGyiv4</p> <p>CCIP New Users Training Link</p>
March 7, 2024	Application opens in CCIP
April 23, 2024	<p>Applications Due – Application submitted through CCIP and time stamped by 12:00 p.m. NOON Eastern Daylight Time.</p> <p>Applications must at least be at 'Draft Completed' to be considered for review and/or evaluation.</p>
April-June	Level I, II, and III Reviews
July 11, 2024	SBE Meeting – Anticipated meeting for new grant recommendations for SBE review and approval as Action on First Reading.
July 15, 2024	Notifications to Approved/Not Approved Applicants – Applicants notified of approval or non-approval.
August 6, 2024	In person Onboarding at Foundations Conference- Location TBA 9am 4pm
August 13, 2024	CCIP opens for Related Documents and 208 Form Uploads at 8 a.m.
September 13, 2024	CCIP Related Documents and 208 Form Uploads due to be considered on time for NCDPI Programmatic Risk Assessment

Questions?

