

COVER PAGE

Section A:
Impact Survey for 2001/2002
(Cohort 2 Schools)

**Comprehensive School Reform Grant Renewal for
Second Year Implementation (2002-2003)**



Name of School: _____

LEA: _____ Grade Levels: _____

CSR Program: _____

Grant Contact Person: _____

Phone: _____ Fax: _____ E-mail: _____

Year 1 Award Amount: _____ Amount Requested for Year 2: _____

Guidelines for 2002 Impact Survey for Second Year CSR Schools

<p>Purpose of Impact Survey</p>	<p>This Impact Survey is intended to:</p> <ul style="list-style-type: none"> • Help grantees assess themselves on their accomplishments towards the implementation of their Comprehensive School Reform model for whole-school improvement. • Obtain evidence of grant success in implementation and impact, up to this point.
<p>Guidelines for Completing This Impact Survey</p>	<p>As you complete this Survey, please adhere to the following guidelines:</p> <ul style="list-style-type: none"> • Complete the Cover Page for the Impact Survey. • Using a maximum of <u>25</u> pages (including narrative and forms), please state the questions then provide the answers in sequence. • Attachments (judiciously chosen) showing evidence in support of impact are welcome. For each attachment included, it must be clear what it demonstrates—include an annotation. • After you have organized all your documents in sequence, number your pages. • Use one and a half spacing and a 12-point font size. • Do not use binders and plastic covers.
<p>Organizing Your Impact Survey Document</p>	<ul style="list-style-type: none"> • Simply staple your <i>Impact Survey Document</i> as follows: <ul style="list-style-type: none"> -Cover page -Impact Survey narrative and forms -Signature page -Attachments of evidences (judiciously chosen, annotated and labeled clearly)
<p>Submission Deadlines</p>	<ul style="list-style-type: none"> • Submit <u>3</u> copies of your Impact Survey Report along with <u>3</u> copies of your Second Year Application to: <p style="text-align: center;"><i>Dr. Jerry Jailall, CSR Coordinator School Improvement Division, NCDPI 301 N Wilmington Street Raleigh, NC 27601</i></p> • All Impact Surveys must be <u>received</u> at DPI (not postmarked) no later than <u>5:00 p.m. on Wednesday, May 22, 2002.</u> • Faxed or e-mailed copies will not be accepted.

FIRST YEAR IMPACT SURVEY QUESTIONS

1. **What is your CSR Program?** _____
- a) Did you implement it as prescribed by the developer?
 _____ Yes _____ No (modified)
- b) If modified, how was it modified? (Describe briefly).
- c) If there have been changes to your original approved proposal in terms of goals, strategies, models, or timelines (i.e. added, expanded, omitted, or reduced), please note and explain what necessitated these changes.

2. **CSR Taking Root / Reform Practices Becoming Institutionalized**

The following instructions pertain to the CSR components on p. 4-11.

- a) Using the following rubrics, choose the number from the scale that best represents the extent that you think each component of comprehensive school reform has been implemented or is "taking root" in your school. Put your ratings in the left column.

1 = Not implemented	Significant barriers to reform exist in this area. Unless major changes are made, reform will not occur.
2 = Weak	A little progress made but inadequate overall.
3 = Satisfactory	No significant barriers to reform. At this level, the reform can be achieved with continued improvement.
4 = Good	Above adequate progress with strong potential for long-term effect.
5 = Ideal implementation	A significant number of positive factors in the success of the reform effort. No barriers apparent. Institutionalization of practice is assured.

- b) In the right column, cite specific evidence(s) and indicators that the CSR model has begun to influence the thinking, planning, instruction, school culture, and overall school improvement efforts within your school, up to this point.

(Please cite specific evidences of success instead of claims or assertions of success).

NOTE:

- Name the specific strategies, programs used.
- Give quantitative data showing changes over time.
- Give the number whenever you cite percentages (e.g. 50%/20 students).

Check one ✓

_____ The self ratings assigned on the pages that follow are based on evaluations done to determine the extent to which implementation of Comprehensive School Reform is "taking root."

_____ We have not specifically evaluated the extent to which CSR is taking root. The ratings assigned are based on our impressions.

(i) CSR Component: *Effective, research-based methods and strategies used*

Self Rating	Specific Indicators/Evidences of Major Accomplishments of Benchmarks Towards Your Year 1 Goals. (Name what research-based methods and strategies were used).

(ii) CSR Component: *Comprehensive design with aligned components (including governance, curriculum, instruction, assessment, and technology)*

Self Rating	Specific Indicators/Evidences of Major Accomplishments of Benchmarks Towards Your Year 1 Goals for Each Area Below.
_____	<p><i>Improvements in School Governance & School Culture (In what ways have the school culture been changed?):</i></p>
_____	<p><i>Curriculum:</i></p>
_____	<p><i>Instruction:</i></p>
_____	<p><i>Assessment:</i></p>
_____	<p><i>Technology:</i></p>

(iii) CSR Component: *Professional development is comprehensive and on-going*

Self Rating	Specific indicators/evidences showing the major accomplishments in your school's capacity building in the first year through your CSR resources.
	<p>Teacher Benefits: (Specific benefits due to this CSR grant)</p> <p>In addition to direct training, you may include collaborative professional development activities such as mentoring/ coaching/classroom observations related to the reform model/initiative.</p> <p>(a) Explain how your professional development activities/topics were specifically focused on your CSR goals.</p> <p>(b) Cite evidences to show how your professional development activities impacted classroom practices, instruction, and the general school culture/climate. (e.g. lesson plans, assignment sheets, performance logs, etc.).</p> <p>(c) What long-term effects will the professional development activities through your CSR initiative have on your school?</p> <p>(d) Other teacher benefits _____</p>

(iv) CSR Component: *Support within the school from all staff*

Self Rating	Specific Indicators/Evidences of Major Accomplishments of Benchmarks Towards Your Year 1 Goals.

(v) CSR Component: *Parental and community support*

Self Rating	Specific Indicators/Evidences of Major Accomplishments of Benchmarks Towards Your Year 1 Goals.
_____	<p><i>(a) Parental Support</i></p>

(b) Community Support

How were community groups involved over the past year? List below the names of the groups and/or organizations involved, how they were involved and the frequency and duration of involvement.

Name of Group/Organization	How Involved? (Nature of involvement or type of services)	Frequency & Duration of Involvement

(vi) **CSR Component: *Evaluation strategies were appropriate, evaluation was conducted and the results were used to guide continuous improvement***

Self Rating	Specific Indicators/Evidences of Major Accomplishments in Year 1 (Include a copy of your CSR evaluation report done by your program provider or other technical assistance person).

(vii) **CSR Component: *Coordination/leveraging of resources to maximize funds and to continue the reform after grant has ended***

Self Rating	Specific Indicators/Evidences of Major Accomplishments in Year 1.

3. External Technical Assistance in 2001-2002 (Model developer and other external partners.
Do not include Central Office here).

a) Complete the chart below.

Name of CSR Program Developer/ External Technical Assistance Partner(s)	Describe Specific Assistance/Services Provided (Include the specific nature of the assistance such as topics, # of staff served by grade level/subject areas; e.g. initial training, follow-up, class observations, coaching etc.)	Actual Timelines/Schedule of Services (Frequency, intensity, duration of services-- Length of training hours/number of days)	Cost of Assistance (Show breakdowns by line items)

b) Other than professional development, what types of technical assistance have you had from external partners and/or model developers?

c) Overall, summarize the extent and quality of technical assistance you received over the past year of your CSR effort.

d) Do you think your CSR Program Developer/external assistance partner(s) met their obligations or provided adequate assistance?

- Yes
- No
- Not Sure

Please briefly explain your answer:

Question 3 Continued

e) What else did you need that you did not get from your external partners?

f) **What Central Office assistance have you utilized in your CSR efforts this year?** Complete the chart below.

Name and Position of Central Office Partner(s)	Specific Assistance Provided (Include the specific nature of the assistance such as topics, # of staff served by grade level/subject areas; e.g. initial training, follow-up, class observations, coaching etc.)	Timelines/Schedule of Services (Frequency, intensity, duration of services – Dates, length of training hours/number of days)

g) Do you think your Central Office partner(s) met their obligations or provided adequate assistance?

- Yes
- No
- Not Sure

Please briefly explain your answer:

h) What else did you need that you did not get from the Central Office contacts?

i) Overall, summarize the extent and quality of technical assistance you received from the Central Office over the past year of your CSR effort.

4. Student Benefits and Outcomes

- a) Estimate the **percentage/number** of your student population who have benefited directly (i.e., gained skills) from your CSR program. If your CSR grant focused on areas not listed, please add them under "Other."

Table 2: Student Benefits

*Percentage & Number of Students Benefiting	* Areas of Outcomes	* Name Specific Indicators/Evidences of Major Accomplishments in Year 1 (Cite quantitative data showing baselines and increases for each area)
	Increased reading skills	
	Increased mathematics skills	
	Increased computer/technology skills	
	Increased skills in other content areas (specify)	
	Experiencing smaller class sizes	
	More intensive remediation	
	Other (specify)	

* **NOTE:** Indicate grade levels and subject areas where applicable.

Question 4 Continued

- b) Other than achievement, cite specific student outcome changes that have occurred during the first year implementation of your CSR grant. If data are not available for an area, make that note on the table. You will be required to submit data later.

Table 3: Student Outcomes (Non-achievement data)

Outcome Measure	2001	2002
Average Daily Attendance		
Disciplinary Data		
Dropout Data		
Tutoring Data: No. of tutors No. of hours No. of students		
Other (specify)		

- c) **Table 4: Student Outcomes--School's ABCs Performance**

Student Achievement	2001	2002
School's ABCs Composite Score		
Indicate if you met <ul style="list-style-type: none"> • expected growth, • exemplary growth, • no recognition, or • low performing 		
Elem. & Middle Schools: Reading (Cite grade levels and number/percent of students scoring at levels 1-4)		
Elem. & Middle Schools: Math (Cite grade levels and number/percent of students scoring at levels 1-4)		
High Schools (Cite scores for the core EOC subject areas and number/percent of students scoring at levels 1-4)		

5. Community Involvement

How were parents and community groups involved over the past year? List below the names of the groups and/or organizations involved, how they were involved and the frequency or duration of involvement.

Type of Group/Organization	How Involved? (Nature of involvement or type of services)	Frequency or Duration of Involvement

6. Public Engagement & Dissemination

- a) Cite evidence to show how you have engaged the various stakeholders and community partners in your CSR effort (parents, business community, other community/social organizations, etc.).
- b) Give specific examples of how you have disseminated information on your CSR efforts to crucial organizations & audiences (e.g. superintendent’s administrative cabinet, school board, parent groups, commissioners, local legislative delegation, community, etc.).

7. Local Evaluation (2001-2002)

- a) Was a local evaluation conducted?
 Yes (by whom? _____)
 No
 Unsure
- b) What were the conclusions about the success of your CSR efforts? (Check one ✓)
 Very successful, mostly accomplished
 Somewhat successful, partially accomplished; outcomes improving
 Not very successful (can be due to any number of reasons)
- c) Please send a copy of the evaluation for 2001-02.

8. Continuation of the Comprehensive Reform Initiative

- a) Explain how you are planning to continue this CSR effort after the grant funds no longer exist.

Question 8 Continued

b) Overall, what do you consider to be the greatest impact of the CSR effort on your school so far?

c) What were the enhancers and restrainers affecting the impact of CSR in your school?

Enhancers in our Comprehensive School Reform Effort	Restrainers in our Comprehensive School Reform Effort
1.	1.
2.	2.
3.	3.

d) What equipment & other tools have teachers gained access to because of this Comprehensive School Reform Grant? (Check all that apply. **Give numbers of tools and numbers/percentage of staff/students that benefited**).

- Desktop/laptop computers
- Presentation/instructional software
- Internet/WWW access
- Special instructional materials (specify)
- Videos, audiotapes
- Hand-held instructional tools (calculators, etc.)
- Other (please specify) _____

e) What suggestions do you have for the improvement of the Comprehensive School Reform Grants program in the future?

Signature Page

- We certify that the First Year Impact Survey Report above is a true reflection of our Comprehensive School Reform initiative for 2001/2002.
- We further certify that we have followed all rules and regulations governing this program including those pertaining to the expenditures of grant funds.
- We understand that any carryover funds will have to be obligated by September 30, 2002, and that a carryover budget will be submitted after June 30, 2002 if we have any carryover funds at that date.

Principal's Signature

Chair, School Improvement Team

Superintendent's Signature (Required)

Date of Signature

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